

PRISON BOARD MEETING

October 19, 2015, 10:00 AM
Commissioners Hearing Room
Carlisle, PA

Present: Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Dave Freed, District Attorney; Christylee Peck, Judge; Earl Reitz, Warden; Jeff Ilgenfritz, Deputy Warden – Security; Mike Carey, Deputy Warden – Treatment; Jennifer Hipp, Assistant Solicitor.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Commissioner Cross moved to approve the Minutes of the September 21, 2015 meeting. Sheriff Anderson seconded the motion and it unanimously carried.

Commissary Report: District Attorney Freed moved to accept the Commissary Report (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Prison Expenditures & Central Processing Expenditures: Sheriff Anderson moved to accept the Prison Expenditure Sheets and Central Booking Expenditure Sheets for September 2015 (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented his report (see attached) stating that the average daily Prison population for the month of September was 408, with 401 being in-house. The current population is 413, with 405 being in-house. There are currently 331 males and 82 females. There were 33 inmates enrolled in the Work Release Program and 7 inmates were removed from the Program for disciplinary reasons. There were 19 inmates enrolled in the Inmate Worker Program, 19 inmates enrolled in the Outmate Trusty Program and one inmate enrolled in the Community Work Crew. The Community Work Crew projects for September were the Cumberland County Historical Society, Dickinson Township, Penn Township, and Mt. Holly Springs Borough. There were 5 extraordinary occurrences to report for the month with 5 uses of force. Warden Reitz reported they are currently holding 8 females for Perry County and 6 males for the Federal Bureau of Prisons. Deputy Warden – Security mentioned that the 3rd Quarter booking Statistical Report is attached. Deputy Warden – Treatment updated the Board that there is one last interview to be completed this afternoon for the Prison Chaplain. Commissioner Cross made a motion to accept the Warden's Report. Commissioner Eichelberger seconded the motion and it unanimously carried.

Judge Peck asked the Warden for an update on the Prison's Children & Youth Visitation Program. There was a request by a Perry County Judge to use this training service provided by George Jr. Republic. The Warden stated that it is going well with four inmates currently participating. The parenting education has not yet been implemented to all of the inmates by George Jr. Republic, just to those inmates who are involved with CCC&YS.

Report on Training Exercise Conducted on September 22, 2015:

The Warden updated the Board on the training exercise. Departments that participated were Prison, Sheriff, Public Safety, County SRT, Middlesex Township Police, Carlisle Fire Department, Mike Guido, Dickinson College Security, and Mike Varner. The Mobile 911 center was not used for this simulation. The simulation involved two shooters, one in the parking lot and one at the

administrative area of the Prison. This training exercise was conducted to establish security perimeters inside and outside the Prison, establish commanded posts, training for SRT medics, hostage negotiations training, tactics, communications, and teamwork.

Takeaways:

- A larger command post area is needed
- Determine a way to override the administrative area phone
- Administrative area may not be secure enough if this type of situation ever develops
- Improved communications between the Prison's central control and the Command Post.

Commissioner Cross asked who is the site commander in this situation. Warden Reitz stated that it is the person in charge of the jail. Can prison cameras be viewed at the 911 Center. No, but it may be possibly to connect to the system. Chief Clerk Thomas stated that the debriefing was good from staff and asked if there has been any discussion on implementing the takeaways. He also asked if the County needs to conduct a risk assessment to incorporate additional safety measures to the Prison Administration adding it to the county's overall risk assessment. Al Whitcomb requested that staff provide a report in the future on the changes implemented.

Marshall Services:

Warden Reitz updated the Board on the Marshall Service rate increase. The Controller's Office has been assisting with the application process required for a rate increase request. The current rate of \$45.82 will increase contingent upon Commissioner Approval, to \$66.27/day for a 5-year term. Mike Clapsadl reviewed their negotiations with the US Marshall Services. Chief Clerk Thomas asked if the rate is fixed. Mike stated yes, it is a fixed rate. After 5 years, they can re-negotiate. Commissioner Hertzler asked if PFM's costs were wrong. Warden Reitz explained that he believed PFM calculated the rate by dividing a yearly Prison budget by 365, and then dividing that by the average daily inmate population. Mike Clapsadl explained that the new \$66.27 rate is the actual cost less any revenue.

Update on Schuylkill County:

Any discussion with Schuylkill County about housing inmates for them has yet to occur. There may be some concern from Schuylkill County about the length of any agreement with us as well as the 180 days cancellation notice.

Other Business: None

Executive Session: Judge Peck made a motion to go in to Executive Session at 10:36 AM. Commissioner Cross seconded the motion and it unanimously carried.

Commissioner Hertzler made a motion to reconvene at 10:40. Judge Peck seconded the motion and it unanimously carried.

Commissioner Hertzler made a motion to approve filling a full-time Corrections Officer Position. Judge Peck seconded the motion and it unanimously carried.

Adjourn: The meeting adjourned at 10:41 AM .

Respectfully submitted,

Jennifer Crum
Administrative Specialist