

**CUMBERLAND COUNTY COMMISSIONERS'  
BOARD OF COMMISSIONERS' MEETING**

**DECEMBER 21, 2015 – 2:00 PM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Board of Commissioners Present:** Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger (Called in).

**Quorum:** Yes

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Liz Bouch, Holly Sherman, Human Resources; Dana Best, Finance; Al Whitcomb, Controllers; Mark Adams, IMTO; Ron Anderson, Sheriff; Brian Barrick, Sheriff's Office; Dave Knight, IV, Security; Laurie Mazarella, Jack Carroll, Drug & Alcohol; Lynette McCulloch, CNRC Finance; Terry Barley, Aging & Community Services; Dennis Lebo, Clerk of Court; Erica Ernst, Prothonotary's Office; John Gross, Treasurer.

**Media:** Jake Austin, The Sentinel.

**Others Present:** Ben Ried, Rhoads & Sinon, LLP; Jaci Range, Tex Visions; Patricia Vance, Senator.

**Call to Order:** Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioner Cross, Hertzler and Eichelberger were present.

**Public Comment:** None

**Approval of Minutes:** Commissioner Hertzler moved to approve the minutes of November 19<sup>th</sup>, November 24<sup>th</sup>, December 2<sup>nd</sup>, and December 7<sup>th</sup>, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Public Safety Review Team Minutes:** Commissioner Eichelberger moved to approve the Public Safety minutes of December 9<sup>th</sup>. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Hertzler moved to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

**County/Sheriff's Agreement:** Commissioner Hertzler moved to approve the Request to Approve Tentative Agreement between the County and Sheriff's Association for dates 1/1/16 to 12/31/18 and Direct Human Resources to Incorporate the Changes into a Final Contract — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

**CDBG Budget:** Commissioner Hertzler moved to approve the Revisions to the County's CDBG Budget — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Resolution 2015-33:** Commissioner Eichelberger moved to Approve Resolution 2015-33 Re: Amending Resolution 2013-31 — Revising the Fees for the Registration Permit Fees for the Weighing or Measuring Devices Required to be Inspected by the Cumberland County Bureau of Weights and Measures or by the Department of Agriculture — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Hertzler seconded the motion and it unanimously carried.

**Land Partnership Grants:** Commissioner Eichelberger moved to Approve the Land Partnership Grant Recommendations — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Hertzler seconded the motion and it unanimously carried.

**Change Order – Bernheisel Bridge:** Commissioner Hertzler moved to Approve the Change Order #2 for Bernheisel Bridge Construction — Change Order Adds \$40,964.16 to Contract for Additional Substructure Repairs to a Pier that is Cracked and Stream Debris Removal — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Liquid Fuels:** Encumbrances for Liquid Fuels — *(Reviewed at the December 17, 2015 Workshop)*.

- Engineering Phase of Craighead Bridge Replacement – Commissioner Eichelberger moved to approve the bridge replacement funding. Commissioner Hertzler seconded the motion and it unanimously carried.
- Engineering Phase of Orrs Bridge Replacement – Commissioner Hertzler moved to approve the bridge replacement funding. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Lease Agreement – New Bloomfield:** Commissioner Hertzler moved to Approve the Renewal of Lease Agreement for the Property Located at 10 W. Main Street 1<sup>st</sup> Floor Unit, New Bloomfield, PA — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Contracts/Grants:** — Commissioner Hertzler moved to approve the following Contracts and Grants *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

a. **Sheriff's Office Agreements**

- Castle's K-9, Inc. — K9 Certification Training
- HACC's Public Safety Center & Law Enforcement Complex Use — Addendum

b. **Aging & Community Services Agreement:**

- Janet Paull — Professional Services for Care Management of County Guardianship Clients — Rate: \$25.00 per hour not to exceed \$37,500.00

c. **Claremont Nursing and Rehab Center Agreements:**

- Padden, Guerrini & Associates, PC — Preparation of the Medicare & Medicaid Cost Reports for Year Ending December 31, 2015
- Pinker & Associates — Professional Service Contract for Podiatry Services for CNRC Residents — (No Cost Contract)

- Post-Acute Physicians of Pennsylvania PLLC — Professional Services Contract for Physician Medicine Privileges for Dr. Lupinacci & his Physicians Assistants — (No Cost Contract)
  - Messiah College Cooperating Agency Agreement — (New) — Dietitian Interns
- d. **Clerk of Court Agreement:**
- Paperless Solutions, Inc. — (Addendum #3) — Enabling of Full Text Searching of Clerk of Court OnBase Images — One-time Fee — Total Cost — \$1,600.00
- e. **Controller's Agreement:**
- Waggoner, Frutiger & Daub LLP — District Justice Audit Contract — One (1) Year Contract — Effective Dates: January 1, 2016 to December 31, 2016 — Lifetime Maximum Amount \$48,500.00
- f. **Court Appointed Special Advocates (CASA) Agreement:**
- Memorandum of Understanding between Retired Senior Volunteer Program (RSVP) of the Capital Region, Inc. and the County
- g. **Drug & Alcohol Agreement:**
- Amendment #7 to HealthChoices Contract with Department of Human Services
- h. **MH/IDD Agreements:**
- **FY 2015-2016 Mental Health**
    - Holy Spirit Hospital A Geisinger Affiliate — (New) — Contract Costs \$1,615,171 — No Increase
    - Susquehanna Software, Inc. — (New) — Contract Costs \$7,450.00 — No Increase
    - Stericycle Communications Solutions — (New) — Contract Costs \$9,000 — No Increase
  - **FY 2015-2016 Early Intervention**
    - Early Intervention Specialists, Inc. — (Addendum) — Contract Costs \$74,932.00 — Increase of \$36,039
- i. **Public Safety Agreement:**
- Communications Marketing Associates — (Renewal) — Continuation of Current Contract for Preventative Maintenance for the Audiolog Recorder for Another Three (3) Years — Total Contract Amount — \$42,107.00 for Three (3) Years

**Approval of Finance Policy:** Commissioner Eichelberger moved to approve the Fund Balance Policy (*Reviewed at the December 17, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried.

**Key Control Policy:** Commissioner Hertzler moved to Approve the Cumberland County Key Control Policy — (*Reviewed at the December 17, 2015 Workshop*). Commissioner Eichelberger seconded the motion and it unanimously carried.

**County-Wide Credit Card Agreement:** Commissioner Eichelberger moved to Approve the Value Payment Systems Agreement as a County Wide Credit Card Vendor — (*Reviewed at the December 17, 2015 Workshop*). Commissioner Hertzler seconded the motion and it unanimously carried.

**Capital Project:** Commissioner Hertzler moved to Approve the Capital Project Request for CNRC to Purchase Nine (9) Meal Delivery Carts — Total Project Costs \$27,526.11 — (No General Fund Dollars) (*Reviewed at the December 17, 2015 Workshop*). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Sodexo Operations LLC:** Lynette McCulloch reviewed the extension for 3 months at the same rate, expiring on 12-31-2015. Commissioner Hertzler moved to approve the CNRC Sodexo Operations LLC (Addendum). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Tex Visions LLC Project:** Benjamin Ried reviewed the Cumberland County Industrial Development Authority — Tex Visions LLC Project. On December 9<sup>th</sup> the Industrial Development Authority (IDA) adopted a Resolution that authorized the issuance of a note to the benefit of Tex Vision LLC, which approved a \$1.2 million loan. A required Hearing was held. County Commissioners need to approve the project with a Resolution and a Certificate. Commissioner Hertzler asked if this has any financial liability on the County. Commissioner Hertzler moved to approve the Resolution 2015-34 and approval of a Certificate for Tax Exempt Financing to Tex Vision LLC. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Agricultural Land Preservation Appointment:** Commissioner Hertzler moved to Approval the Appointment of **Gary Martin** to the Agricultural Land Preservation Board for a Three (3) Year Term: Commencing January 1, 2016 and Expiring December 31, 2018 — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Cross seconded the motion and it unanimously carried.

**Affordable Housing Trust Fund Board Reappointments:** Commissioner Hertzler moved to Approve the Reappointments of **Beth Ellis, Rick Smith, Patrice Pickering, Elizabeth (Brooks) Harriger** and **William Koons** to the Affordable Housing Trust Fund Board for a Two (2) Year Term: Commencing January 1, 2016 and Expiring December 31, 2017 — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Cross seconded the motion and it unanimously carried.

**Blighted Property Reinvestment Board Reappointments:** Commissioner Eichelberegr moved to Approve the Reappointments of **Diane Voda** and **Tracey Vernon** to the Blighted Property Reinvestment Board for a Three (3) Year Term: Commencing January 1, 2016 and Expiring December 31, 2018 — *(Reviewed at the December 17, 2015 Workshop)*. Commissioner Cross seconded the motion and it unanimously carried.

**General Disbursements Transfer Authorizations:** Commissioner Hertzler moved to approve the following General Disbursements Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

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|----|----------|----|--------------|
| a. | 12/11/15 | \$ | 246.77       |
| b. | 12/11/15 | \$ | 2,615,341.45 |
| c. | 12/16/15 | \$ | 34,301.25    |
| d. | 12/17/15 | \$ | 563,249.73   |
| e. | 12/17/15 | \$ | 2,551,605.79 |
| f. | 12/18/15 | \$ | 748,442.67   |
| g. | 12/18/15 | \$ | 1,975,622.15 |

**Report of Executive Session:** Commissioner Cross Reported that there was an Executive Session: December 17, 2015 @11:05 a.m. and December 21 at 1:00 p.m. Re: Personnel Issues.

**Monthly Reports:** Commissioner Cross Accepted the Monthly Reports: Coroner and Register of Wills — (Month of November)

**Other Business:** (see attached) Commissioner Hertzler spoke words Honoring Commissioner Cross for her years of service to the County.

**Adjourn:** There before no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist