

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**January 14, 2016 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Liz Bouch, Human Resources; Dana Best, Ron Snow, Finance; Bob Dagrosa, Bill Fulton, Controllers; Wendy Sheaffer, Sandy Gurreri, Aging and Community Services; Kirk Stoner, Stephanie Williams, Planning; Raymond Soto, Lynette McCulloch, Brad King, Claremont Nursing and Rehabilitation Center; Jack Carroll, Drug & Alcohol; Eric Radnovich, District Attorney's Office; Michele Sibert, Victim Services; Sue Carbaugh, MH/IDD; Bob Shively, Claudia Garner, Brian Hamilton, Public Safety.

Others Present: Jonathan Bowser, Shelby Rexrode, Cumberland Area Economic Development Corporation; Jessica Long, Doug Grossman, PPL

Media:

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Announcement: Chief Clerk Thomas discussed the Phone Recovery Services Legal Filing Announcement. Chief Clerk Thomas explained that 12 Pennsylvania Counties are taking legal action to recover payment shortages by telecom companies for the subsidized 911 fees. Public Safety was approached by Dilworth Paxson, LLC regarding recovering the fees. Action has been taken to join the suit and this is the final step to recover the \$6.7 million shortage from over a six year period.

Resolution 2016-1: Dana Best reviewed the Resolution 2016-1 Re: Budget Adjustments. Final payout of \$380,000 to rabbittransit.

PPL Expansion Project: Jonathan Bowser and Jessica Long reviewed the PPL Expansion Project in Monroe Township for a new substation and transmission lines. Jessica Long explained that PPL is required to conduct future projections and has determined the need to expand to prevent large power outages and low voltage. 40 acres were purchased in Upper Allen Township and will connect to Carlisle Barracks TapLine in Silver Spring Township. Public meetings were held for comment and that information was used to determine the location of the wires and tower placement where they will have the least impact to farmers and landowners.

Summerdale Agreements: Jonathan Bowser reviewed the Summerdale Agreements for Multimodal Transportation Funds:

- Cooperation Agreement
- Indemnification Agreement

The Summerdale Tract is 50 acres in Enola. The Industrial Development Authority applied for funding and had received grants from DCED and PennDOT for a total of \$3 million. The agreement is required between the County and IDA. There is a Review Committee that is responsible for the project that includes three municipal representatives. The project is now at the Township for review.

MATP: Ron Snow reviewed the Memorandum to the Transportation Department of Human Services/Bureau of Managed Care Operations Re: Medical Assistance Transportation Program for FY 2015-2016. Medical Assistance Transportation Grant – Staff has been working with rabbittransit and MH/IDD. There are federal requirements so a letter has been drafted to the Department of Health, requesting the grant be moved from the County to rabbittransit (see attached).

Transportation Payout: Ron Snow reviewed the Transportation Fund Balance Payout to rabbittransit. The Transportation Department residual fund balance has three parts:

- \$56,000 - MATP Funds
- \$31,304 – States wick program to provide trips for clients
- \$380,786.95 in the general fund

Chief Clerk Thomas stated that this is a redirection of funds to the transportation provider.

Farmland Preservation Certification: Stephanie Williams reviewed the 2016 Certification of County Funds – Farmland Preservation (see attached). This is a yearly requirement that is due to the State by January 31st. Commissioner DiFilippo stated that he is recommending scenario three (3). Chief Clerk Thomas questioned justification of the high cost per acre pay out, compared to other counties Farmland Preservation Programs. Kirk Stoner stated that historically that's how the program criteria is set up and includes a cap of \$4,000/acre. Commissioner Hertzler also recommends scenario three (3). Commissioner Eichelberger is in favor of the program; however, he is concerned with using county funds if it is not built into the budget and parts of the funding should be distributed to the Open Space Program. Dana explained the allocation to the budget. Discussion ensued regarding a total amount of funding that the Board should approve. Commissioner DiFilippo suggested that the Farmland Preservation Board produce an analysis of how much total farm land to preserve.

Contracts/Grants: — (Sandy Moyle)

- a. **Aging & Community Services Agreement** — (Wendy Sheaffer)
 - M. Crystal Lowe, MSW — (Addendum) — Professional Services — extending services for an additional year commencing on January 1, 2016 and ending on December 31, 2016 with an increase in travel, lodging and meal reimbursement not to exceed \$1,000.00.
- b. **Claremont Nursing and Rehab Center Agreements** — (Lynette McCulloch)
 - Dyna Tech Industries — (New) — Emergency Generator Service/Perform Maintenance Two (2) Times a Year — Three (3) Year Contract — 5% Increase the First Year and No Additional Increase through the Remainder of the Contract. - \$2,485/Yr.
 - Dr. Michael Gawlas D.O. — (New) — Professional Services — Medical Director of CNRC — Terms of Contract Shall Commence on January 4,

2016 and Shall Continue Until Terminated by Either Party. \$1,760/Month
– No Increase

- Dr. Kenneth R. Harm, Jr. — (New) — No Cost Contract to Provide Physician Services to the Residents of CNRC — One (1) Year Contract — Commencing on January 1, 2016 and ending on December 31, 2016.
- Michael F. Lupinacci MD LLC — (New) — Purchase Professional Services for In-Service Training/Meetings for CNRC Staff and Residents. \$150/Hr. if needed.
- Rabbittransit — (New) — Purchase Public Transit Services for Residents of CNRC — Terms of Contract: January 1, 2016 through December 31, 2020.
- Robin’s Nest Aviaries, Inc. — Aviary & Aquarium Maintenance — \$438.73 Per Month — One Year Contract (January 1, 2016 through December 31, 2016) — No Increase to Monthly Service
- Shred-it — Shredding Services — Three Year Contract — No Price Increase \$7,200.00 — (3 Years)
- Dr. Baxter Wellman II — No Cost Contract to Provide Physician Services to Residents at CNRC
- Dr. Alan C. Huff, DDS — No Cost Contract to Provide Dental Services to CNRC Residents

c. **District Attorney/Forensic Lab Grant Award** — (Eric Radnovich)

- Acceptance of Subgrant Award from the Pennsylvania Commission on Crime and Delinquency for Federal National Forensic Science Improvement Act Funds - \$36,000 – No County Match – Forensic Training

District Attorney/Victim Witness Grant Award — (Michele Sibert)

- Acceptance of Subgrant Award from the Pennsylvania Commission on Crime and Delinquency for Federal STOP Violence Against Women Funds - \$125,000

d. **Drug & Alcohol Agreement** — (Jack Carroll)

- UHS of PA (d/b/a Roxbury) — (New) — to Provide Drug and Alcohol Evaluations, Intensive Outpatient Treatment and Outpatient Treatment Services for Inmates at the Cumberland County Prison — Terms of Contract January 1, 2016 through December 31, 2016 — Contract Amount \$156,000. Chief Clerk Thomas commended staff for looking into another vendor to provide this service.

e. **MH/IDD Agreement** — (Sue Carbaugh)

- McLaren’s Sweep-N-Shine — Janitorial Services — One Year Contract — Terms: January 1, 2016 through December 31, 2016 — \$130.00 Per Month — Total Not to Exceed \$1,560.00

f. **Public Safety Grant and Agreements** — (Bob Shively)

- Pennsylvania Emergency Management Agency — State Fiscal Year (SFY) 2015-2016 Hazardous Material Response Fund (HMRF) Grant Agreement for Cumberland County. - \$35,728
- Commonwealth of PA — Dept. of Transportation — Licensing Agreement for Public Safety to View the PennDOT Traffic Cameras –No Cost Agreement
- City Directories — InfoGroup — Purchase Contract for the Cross Reference CD for the Communications Center – No Increase - \$1,540.00

Annual Review of CNRC Policies —Lynette McCulloch – Need signatures of the new Board of Commissioners.

- Annual Review of CNRC Admissions Statement Policy
- Annual Review of CNRC Notice of Nondiscrimination Policy
- Annual Review of CNRC Statement of Equal Employment Opportunity Policy
- Governing Body of Bylaws

Intergovernmental Transfer Program — Lynette McCulloch approval of county interest - \$981,000

- Resolution 2016-2 Re: Intergovernmental Transfer Program (IGT)
- Request for Letter of Interest to the Pennsylvania Department of Human Services to Participate in the Intergovernmental Transfer Program

Trust Garden Plan — Lynette McCulloch reviewed the Trust Garden Plan — Davis Landscape’s Garden Drawings. Brad King provided a brief presentation on the plan. Approximate deadline for completion is the Spring.

Request to Authorize Advertising: Eric Radnovich reviewed a request to Authorize Advertising for Proposals for Education Services to Provide Forensic Investigation Training.

Commissioners’ Liaison Reports

Commissioner DiFilippo:

- **Western Cumberland Council of Governments:** Attended the Monday January 11, 2016 meeting. So far it has been an easy winter for road maintenance. Mt. Holly Springs has a new gas station. Newville Police Department received new uniforms and bullet proof vests.

Commissioner Hertzler: (see report)

- **Critical Issues Committee - through PennDOT:** Met December 22, 2015. There has been a revision to the “Straw Proposal”. Outreach continues from PennDOT with the local potential funding partnering counties. Open discussion should take place with other counties.
- **Lower Allen Twp Commissioner meeting:** Presented Certificate of Recognitions to two Commissioners, Lloyd Bucher and John Titzel, who have retired.
- **CNRC Exit Interview:** Was held on January 7, 2016 with the Department of Health.
- **Aging Advisory Board:** Met Friday January 9, 2016 and reorganized. There is one vacancy on the Board. An update will be provided regarding a Pilot Program with Holy Spirit Hospital to reduce readmissions.
- **Affordable Housing Trust Fund Board:** Met Tuesday, January 12th and reorganized. Fee revenue from the Recorder of Deeds will be added to the budget this year.
- **County Commissioners Association:** There is a meeting today, January 14, 2016.
- **Redevelopment and Housing Authority:** Rudy DeFrance will be resigning. Debra Kelly has been recommended to fill the two seats.
- **LEPC:** A County Commissioner liaison is still needed for the committee. Recommending appointment of Taylor Griffiths to serve on the LEPC Committee.

Commissioner Eichelberger:

- **SARRA** – There is a reappointment to an expired term. Donald Geistwhite, Jr. would like to continue serving on the Board.
- **Planning Commission** – They have a vacancy and the recommendation is to appoint Jim Ross.

- **Recycling and Waste Authority** – Reappointments to the Authority is Dale McLane and Kevin McCardle – 5 year terms. Glenn Jourdan will not continue. The January meeting is canceled. Household Hazardous Waste & Electronic Recycling are the 2016 priorities. HHW - Chemsweep State contract – August event. Electronics recycling vendors have stopped some of their recycling collection in other local counties. Staff has been working at the municipal yard waste sites.
- **CAEDC** – Meeting is scheduled for next week.

Report of Executive Session: Chief Clerk Thomas reported there was an Executive Session on January 12, 2016 @ 2:00 p.m. Re: Personnel Issues

Executive Session: Chief Clerk Thomas Requested an Executive Session Re: Personnel Issues

Other Business: Commissioner DiFilippo requested that staff send the press release regarding the Phone Recovery Services Legal Filing Announcement.

Lynette provided an update regarding the status of the CNRC bed reduction.

Adjourn: There being no further business to come before the board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist