

**CUMBERLAND COUNTY  
COMMISSIONERS' WORKSHOP MEETING**

**OCTOBER 22, 2015 – 9:00 AM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Board of Commissioners Present:** Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Mick Burkett, Holly Sherman, Human Resources; Dana Best, Finance; Mark Adams, IMTO; Al Whitcomb, Lisa Weaver Controllers; Justin Miller, Recycling & Waste; Lisa Reider, Children & Youth; Silvia Herman, Sue Carbaugh, MH/IDD; Raymond Soto, Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Dave Freed, District Attorney; Jack Carroll, Drug & Alcohol; Bob Shively, Public Safety; Kirk Stoner, Planning; John Lopp, Facilities Management; Janet Scott, Prison.

**Media:** Joshua Vaughn, The Sentinel; Rachael Bunn, The Patriot News.

**Others Present:** Kate Molinaro, Redevelopment and Housing Authority

**Call to Order:** Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**CDBG Program Budget:** Kate Molinaro reviewed the revisions to the County's CDBG Program Budget. Kate is recommending that the provisions be approved at the Monday meeting. Commissioner Cross questioned if there are any projects needing these funds. Kate stated no; however, \$251,941.13 will be available for the 2015/2016 programs.

**Resolution 2015-27:** Kate Molinaro reviewed the Resolution 2015-27 Authorizing Submission of FY 2016 Annual Action Plan for CDBG and HOME Funds. Proposed Budget has been on view since September 22, 2015 with no comments received. Kate is recommending the Commissioners approve the budget at the Monday meeting.

**Library System Memorandum of Understanding (MOU):** Chief Clerk Thomas discussed the Memorandum of Understanding (Strategic Partnership Agreement) between Cumberland County Library System Board and the Cumberland County Board of Commissioners. This consensus building project was undertaken by the County and the Library System resulting in the MOU. The MOU was approved by the Library Board at their Library Board meeting on Monday, October 19<sup>th</sup>. Commissioner Cross asked if anything had been changed. Commissioner Eichelberger questioned ability to make changes.

**Ordinance 2015-4:** Solicitor Brenneman reviewed Ordinance 2015-4 Re: Indicating Cumberland County's Desire to Join with YATA. The Solicitor is asking for approval to adopt on Monday. Commissioner Hertzler asked when to appoint two Board members. Solicitor Brenneman stated that process may start now to determine who will serve and he believes the

terms are two four year terms, but will need to follow-up with YATA . Chief Clerk Thomas stated that Kirk Stoner has been attending the meetings on an interim basis. Commissioner Eichelberger would like to see Kirk Stoner have a voice in selection of Board Members.

**Contracts/Grants:** (Sandy Moyle)

- a. **Assessment Agreements** — (Robin Weigle)
  - Evaluator Services & Technology, Inc. — Software Maintenance and Support Agreement – DOA Clean & Green – *No Increase*
  - Evaluator Services & Technology, Inc. — (Addendum) — Act 1-2006 Support Agreement – Farmstead postcard. – *School Districts cover the costs. Commissioner Cross mentioned resident with no changes receiving a notice. Robin explained that if there are changes to the residency, they will receive an application.*
- b. **Claremont Nursing and Rehab Center Agreements** — (Lynette McCulloch)
  - Aetna Better Health — (New) — *Revenue Contract for Medicaid at Medical Assistance Rate – \$213.65*
  - Allied Resources Medical Staffing — (New) — *Contingency Plan for CNRC Staffing – no cost unless used.*
  - Davis Landscape, LTD — (New) — *Purchase Landscape Design for the CNRC Courtyard - \$2,000 – Chief Clerk Thomas asked who is reviewing plans. Brad King, Raymond Soto and the endowment group will review.*
  - United Healthcare — (New) — *Preliminary Paperwork to Credential CNRC to Potentially get a Revenue Contract — In-Network with United Healthcare*
  - Medical Assistance Revalidation Application — *Required by all Medical Assistance Providers – due May 31, 2016.*
  - National Provider Identifier(NPI) Application/Update Form — *Change of Individuals on NPI Account – to add Raymond Soto.*
- c. **Drug & Alcohol Agreement** — (Silvia Herman)
  - HealthChoices Contract with PerformCare — (Amendment #2) — *Revises the Agreement to Accommodate Department of Human Services (DHS) Termination of the Healthy PA Program and Replacement with a Medicaid Expansion Program – This also includes the Mental Health Department removal of Healthy PA and add Medicaid Expansion – insurance requirements changes. This also includes Perry County.*
- d. **Human Resources Agreements:**
  - Capital Blue Cross Program Costs — *Rate Page for Retirees on the HRA Plan who are Medicare Eligible — (Holly Sherman) – 100% is paid by Retirees*
  - CCAP Insurance Programs — *Accidental Death & Disbursement Insurance — Court Referred Alternative Sentencing Program Renewal for the 2015/2016 Policy Period — (Mick Burkett) – for Adult Probation*
- e. **IMTO Agreement** — (Mark Adams)
  - Kistler O'Brien Fire Protection, Inc. — (New) — *Semi-Annual Clean Agent System Inspection – 6 month - Inspections for server room, fire suppression, and water detection system – 3 year term through 2018 - \$3,503.10 - to be paid every 6 months.*
- f. **MH/IDD Agreements** — (Sue Carbaugh)
  - **FY 2015-2016 Early Intervention**
    - Geneva Worldwide, Inc. — (New) — *Professional Services for Translation and Interpretation Services — Total Payment — \$3,000*

- Jennifer Mattiko, MA, CCC-SLP — (New) — Therapy Services — Total Payment — \$5,000 – *Chief Clerk Thomas asked what is their cost compared to others and using the service provider the family requests. The cost is the same and required to accommodate family's request. Commissioner Cross asked about the interpreter. Silvia explained families can request one.*
- Jennifer Mattiko, MA, CCC-SLP — (New) — Speech Therapy — \$31.76 per 15 minutes

Commissioner Eichelberger asked if there is anything new to report. Silvia stated that the new appointees attended the meeting and there was discussion regarding the State Budget Impasse.

- g. **Planning Agreement** — (Kirk Stoner)
  - Lobar Associates — *Extension Request for 2015 Bridge Maintenance Repairs – work to be complete in April 2016.*
- h. **Prison Agreements** — (Janet Scott)
  - Clark Service Group — (New) — *Inspection/Preventative Maintenance for Food Service and Refrigeration - \$3,300 – 4 visits per year*
  - Aramark Correctional Services LLC — (Addendum #2) — *Extending Contract for a Period of One Year, Commencing on November 2, 2015 and Continuing Through November 1, 2016 – same cost*
  - Business Associate Agreement with PrimeCare Medical, Inc. – *to abide by agreement.*
- i. **Public Safety Agreements** — (Bob Shively)
  - Biddle Consulting — *Critical Maintenance — Renewal of a One Year Agreement for the Dispatcher Testing Software - \$1,099.00/year – No Increase*
  - Priority Dispatch — *ProQA Software Maintenance — Renewal of a One Year Agreement for the ProQA Software Maintenance – Prioritize the response calls - \$8,785.50 – No Increase*
  - Mission Critical Partners — (Addendum #3) — *Extending Contract for a Period of One Year, Commencing on January 1, 2016 and terminating on December 31, 2016 – Tech Support for 911 Plan - \$8,000.00*

**Multimodal Grant Funding:** Kirk Stoner discussed the PennDOT Multimodal Grant Fund Application — Funding for Sample Bridge in Silver Springs Township. There is \$3 Million available. The Bridge needs replaced – over \$250,000 has been collected by the township for this project. The remaining money will come from the Capital Bridge Improvement Program and the township.

**Grass Mowing/Trimming:** John Lopp reviewed the request to Authorize Advertising for Bids for Grass Mowing and Trimming for Cumberland County Properties. The current contract is soon to expire. This is to prepare for the 2016 mowing season.

**Recycling Grant Funding:** Justin Miller reviewed a request to file a Grant Application to DEP for Acquisition of a Compost Turner and Permission to Advertise Intent to Apply for the Recycling Grant Funding. A 902 Recycling Grant Round was announced. There has been issues With the current equipment since 2012. He met with the Yard Waste Steering Committee and they suggested applying for a grant for new equipment. \$250,000 is the available grant amount. Equipment cost is \$240,000. The deadline is November 20<sup>th</sup>. A Legal Notice is required. He provided the timeline to complete the process.

Commissioner Hertzler asked about the Electronic Recycling Event this Saturday, questioning how to prepare the hard drive. Justin stated that the company will take care of that at their processing center.

**Telephone Service RFP:** Mark Adams discussed the Authorization to Issue Request for Proposals for Telephone Services for Cumberland County Government. Current contract is \$126,000 over a 3 year period that expires the end of this year. Commissioner Cross asked about Shippensburg being a local call. In the past, changes were made to the local calls for a better deal. Chief Clerk Thomas suggested to ask for additional pricing to include all of Cumberland County.

## **Commissioners' Liaison Reports**

### **Commissioner Cross**

#### **Ag Extension:**

- 4-H Program held their Awards Ceremony on October 12<sup>th</sup>. Three county residents were recognized for their years of service with 4-H. Commissioners Cross & Hertzler presented County Awards along with Representative Eichelberger and Senator Tallman.

#### **Children & Youth:**

- Children & Youth Advisory Board will meet on November 4<sup>th</sup>. The YWCA of Carlisle as part of their Annual Week Without Violence, held the Positive Youth Leadership Conference on Tuesday, October 20, 2015. Eight area high schools participated – Carlisle, Boiling Springs, Mechanicsburg, Cumberland Valley, Harrisburg Tech, Dauphin County Tech, Big Spring and Dauphin County Technical School.

#### **Conservation District:**

- The Conservation District hosted a 14 County meeting on Monday, October 19<sup>th</sup>. As part of the budget impasse Regional Directors were in attendance, State employees did not attend. State association dues will increase 10% which will be an increase of \$190 for year 2015/2016.

#### **Drug & Alcohol:**

- Will meet the first week of November

#### **Ag Extension:**

- Will meet the first week of November

#### **Wednesday, October 21<sup>st</sup>:**

- Participated in a Breakfast Round Table of Elected Officials at the Radisson – the Governing Magazine attended.

#### **Controller's Office:**

- Controllers – Annual Financial Report is available. – page 10 highlights were the residents' dollars are being spent.

### **Commissioner Hertzler**

#### **LEPC:**

- Met October 8<sup>th</sup> and reviewed the updated By-Laws. They will be distributed at the November LEPC meeting.

**Affordable Housing Trust Fund Board:**

- Met Tuesday, October 13<sup>th</sup> and took action to propose a budget for 2016. Ben Laudermitch will attend the next workshop meeting to present the budget to the Board and to recommend appointments/reappointments of board members. There were 26 families so far this year that were helped with their first home. Since the program has started a total of 606 families have been helped.

**Community Development Block Grant EDC:**

- Wednesday, October 14<sup>th</sup> attended a special Community Block Grant workshop that was hosted by the Redevelopment Authority at Bosler Library to provide grant applicants direction. Specific discussion was regarding timetables that need to be met or penalties are imposed or funds are lost.

**Ag Land Preservation Board:**

- Met last Wednesday, October 14<sup>th</sup> approved a motion to recommend a \$350,000 2016 Program General Fund contribution for Farmland Preservation and the purchase of a Bargain Sale preserving 62 acres of farmland by only paying 50% of easement cost. The Board recommended reappointment of Boyd Weary to the Board to take action on Monday. Vince DeFillippo whose term will also expire will wait until the outcome of the November Election.

**Aging Advisory Board :**

- Met Friday, October 16<sup>th</sup> topics of discussion was caseload with respect to protective services, Nursing Home assessments, and hiring additional staff since there is a rule that care managers should only manage 30 cases, making ends meet is more difficult with the \$120,000 pay increases from the July 12<sup>th</sup>, some Aging Community Centers will not receive financial support. Since the State budget impasse they are owed more than \$800,000 to date. There are also appointments/reappointments to the Aging Advisory Board that are expiring the end of the year.

**Capital Region Council of Governments (CRCG):**

- Met Monday evening, October 19<sup>th</sup> Senator Vance also attended – nothing new to report regarding the State budget impasse. CRCG is looking into creating a building codes department to provide plan review, permit issuance and inspections for municipalities that are interested in a joint cost savings.

**Economic Development Corporation:**

- Attended the meeting Tuesday morning.

**Municipal Advisory Board:**

- Met Tuesday evening

**Senor Expo:**

- Attended Wednesday morning with the Aging department at the Expo Center. Good information was provided and also flu shots were available.

**Commissioner Eichelberger****Municipal Advisory Board:**

- Met Tuesday evening with approximately 12 municipal officials and most all Library Directors attended. A Library presentation was conducted by Chief Clerk Thomas and Jonelle Darr. Kirk Stoner provided an update on the bridge reconstruction projects.

John Bitner provided a presentation on West Nile Program. It was announced that an Electronics Recycling event will be held this Saturday.

**Recycling and Waste Authority:**

- Event is Saturday and a large turnout is expected.

**Library System:**

- Budget Impasse impacts were discussed. The Memorandum OU was approved. Request for a funding transfer to original fund.

**Planning:**

- The Economic Development Plan was discussed. There was a presentation on Land Use Planning.

**Executive Session:** Chief Clerk Thomas Reported there was an Executive Session on October 15, 2015 @10:30 a.m. Re: Personnel Issues

**Executive Session:** Chief Clerk Thomas Requested an Executive Session Re: Personnel Issues

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist