

**CUMBERLAND COUNTY COMMISSIONERS’
BOARD OF COMMISSIONERS’ MEETING**

**DECEMBER 7, 2015 – 2:00 PM
COMMISSIONERS’ HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Holly Sherman, Human Resources; Dana Best, Finance; Mark Adams, IMTO; Al Whitcomb, Controller.

Media: Steve Marroni, The Patriot News

Others Present: Jonathan Bowser, Mary Kuna, Shireen Farr, Valerie Copenhaver, CAEDC; Jay Buck Swisher, resident; Stephanie Peffer, resident.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner Cross, Hertzler, and Eichelberger were present.

Public Comment: None

Press Release: Commissioner Hertzler moved to approve the Press Release Re: Cumberland County Expands Shared Service Options for Support Programs. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions. Commissioner Hertzler seconded the motion and it unanimously carried.

York Adams Transportation Authority Appointments: *(Reviewed at the December 2, 2015 Workshop)* Commissioner Hertzler mentioned that these terms are for an extensive time period and he is willing to support them for the time being, but it may be too time consuming for the individuals appointed.

- Kirk Stoner, Director of Planning, Cumberland County - Commissioner Eichelberger moved to appoint Kirk Stoner for a Term of January 1, 2016 to December 31, 2019. Commissioner Hertzler seconded the motion and it unanimously carried.
- Silvia Herman, Director of Cumberland/Perry Counties MH/IDD – Commissioner Eichelberger moved to appoint Silvia Herman for a Term of January 1, 2016 to December 31, 2021. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of 2016 Budget: — *(Reviewed at the December 2, 2015 Workshop)*

a. **Resolution 2015-30 Adopting the 2016 Budget** – Commissioner Eichelberger moved to approve Resolution 2015-30. Commissioner Hertzler seconded the motion.

Commissioner Hertzler mentioned that the budget is a balanced budget with a projected Fund Balance of 24 million. The County is financially sound; therefore, there is no need for a tax increase. Moving forward, are we willing to examine the \$2.3 million pay increases from mid-year this year. This is separate from the Pay for Performance that was approved October 26 of this year. The New Year may be an opportunity to consider other measures to maintain and improve services while keeping costs down. There will be a renewed interest in taking another look with more detail with respect to the new starting salaries and pay scales that were implemented July 12 of this year. Some of the higher salaries that were established are well above what the market actually demands and will over time only work to threaten fair treatment of our entire counties workforce, force reduction of services, or create a tax increase. For now, this is a stable budget in the sense that those expenses are in rough equilibrium.

Commissioner Eichelberger stated that no one has ever said that the compensation reform system isn't without any flaws or that there isn't any need to look at it again. It has never been ruled out that we shouldn't look at the Gallagher system to assure the accuracy of these numbers. For the second year in a row, we haven't had a tax increase. We are looking at a budget next year that if there aren't any unexpected emergencies there shouldn't be any tax increase as well. I hope the future Board revisits the goals that were stated by the Board of Commissioners during my first year which was to work toward a budget with no tax increase for a minimum of three years and any tax increase thereafter should be single digits. That is a very doable goal that would serve our taxpayers well and also constrain the growth of Cumberland County government. I think that we have vetted this adequately enough to know that what has been proposed and approved is a reinvestment of savings this county has found over the last two years and although upgrading the compensations does approve raises for some, it is not driving any major budgetary changes for us, and no tax increases. There has to be vigilance going forward. We have a very good budget that addresses a lot of the needs, and there has been a lot of progress the last two years toward implementing institutionalized restraints on the growth of County government and County spending. I hope that we are not going to see a repeat of last year where a week after the first no tax increase budget the County had seen in a long time a proposal was brought forward from a Commissioner that was approximately \$1 million in new spending that would have been paid out of future savings and accounting reserves that help us meet our goal; however that did not pass. There is a lot of financial responsibility going forward and we need to continue with future savings for our citizens. The motion carried.

b. **Ordinance 2015-5 Setting the Tax Millage Rate** - *(Reviewed at the December 2, 2015 Workshop)* Commissioner Cross moved to approve Ordinance 2015-5. Commissioner Hertzler seconded the motion and it unanimously carried. **Roll Call Vote:** Commissioner Cross - yes; Commissioner Hertzler - yes; Commissioner Eichelberger - yes.

Approval of Letters of Support — Carlisle Borough’s PennDOT Multimodal Grants
(*Reviewed at the December 2, 2015 Workshop*)

- Request for Letter of Support for the “B Street Project” - Commissioner Eichelberger moved to approve support for the B Street Project. Commissioner Hertzler seconded the motion and it unanimously carried.
- Request for Letter of Support for the “US 11 and Carlisle Springs Road Intersection Improvement Project” – Commissioner Eichelberger moved to approve support of US 11 and Carlisle Springs Road Project. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Contracts/Grants: — Commissioner Hertzler moved to approve the following Contracts and Grants (*reviewed at the December 2, 2015 Workshop*). Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. **Court Appointed Special Advocates (CASA)**
 - Shippensburg University Letter of Agreement — That Adelaide Mooney will work as an Intern at Cumberland County CASA Program from — (January 19, 2016 and concluding April 29, 2016) — No Cost to the County
- b. **Aging & Community Services Grant Application**
 - Senior Farmers’ Market Nutrition Program Grant— (Continuation) — to Provide Funds to Eligible Senior Citizens of the Commonwealth to Purchase Fresh Fruits and Vegetables from PA Farmers — Grant Amount \$1,000.00/Per Year — Term 4 Years (May 1, 2015 – December 31, 2019)
- c. **Claremont Nursing and Rehab Center Agreements**
 - Department of Veterans Affairs — (Addendum) — Correct the Dates on the Previously Signed Contract to 9/1/15 — 8/31/16
 - River Health Accountable Care Organization — (New) —Memorandum of Understanding for Collaboration with Pinnacle or Programs to get Positive Outcomes for their Patients at CNRC — (Termination: December 31, 2016)
 - Business Associates Agreement — River Health Accountable Care Organization
- d. **Conservation District Grant:**
 - Submission of Grant Application to the Pennsylvania Association of Conservation Districts (PACD) — Amount \$1,500.00 — Date Due 4/1/2015.
- e. **District Attorney/Victim Witness Grant**
 - Rights and Services Act (RSA) Grant 2015/2016 Modification Request
- District Attorney/Forensic Lab**
 - Thermo Electron North America LLC — Lab Equipment Maintenance — Terms: January 10, 2016 to January 9, 2017 — Lifetime Maximum Amount — \$3,247.00
- f. **Drug & Alcohol Agreement**
 - Cumberland-Perry Drug and Alcohol Revalidation
- g. **MH/IDD Agreement**
 - Medical Assistance Revalidation for IDD/Early Intervention

HealthChoices Agreement: Commissioner Eichelberger moved to approve the HealthChoices Agreement for Cumberland County — Revalidation for Capitation for HealthChoices (*reviewed at the December 2, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried.

Resolution 2015-31: Commissioner Eichelberger moved to approve the Resolution 2015-31 Re: PennDOT Multimodal Grant Application — Funding for Sample Bridge in Silver Springs Township (*reviewed at the December 2, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried.

Resolution 2015-32: Commissioner Hertzler moved to approve with the adjustment to the Economic Development Plan Chapter 6, Page 11. Commissioner Eichelberger seconded the Motion and it unanimously carried. Commissioner Eichelberger moved to approve the Resolution 2015-32 Re: Approving and Adopting Amendments to the Cumberland County Comprehensive Plan (*reviewed at the December 2, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Connector Road Project: Commissioner Eichelberger moved to approve the Connector Road Project - South Middleton Township Indemnification Agreement and Cooperation Agreement (*reviewed at the December 2, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Bid Awards: — (*Reviewed at the December 2, 2015 Workshop*)

- Commissioner Hertzler moved to approve Awarding the Contract to **Coldsmith's Lawn Care** for Grass Mowing and Trimming for the following Cumberland County Properties:
 - **Allen Road** — **Amount of \$9,720.00**
 - **Ritner Building** — **Amount of \$8,280.00**Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Eichelberger asked to see information on County ground that has been converted to gardening areas vs. grass. Commissioner Cross abstained.
- Commissioner Hertzler moved to approve Awarding the Contract to **Myers Landscaping** for Grass Mowing and Trimming for the following Cumberland County Properties:
 - **Fire Training Grounds** — **Amount of \$6,120.00**
 - **Aging** — **Amount of \$5,400.00**Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve Awarding the Contract to **R & R Mike Rossow** for Grass Mowing and Trimming for the following Cumberland County Properties:
 - **Prison** — **Amount of \$12,600.00**
 - **911** — **Amount of \$11,880.00**Commissioner Hertzler seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve Awarding the Contract to **Best Wash, Inc.** for Grass Mowing and Trimming for the following Cumberland County Properties:
 - **CNRC** — **Amount of \$13,320.00**Commissioner Hertzler seconded the motion and it unanimously carried.

Local Emergency Planning Committee Appointments: Commissioner Hertzler moved to approve the Recommendations for Reappointments for John Gleim, John Hall and Bob Shively to the Cumberland County Local Emergency Planning Committee (*reviewed at the December 2, 2015 Workshop*). Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Hertzler asked that Letters of Appreciation go to Rick Orner, Dan Riland and William Sweet.

Library System Board Appointments: Commissioner Eichelberger moved to approve the reappointment for James Hutcheson, appointment of John McCrea, reappointment of alternate to Karen Shirey and Jonathan Williams, and Alicia Stine to fill an unexpired alternate term to the Cumberland County Library System (*reviewed at the December 2, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried. Commissioner Eichelberger requested that Thank You Letters go to Jane Graham, Susanne White, and Marcey Whiteside.

Ag Extension Board of Directors Appointment: Commissioner Cross moved to approve the Reappointment of Bob Carey to the Ag Extension Board of Directors (*reviewed at the December 2, 2015 Workshop*). Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Cross asked that Thank You Letters go to Barbara Gleim and Mary Ellen .

General Disbursements Transfer Authorizations: Commissioner Hertzler moved to approve the following General Disbursements Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. 11/20/15 \$ 62,532.02
- b. 11/27/15 \$ 1,738,068.27
- c. 12/02/15 \$ 2,968.34
- d. 12/04/15 \$ 61,753.80
- e. 12/04/15 \$ 2,152,322.72

Executive Session: Commissioner Cross Reported there was an Executive Session held on December 2, 2015 @ 10:20 a.m. Re: Personnel Issues.

Executive Session: Commissioner Cross requested an Executive Session Re: personnel issues.

Monthly Reports: Commissioner Cross Accepted the Monthly Reports: Coroner — (Month of October); Recorder of Deeds; Prothonotary; Clerk of Court; and Veterans Affairs — (Month of November).

Other Business: Chief Clerk Thomas mentioned the decertifying of the 8 beds from the CNRC tower site, since they are no longer of use to CNRC. Steps have been taken to give notification to retire the beds. Formal letters with legal verbiage with the intent to retire the eight (8) beds will need to be forwarded. Commissioner Eichelberger made a motion to sign and decertify the beds with an effective date of January 1, 2016. Commissioner Hertzler seconded the motion. Commissioner Hertzler mentioned that this is a cost efficiency move for the Nursing Home. The motion carried.

Adjourn: There being no further business to come before the Board, the meeting Adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist