

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**December 2, 2015 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Liz Bouch, Human Resources; Ron Snow, Brandon Ryan, Finance; Bob Dagrosa, Mike Clapsadl, Controllers; Wendy Sheaffer, Aging and Community Services; Heather Ilgenfritz and Megan Silverstrim, Communications; Anita Brewster, CASA; Kirk Stoner, Planning; Jared McIntire, Conservation District; Raymond Soto and Lynette McCulloch, Claremont Nursing and Rehabilitation Center; John Lopp, Facilities Management; Silvia Herman, MH/IDD; Michelle Seibert, Victim Services; Eric Radnovich, Forensic Lab.

Others Present: Debra Figueroa, Carlisle Borough; Jonathan Bowser, Shireen Farr, Mary Kuna, Shelby Rexrode, Valerie Copenhaver, Cumberland Area Economic Development Corporation; Ben Laudermilch, Housing and Redevelopment Authority.

Media: Joshua Vaughn, The Sentinel; Rachael Bunn, The Patriot News

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Press Release – Holiday Tree: Sandy Moyle reviewed the Press Release and Acceptance of Holiday Tree Donation by Conaway's Pine Haven Farm. Diane Conaway donated the Holiday Tree that will be displayed in the lobby this year. Commissioner Cross moved to approve the acceptance of the Holiday Tree. Commissioner Eichelberger seconded the motion and it unanimously carried.

Press Release – Energy Star Award: Commissioner Cross presented the 2015 Energy Star Award to John Lopp and reviewed the Press Release.

York Adams Transportation Authority Appointments: Chief Clerk Thomas discussed the Appointments to the York Adams Transportation Authority. The transition plan is to have two County Representatives serve on the Board effective January 1, 2016 for two (2) Terms.

- Kirk Stoner, Director of Planning, Cumberland County
- Silvia Herman, Director of Cumberland County MH/IDD

The individuals were chosen for their experience and direct involvement with consumer riders transportation needs. Commissioner Hertzler asked if the Authority Board seats were publicized. Chief Clerk Thomas stated there was discussion but not advertised. Commissioner Cross asked if there is a consumer rider position on the Board. Solicitor Brenneman stated there is not. Commissioner Cross suggested that the By-Laws be amended in the future to include a consumer rider position.

2016 Budget: Chief Clerk Thomas reviewed the following:

- a. Resolution 2015-30 Adopting the 2016 Budget
- b. Ordinance 2015-5 Setting the Tax Millage Rate

Chief Clerk Thomas stated that the Budget was presented by the Finance Department and the Tax Millage Rate will not change for 2016.

Letters of Support for Carlisle Borough: Debra Figueroa reviewed the following projects for Carlisle Borough's PennDOT Multimodal Grants. Commissioner Cross asked if other local municipalities have asked for support. North Middleton Township has asked for support.

- Request for Letter of Support for the "B Street Project"
- Request for Letter of Support for the "US 11 and Carlisle Springs Road Intersection Improvement Project"

8. **Contracts/Grants:** — (Sandy Moyle)

a. **Court Appointed Special Advocates (CASA)** — (Anita Brewster)

- Shippensburg University Letter of Agreement — That Adelaide Mooney will work as an Intern at Cumberland County CASA Program from — (January 19, 2016 and concluding April 29, 2016) — No Cost to the County

b. **Aging & Community Services Grant Application** — (Wendy Sheaffer)

- Senior Farmers' Market Nutrition Program Grant— (Continuation) — to Provide Funds to Eligible Senior Citizens of the Commonwealth to Purchase Fresh Fruits and Vegetables from PA Farmers — Grant Amount \$1,000.00/Per Year — Term 4 Years (May 1, 2015 – December 31, 2019) Commissioner Hertzler asked how many vouchers each eligible person receives. \$4,000 in vouchers - each person would get \$20 worth of vouchers.

c. **Claremont Nursing and Rehab Center Agreements** — (Lynette McCulloch)

- Department of Veterans Affairs — (Addendum) — to correct the Date on the Previously Signed Contract to 9/1/15 — 8/31/16
- River Health Accountable Care Organization — (New) —Memorandum of Understanding for Collaboration with Pinnacle or Programs to get Positive Outcomes for their Patients at CNRC — (Termination: December 31, 2016)
- Business Associates Agreement — River Health Accountable Care Organization

d. **Conservation District Grant:** — (Jared McIntire)

- Submission of Grant Application to the Pennsylvania Association of Conservation Districts (PACD) — Amount \$1,500.00 — Date Due 4/1/2015. No cost to the County.

e. **District Attorney/Victim Witness Grant** — (Michelle Sibert)

- Submission of STOP Grant 2015 Modification to Pennsylvania Commission on Crime and Delinquency (PCCD) This was due November 30th - \$125,000. Commissioner Cross made a motion to submit the grant. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Rights and Services Act (RASA) Grant 2015/2016 Modification Request – two year grant. Funding modifications were made to the expenses.

District Attorney/Forensic Lab — (Eric Radnovich)

- Thermo Electron North America LLC — Lab Equipment Maintenance — Terms: January 10, 2016 to January 9, 2017 — Lifetime Maximum Amount — \$3,247.00 – Drug Testing

- f. **Drug & Alcohol Agreement** — (Ryan Simon)
 - Cumberland-Perry Drug and Alcohol Revalidation. A requirement on the Federal level though the Federal Care Act to continue receiving reimbursement for MA services provided.
- g. **MH/IDD Agreement** — (Linda McCulloch)
 - Medical Assistance Revalidation for IDD/Early Intervention. Revalidation needs completed to continue to receive funding.

Human Services – Revalidation: Silvia Herman reviewed the HealthChoices Agreement for Cumberland County — Revalidation for Capitation for HealthChoices. This allows the County to participate in providing services and receive funding for those services.

Comprehensive Plan: Kirk Stoner reviewed the Economic Development Element of the County Comprehensive Plan. The Plan needs formally adopted by the Board. Jonathan Bowser updated the Board on the process to date. Focus areas – (4) business attraction, retention and expansion, financing, and stakeholder engagement with a 3 – 5 year outlook while balancing economic development with and quality of life. Commissioner Hertzler congratulated everyone for all the work they’ve done with the Plan. Commissioner Hertzler questioned Strategy Chapter 6 – Page 11 – underutilized target sites – change language to - leave project determination to Cumberland Area Economic Development Corporation to determine target sites that are retail, commercial, office and industrial with a significant vacancy rate located outside downtown districts in Cumberland County, to be included in the sites program (business attraction strategy number #2). Commissioner Hertzler asked that Commissioner Elect DiFilippo be included in the planning process. Jonathan stated that he has been informed and will be updated. Solicitor Brenneman suggested if there are substantial changes in the Plan he would make that determination since this has been forwarded to the municipalities. There are two options now, approve and adopt the Plan revisions as presented on Monday or re-advertise with a notice for it to be adopted at a later date. Kirk asked the Solicitor if the Plan would have to be redistributed to all who received the Plan revision. Solicitor Brenneman stated no. Commissioner Hertzler questioned what was advertised and when since this Board did not take any action on the advertisement. Outreach meetings were advertised. A reference to the Plan was in the advertisement with a 45 day comment period. There was an advertisement for the Public Hearing on Monday. Commissioner Eichelberger thanked everyone for all the time they devoted and the leadership to update the Plan. Now is the time to capitalize on new opportunities and institutionalize this Planning process and update in the future as needed. The Solicitor will look at the changes; however, any change will be a substantial change.

Resolution 2015-31 – Multimodal Grant: Kirk Stoner reviewed the Resolution 2015-31 Re: PennDOT Multimodal Grant Application — Funding for Sample Bridge in Silver Springs Township. There is a requirement in the application to provide a Resolution from the Board.

Trindle Road/York Road Connector Project: Jonathan Bowser reviewed the Connector Road Project — South Middleton Township Cooperation Agreement. There is \$2.6 million grant through DCED and PennDOT for road work improvements. This Cooperation Agreement between the County and IDA indemnifies that the County is not liable. Solicitor Brenneman stated the County is required to enter into an agreement because of being the taxing authority to make good on any missed payment of funds that go to the IDA. Jonathan stated that there aren’t any changes needed and a copy will be provided to the Solicitor for review.

Discussion of Bid Openings: — John Lopp reviewed the bid results for Grass Mowing and Trimming for Cumberland County Properties - Three year aggregate totals - Seven County properties put out for bid that resulted in four low bidders:

Coldsmith's Lawn Care

1. Allen Road — Amount of \$9,720.00
2. Ritner Building — Amount of \$8,280.00

Myers Landscaping

1. Fire Training Grounds — Amount of \$6,120.00
2. Aging — Amount of \$5,400.00

R & R Mike Rossow

1. Prison — Amount of \$12,600.00
2. 911 — Amount of \$11,880.00

Best Wash, Inc.

1. CNRC — Amount of \$13,320.00

John Lopp is recommending the Board award to the lowest bidders.

Commissioners' Liaison Reports:

Commissioner Cross:

Children & Youth:

- Will meet today, November 2nd

Drug & Alcohol:

- Will meet tomorrow, November 3rd

Ag Extension:

- There will be a reappoint request for Bob Carey for a 3 year term.
Amanda Rice and Mary Ellen will not be reappointed to the Board.

Commissioner Hertzler:

Thanks for rescheduling this meeting due to a 9-1-1 Board meeting that will be held tomorrow. Discussion will be regarding the 9-1-1 fees. A conference call was held yesterday and a meeting with Public Safety staff will be held this afternoon. The first additional 9-1-1 Funds will be received soon.

Housing & Redevelopment Authority:

- A meeting was held on Monday, November 19. Discussion included planning financing for the redevelopment of the former Lear/IAC site and pursue funding for stormwater management. The Housing Choice Voucher Program now has a total number of 1,233 units leased. There is Certification of Occupancy at Shephard's Crossing in Hampden Twp. and Molly Pitcher in Carlisle.

Local Emergency Planning Commission:

- A meeting was held on November 12th. There will be reappoint requests to the Board for additional 5 year terms for John Gleim, Jim Hall, and Bob Shively. Thank you letters should be sent to Rick Warner, Dean Rylan, and William Sweet for their service to the Board.

Aging:

- A meeting was held on Friday November 20th. They discussed the recommendation to extend the Fare-Free Shared Ride Services to Seniors 60 and over to attend Support Group Meetings.
- The level of Care Assessment requests by the County's 16 nursing homes has gone up.
- The newly refurbished Branch Creek Place Senior Center in Shippensburg is up to a total of 224 attendees.

CCAP:

- There has been continued discussion regarding the State Budget Impasse. Legal actions have been looked into regarding Counties being funded for their essential programs. The Budget Impasse may short Counties \$172 million by delaying the 4th quarter payments, and cost the Counties interest issues, which will jeopardize the Counties ability to save \$1 million in interest. Taxation committee discussed property tax reform.

Commissioner Eichelberger**Library System Board:**

- Action will be taken on Monday for appointments and reappointments to the Board.

Workforce Investment Board – LEO Board:

- Commissioner Eichelberger requested that he be reappointed to that Board. A Proxy will also need appointed – the Chief Clerk typically is appointed for this position.

MH/IDD – Advisory Board:

- There was discussion regarding the State Budget Impasse and the County paying all providers. Dr. Flagman provided a presentation on Social Connection to the Community for disabilities and the need for social interaction. 2015 is to update the Health Plan.
- IDD is engaged in helping consumers qualify for secondary education for better employment opportunities.
- Participated in a News Conference on Ride Free Week from CAT - Carlisle Circulator.

CCAP:

- There was a discussion panel regarding issues the Counties face in serving our constituents.

Executive Session: Chief Clerk Thomas Requested an Executive Session be held Re: Personnel Issues.

Other Business:

Rabbit Transit Press Release (see attached) recognizing individuals with disabilities.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist