

**CUMBERLAND COUNTY COMMISSIONERS'
BOARD OF COMMISSIONERS' MEETING**

**OCTOBER 26, 2015 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Liz Bouch, Holly Sherman, Human Resources; Dana Best, Ron Snow, Finance; Al Whitcomb, Controllers.

Media: Joshua Vaughn, The Sentinel.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner Cross, Hertzler and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Hertzler moved to approve the minutes of September 24, 28, October 8 and October 12, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions. Commissioner Hertzler seconded the motion and it unanimously carried.

Merit Based Compensation Policy: Commissioner Eichelberger moved to approve the Merit Based Compensation Policy. Commissioner Hertzler seconded the motion and it unanimously carried.

CDBG Program Budget: Commissioner Hertzler moved to approve the Revisions to the County's CDBG Program Budget - *(Reviewed at the October 22, 2015 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

Resolution 2015-27: Commissioner Hertzler moved to approve Resolution 2015-27 Authorizing Submission of FY 2016 Annual Action Plan for CDBG and HOME Funds *(Reviewed at the October 22, 2015 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

Library System MOU: Commissioner Eichelberger moved to approve the Memorandum of Understanding (Strategic Partnership Agreement) between Cumberland County Library System Board and the Cumberland County Board of Commissioners — *(Reviewed at the October 22, 2015 Workshop)*. Commissioner Hertzler seconded the motion and it unanimously carried.

Ordinance 2015-4: Commissioner Eichelberger moved to approve the Ordinance 2015-4 Re: Indicating Cumberland County's Desire to Join with YATA. Commissioner Hertzler seconded the motion and it unanimously carried. (*Reviewed at the October 22, 2015 Workshop*) — Roll Call Vote - Commissioner Cross - Yes Commissioner Hertzler - Yes Commissioner Eichelberger - Yes

Approval of Contracts/Grants: — Commissioner Cross moved to approve the following Contracts and Grants a. – f, h. & i. (*Reviewed at the October 22, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried.

a. **Assessment Agreements**

- Evaluator Services & Technology, Inc. — Software Maintenance and Support Agreement
- Evaluator Services & Technology, Inc. — (Addendum) — Act 1-2006 Support Agreement

b. **Claremont Nursing and Rehab Center Agreements**

- Aetna Better Health — (New) — Revenue Contract for Medicaid at Medical Assistance Rate
- Allied Resources Medical Staffing — (New) — Contingency Plan for CNRC Staffing
- Davis Landscape, LTD — (New) — Purchase Landscape Design for the CNRC Courtyard
- United Healthcare — (New) — Preliminary Paperwork to Credential CNRC to Potentially get a Revenue Contract — In-Network with United Healthcare
- Medical Assistance Revalidation Application — Required by all Medical Assistance Providers
- National Provider Identifier(NPI) Application/Update Form — Change of Individuals on NPI Account

c. **Drug & Alcohol Agreement**

- HealthChoices Contract with PerformCare — (Amendment #2) — Revises the Agreement to Accommodate Department of Human Services (DHS) Termination of the Healthy PA Program and Replacement with a Medicaid Expansion Program

d. **Human Resources Agreements:**

- Capital Blue Cross Program Costs — Rate Page for Retirees on the HRA Plan who are Medicare Eligible — (Holly Sherman)
- CCAP Insurance Programs — Accidental Death & Disbursement Insurance — Court Referred Alternative Sentencing Program Renewal for the 2015/2016 Policy Period

e. **IMTO Agreement**

- Kistler O'Brien Fire Protection, Inc. — (New) — Semi-Annual Clean Agent System Inspection

f. **MH/IDD Agreements**

• **FY 2015-2016 Early Intervention**

- Geneva Worldwide, Inc. — (New) — Professional Services for Translation and Interpretation Services — Total Payment — \$3,000
- Jennifer Mattiko, MA, CCC-SLP — (New) — Therapy Services — Total Payment — \$5,000
- Jennifer Mattiko, MA, CCC-SLP — (New) — Speech Therapy — \$31.76 per 15 minutes

- g. **Planning Agreement**
- Lobar Associates — Extension Request for 2015 Bridge Maintenance Repairs Commissioner Cross moved to approve Lobar Associates for bridge repairs. Commissioner Hertzler seconded the motion and the motion carried with Commissioner Eichelberger abstaining.
- h. **Prison Agreements**
- Clark Service Group — (New) — Inspection/Preventative Maintenance for Food Service and Refrigeration
 - Aramark Correctional Services LLC — (Addendum #2) — Extending Contract for a Period of One Year, Commencing on November 2, 2015 and Continuing Through November 1, 2016
 - Business Associate Agreement with PrimeCare Medical, Inc.
- i. **Public Safety Agreements**
- Biddle Consulting — Critical Maintenance — Renewal of a One Year Agreement for the Dispatcher Testing Software
 - Priority Dispatch — ProQA Software Maintenance — Renewal of a One Year Agreement for the ProQA Software Maintenance
 - Mission Critical Partners — (Addendum #3) — Extending Contract for a Period of One Year, Commencing on January 1, 2016 and terminating on December 31, 2016

Multimodal Grant Funding: Commissioner Hertzler moved to approve the PennDOT Multimodal Grant Fund Application — Funding for Sample Bridge in Silver Springs Township. Commissioner Eichelberger seconded the motion and it unanimously carried.

Ad for Grass Mowing and Trimming: Commissioner Hertzler moved to approve the Authorization to Advertise for Bids for Grass Mowing and Trimming for Cumberland County Properties. Commissioner Eichelberger seconded the motion and it unanimously carried.

902 Grant Application: Commissioner Eichelberger moved to approve to File a Grant Application to DEP for Acquisition of a Compost Turner and Permission to Advertise Intent to Apply for the Recycling Grant Funding. Commissioner Hertzler seconded the motion and it unanimously carried.

Proposals for Telephone Services: Commissioner Eichelberger moved to approve the Authorization to Issue Request for Proposals for Telephone Services for Cumberland County Government. Commissioner Hertzler seconded the motion and it unanimously carried.

Board Appointment: Commissioner Hertzler moved to Reappoint Boyd Weary to the Agricultural Land Preservation Board commencing on January 1, 2016 and expiring December 31, 2018 — (*Reviewed at the October 22, 2015 Workshop*). Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Hertzler added that Mr. Weary has been on the Farmland Preservation Board since 2008, he owns a large dairy farm in West Pennsboro Twp. and the farm is preserved in the Farmland Preservation Program.

State Budget Impasse Discussion (see attached) — Chief Clerk Thomas
Chief Clerk Thomas provided an update on procedures until the budget impasse is over. Monthly meetings with Human Services departments are taking place to update the Board on steps taken to continue services while pursuing the policies with providers to delay payment. Ron Snow explained the chart provided (see attached). The green line shows normal with no budget issues. Blue line are projections for a year. Red line show borrowing or a Tax Anticipation Note. There is currently a cash balance of approximately \$14 million. The chart

shows ending October 2016, what the dollar amount would be. This was looked at conservatively with worst case scenarios. Commissioner Cross stated that this situation has the potential to start again next July. Dana Best explained that the Tax Anticipation Note is a temporary measure. If we did not have the fund, balance that we have the situation would be different. Chief Clerk Thomas stated we will take this one step at a time. Departments are cooperative with holding off on travel, conferences, etc. Commissioner Cross asked if advisable to air on the side of caution and take the tax note in January hold it just in case and see what happens, pay it back or do not spend it. Dana stated that it takes approximately a week to process a note. Commissioner Hertzler stated into January February time it is going to get tough. Commissioner Cross asked about bi-weekly disbursements. Ron Snow explained that we need \$6 million to pay employees and normal bills. \$1.5 million for September \$3 million for October.

General Disbursements Transfer Authorizations: Commissioner Eichelberger moved to approve the following General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	10/12/15	\$	159.00
b.	10/14/15	\$	420.00
c.	10/16/15	\$	542.71
d.	10/16/15	\$	6,463,757.73
e.	10/16/15	\$	5.93
f.	10/19/15	\$	393,046.08
g.	19/19/15	\$	1,770,347.27
h.	10/21/15	\$	4,699.00
i.	10/23/15	\$	369,598.91
j.	10/23/15	\$	2,247,930.81

Report of Executive Session: Chairman Cross reported there was an Executive Session held on October 22, 2015 @ 10:05 a.m. Re: Personnel Issues.

Acknowledge Receipt of Monthly Reports: Chairman Cross Acknowledged Receipt of Monthly Reports for the Prothonotary's Office and the Coroner's Office — (Month of September)

Other Business:

Public Safety: Securus/Archonix Technology, Inc – upgrade to the computer dispatch system for Public Safety. Commissioner Hertzler moved to approve the agreement. Commissioner Eichelberger seconded the motion and it unanimously carried.

Policies: Chief Clerk Thomas reviewed the three Policies - Flex Time, Overtime/CompTime, and On-Call Time. He asked if any additional time or information is needed for the Board and requested to proceed to present the policies to Department Heads. Commissioner Hertzler received a request from the Coroner's office regarding on-call. Human Resources Director will call the Coroner to discuss.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist