

**CUMBERLAND COUNTY  
COMMISSIONERS' WORKSHOP MEETING**

**OCTOBER 8, 2015 – 9:00 AM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Board of Commissioners Present:** Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Mick Burkett, Human Resources; Mark Adams, IMTO; Al Whitcomb, Bob Dagrosa, Mary Brokans, Controllers; Justin Miller, Recycling & Waste; Lisa Reider, Children & Youth; Silvia Herman, MH/IDD; Raymond Soto, Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Dave Freed, District Attorney; Jack Carroll, Drug & Alcohol; Bob Shively, Brian Hamilton, Public Safety; Kirk Stoner, Planning; John Lopp, Facilities Management; Janet Scott, Prison; Russell Pierce, Patrice Pickering, Aging and Community Services.

**Media:** Joshua Vaughn, The Sentinel;.

**Others Present:** Kate Molinaro, Redevelopment and Housing Authority

**Call to Order:** Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Press Release & Proclamation:** Commissioner Cross presented a Proclamation to Russell Pierce and Raymond Soto on behalf of the Commissioners Proclaiming October as National Long-Term Care Residents' Rights Month 2015.

**Press Release:** Justin Miller announced a Press Release regarding Cumberland County holding an Electronics Recycling Event at the Carlisle Fairgrounds, October 24<sup>th</sup> from 8:00 a.m. to 2:00 p.m.

**Voluntary Separation Benefit Contribution:** Bob Dagrosa reviewed the request to Approve Motion to Execute Declaration of September 2015 Voluntary Separation Benefit Contributions for County Participants. This is the last employee from the first round of participants.

**Tax Claim Bureau Repository Properties:** Solicitor Brenneman reviewed the Motion to Authorize Sale of Tax Claim Bureau Repository Properties. This is a collection of properties that is subject to tax upset first, then a judicial sale, if they are not generating tax income. When offers are received, it is asked of all taxing districts to consent to sell the properties to be added back to the tax roll.

**Contracts/Grants:** (Sandy Moyle)

- a. **Children and Youth Services Agreements** — (Lisa Reider)
  - Children's Resource Center — Provide Group or Individual Therapy for County Agency Clients – *For child abuse exams. \$50 increase - for case reviews*
  - NHS Youth Services, Inc. — (Ongoing) — Amendment to Purchase of Service Agreement for the 2014-2015 Fiscal Year — Extending Term
  - NHS Pennsylvania — (Ongoing) — Amendment to Purchase of Service Agreement for the 2014-2015 Fiscal Year — Extending Term
  - Family Care Services, Inc. — (Ongoing) — Amendment to Purchase of Service Agreement for the 2014-2015 Fiscal Year — Extending Term
- b. **Claremont Nursing and Rehab Center Agreements** — (Lynette McCulloch)
  - All Hands Home Care, LLC — Contingency Plan for CNRC Staffing for CNA's – *for use if understaffed as needed*
  - HSE Staffing Agency — Contingency Plan for CNRC Staffing
  - NTT DATA — Purchase and Installation of SAP Crystal Reports 2013 – care tracking - *additional \$275 software*
  - TRICARE — (New) — Revenue Contract for Tricare Insurance
  - Motion to Approve Medicare Enrollment Application – *adding eligible Officers and removing John Belko as the interim Administrator*
- c. **Coroner** — (Charles Hall)
  - Forensic Pathology Associates — (New) — Autopsy and Toxicology Services – *backup contract if Dr. Ross is not available – Max amount is \$50,000*
- d. **District Attorney's Agreement** — (Dave Freed)
  - Thermo Fisher Scientific — (New) — Service Contract for Lab Equipment (GC Mass Spectrometer — Contract Terms: (August 22, 2015 – August 21, 2016) – Maintenance - *for blood testing*
- e. **Drug & Alcohol Grant Agreement** — (Jack Carroll)
  - PCCD Grant Award Letter for Cumberland County Opiate Overdose Prevention Program — Grant Amount \$10,000 for a one – year period (July 1, 2015 — June 30, 2016) – This is the first time this grant has been offered. Chief Clerk Thomas asked how many saves to date – 200 statewide by Police. Commissioner Cross mentioned that CVS will make this drug available. Commissioner Cross asked if this medication will be covered by insurance. Jack suggested individuals check with their insurance. Commissioner Hertzler asked if this may be provided by the manufacturer at no charge. Jack stated no. An impact fee is being looked at that would help cover cost. He highlighted on how much or how little the media is aware of this depending on the location. Commissioner Eichelberger questioned what law enforcement is doing to address this problem. Dave explained at that stage they are limited but the MDJ's will initiate treatment as part of their bail.
- f. **Facilities Management Agreements** — (John Lopp)
  - Olde Glory Contractors, Inc. — (New) — Coating of Old Courthouse Roof Top – *Old Courthouse roof – High Bid of \$50,000 to Low Bid \$18,125 – recommending the lowest bidder.*
  - Eastern Janitorial Services — Option to Renew Agreement dated March 3, 2014 for an Additional Term of One (1) Year. – *Extension no change*

- g. **MH/IDD Agreements** — (Silvia Herman)
- **FY 2015-2016 Intellectual and Developmental Disabilities**
    - Living Unlimited, Inc. — (New) — Home and Community Habilitation and Supported Employment – *Rehab for employment*
    - The ARC of Dauphin County — (New) — *Family Support - Education*
  - **FY 2014-2015 Mental Health**
    - Holy Spirit Hospital — A Geisinger Affiliate — (Addendum)
    - Keystone Service Systems, Inc. DBA Keystone Community Mental Health — (Addendum)
    - Perry County Prison — (Addendum)
    - Perry County Transportation Authority — (Addendum)
    - Thomas James, MS — (Addendum)
  - **FY 2015-2016 Mental Health**
    - Dauphin County MH-ID Program — (New) – *Long-Term Care secure residence*

Commissioner Hertzler asked if the funds are available in the budget. Silvia stated yes

- h. **Planning Department Agreement** — (Kirk Stoner)
- HRG — Craighead Bridge Project — Part I and II Time Extension Request – *Work to design deterrence from closing PA Route 174. Working on right-of-ways with local owners.*
- i. **Prison Agreement** — (Janet Scott)
- H. B. McClure Company — (New) — Inspection/Preventative Maintenance for HVAC Equipment – *Cleaning and inspection*
- j. **Public Safety Grant and Agreement**
- Submission of Grant Agreement to PEMA — Capital Grant — Radiation Emergency Response Fund — 100% Funded — (Bob Shively) – \$26,296 – *no match – For Three Mile Island response preparedness training. Chief Clerk asked if the budget impasse affects the funding. Bob stated no.*
  - Velocitel, Inc. — (New) — Prison Tower Structural Modifications — (Brian Hamilton) - \$44,819.00

**YATA Documents:** — Kirk Stoner and Chief Clerk Thomas

- **Discussion of Proposed By-Laws for Central Pennsylvania Transportation Authority** – This is to be effective January 1, 2016. Kirk mentioned that the Board Members welcomed Cumberland County and expressed their concerns regarding the customers with the growth of the transportation services. Action was taken to approve Cumberland County’s desire to join Central Pennsylvania Transportation Authority. They are still working on instituting Saturday services. Commissioner Eichelberger asked how issues are being resolved. Kirk stated there is a plan in place to address customer concerns. Appointments will need considered and approved by the first of the year for a seat on the Central Pennsylvania Transportation Authority Board. A dashboard has been created for the Board members. Chief Clerk Thomas suggested that future meetings should be held to keep the Board updated. Commissioner Eichelberger suggested in the transition we should be aware of our county issues with the system. The Solicitor reviewed the By-Laws – the name has been changed and presently there are nine County Board seats that will be changed to ten.

- **Motion to Authorize Advertising of an Ordinance Indicating Cumberland County's Desire to Join with YATA** - Solicitor Brenneman requested authorization to advertise the ordinance at the Monday's Board of Commissioners meeting. The Ordinance needs to be on view 7 days. The By-Laws also need approved at the same time. It will be up to YATA to complete the process.

## **Commissioners' Liaison Reports:**

### **Commissioner Cross**

#### **Ag Extension:**

- Is recommending filling positions on the Conservation Board.
- Heather Weeks reported that there are ongoing programs for farmers on financial updates and full catalogs of apps are available.
- The Dairy Team Catalog is available.
- The 4-H Program will be honoring new members on Monday evening.
- The Farm Show is scheduled for the week of January 9<sup>th</sup> – 16<sup>th</sup>.
- The Dairy group needs 100 volunteers a day to help with the ice cream booth.
- Master Gardner's reported 1,200 continued outreach programs this year and staff reports are available.

#### **Children & Youth:**

- The program for strengthening families at Grace United Methodist Church in Mechanicsburg will begin October 20<sup>th</sup>.

#### **Conservation District:**

- Will host the South Central Region meeting on October 19<sup>th</sup> that will bring 14 counties together. The Deputy Secretary for Water Management, Kelly Heffner, is planning to be in attendance.
- Announcement – that an Electronic Recycling Event will be held on October 24<sup>th</sup> from 8:00 a.m. to 2:00 p.m. at the Carlisle Fairgrounds.

#### **Commission for Women:**

- Will meet tonight, October 8th.

#### **Drug & Alcohol:**

- Met last Thursday evening.
- There are additional town hall meetings planned for Newville & South Middleton regarding Community Opiate Overdose Prevention.
- There has been a TV advertisement regarding addiction from PA stop.org

### **Commissioner Hertzler**

#### **HATS:**

- Met Friday, September 25<sup>th</sup> and reported on modifications on the Transportation Improvement Program (TIP) and the completion of the Route 11/15 bridge in Enola. A 2016 project in Perry County will be near Marysville that will close a section of Route 11/15 for preventative measures due to rockslide issues.

#### **CAT:**

- Is moving forward with hiring a consultant for preliminary design work for the CAT bridge to present to Norfolk Southern & Amtrak.

### **Transportation Committee Meeting:**

- Commissioner Hertzler and Mike Clapsadl attended the first meeting to discuss cost savings, service issues and governance.

### **Cumberland County Farm Bureau:**

- Attended a meeting Monday evening, October 5<sup>th</sup> in Newburg, Representatives Bloom, Tallman and Senator Eichelberger also attended.

### **Housing Authority:**

- Last Wednesday, September 31<sup>st</sup> Ben Laudermilch of the Redevelopment and Housing Authority and myself, attended a presentation by the CEO of the local Housing Investment Funding Trust of South Central PA in an effort to partner with our banking community to raise funds for rehabilitation for affordable housing.

### **Inauguration in Shippensburg:**

- Friday October 9<sup>th</sup> there will be an Inauguration at Shippensburg University for Jody Harpster, who is the 16<sup>th</sup> President of Shippensburg University. The importance of the impact on local economy in Cumberland and Franklin County will also be noted.

### **Redevelopment Authority:**

- Friday October 5<sup>th</sup> attended a Redevelopment Authority meeting and discussed a \$95,000 Growing Greener Grant to the Department of Environmental Protection for the storm water park and green space at the former International Automotive Components Group (IAC) plant in Carlisle.

### **Outreach Meeting:**

- Attended the Outreach meeting on Tuesday, October 7<sup>th</sup> in Hampden Township.

### **Simpson Library:**

- Attended a meeting at Simpson Library for an Elected Officials Breakfast. They are the first Library in the State to receive the Standards of Excellence Accreditation Award from the PA Association of Non-Profit Organizations.

### **West Fairview Event:**

- Attended a 200<sup>th</sup> Anniversary Event in West Fairview last evening and presented a Certificate of Recognition.

### **Commissioner Eichelberger**

#### **Recycling and Waste Authority:**

- There will be an Electronics Recycling Event on October 24<sup>th</sup>. There is a press release and the Recycling's website that shows items that will be accepted and not accepted with a location map.

#### **MH/IDD:**

- There are two nominations for the Advisory Board vacancies, Dr. Greiner and Dr. Royer.

#### **Simpson Library:**

- Is the first Library in Pennsylvania to receive the Standard for Excellence Accreditation Award from the PA Association of Non-Profit Organizations..

#### **Shippensburg Event:**

- The Courtyard by Marriot ribbon cutting ceremony is this Friday, October 9<sup>th</sup>.

**Township Supervisors 100<sup>th</sup> Anniversary Event:**

- The 100<sup>th</sup> Anniversary Event was held at Army Heritage Education Center with good discussion from Mike Perry. Positive feedback was received from the municipal officials. A letter of congratulations should be sent to the organization from our Board.

**Western COG:**

- A meeting will be held next Monday, October 12<sup>th</sup>.

**Public safety - No report**

**Planning:**

- There is a Planning Outreach meeting next Tuesday, October 13<sup>th</sup>. The Economic Development Corporation (EDC) Plan was discussed at the last Outreach meeting. The formal outreach meetings for the EDC Plan will begin October 21<sup>st</sup>.

**Executive Session:** Chief Clerk Thomas requested an Executive Session Re: Personnel Issues

**Other Business:** Commissioner Cross clarified information presented at the Department Head Meeting on October 6, 2015. She stated that there is currently no hiring freeze in Cumberland County and travel and capital project requests can still be processed. Chief Clerk Thomas mentioned that an Executive Session will be held on Monday, October 12, 2015, to discuss contingency planning options. The information presented to the Department Heads at the October 6, 2015 meeting was just mentioned to inform everyone that a contingency plan will need to be in place if the Budget impasse continues.

Commissioner Hertzler mentioned the meeting regarding another round of Voluntary Separation Plans (VSP) and the hiring of a consultant. He stated that Budget savings information was requested regarding projections/outcomes from this process and that he has not received the documentation yet. Chief Clerk Thomas stated that he will provide this information to him by end of business on Friday October 9<sup>th</sup>. Information requested from Human Resources will also be provided by end of business on Friday, October 9<sup>th</sup>.

Commissioner Eichelberger mentioned the VSP offerings create a perception that there will be more offered. He also asked for information of what the old system would have looked like compared to new system. Commissioner Hertzler provided copies of wage comparisons of like positions from Dauphin & York counties. Chief Clerk Thomas asked where the information came from. Commissioner Hertzler stated from other counties.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist