

**CUMBERLAND COUNTY COMMISSIONERS’
BOARD OF COMMISSIONERS’ MEETING**

**February 1, 2016 – 2:00 PM
COMMISSIONERS’ HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Al Whitcomb, Controller; Elizabeth Bouch, Human Resources.

Media:

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Eichelberger moved to approve the minutes of January 14 and January 19, 2016. Commissioner Hertzler seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Letter of Support – Former IAC/Masland Site: — *(Reviewed at the January 28, 2016 Workshop)* Commissioner Hertzler moved to approve the Letter of Support for the Cumberland County Redevelopment Authority (CCRA) Re: Request for Grant Funds to Perform Environmental Assessment Activities for the Industrial Site Reuse Program at the Former IAC/Masland Site located at 50 Carlisle Springs Road, Carlisle, PA. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Contracts/Grants a. through i.: — *(Reviewed at the January 28, 2016 Workshop)* Commissioner DiFilippo requested that agenda item h. be removed. Commissioner Hertzler moved to approve Contracts/Grants a. through i., with the exception of h. Commissioner Eichelberger seconded the motion and it unanimously carried.

a. **Bureau of Elections Agreement**

- Penske Truck Leasing — Truck Rental for April 2016 Primary — Effective: — April 17, 2016 to April 29, 2016 — Contract Amount: — \$4,614.00 — (4 trucks, each at \$1,153.50)
- Application for use of Property or Facilities — Gym/Kitchen — Silver Springs Presbyterian Church

- b. **Claremont Nursing and Rehab Center Agreements**
- Companion Radio Network Corporation — Service Agreement for Programming for Residents — One (1) Year Agreement — Effective: — January 17, 2016 – January 16, 2017 — Contract Amount: — \$2,592.00 — No Increase
 - CNRC Maintenance — Kint Fire Protection — Inspection of Kitchen Fire Suppression System — Service Completed Two (2) Times per Calendar Year — Contract Amount: — \$460.00 — No Increase
 - Physician’s Mobile X-Ray, Inc. — Diagnostic Services — Contract Amount: — \$20, 100.00 — One (1) Year Contract — Effective : — February 3, 2016 – February 2, 2017
- c. **Conservation District Agreement**
- Team Ag, Inc. — Nutrient Management Plan for Creekside Dairy LLC — Contract Amount: — \$4,495.00 — Fully Funded 100% by the Chesapeake Bay Special Projects Program
- d. **Domestic Relations Office Agreement**
- Full Circle Solutions Group — Conversion from Current Imaging System to State System Mandated by the State — Contract Amount: — \$11,553.49 — State will Reimburse the County 100% of the Total Cost
- e. **Drug & Alcohol Agreement**
- Holy Spirit Hospital (Maternal Assistance Program) — Purchase Intensive Case Management Services to Pregnant and Postpartum Adult Women and Adolescents — Total Amount to be Reimbursed for the period beginning July 1, 2015 through June 30, 2016 is \$237,000
- f. **Facilities Management Agreement**
- KINT — Fire Extinguisher Inspection/Service 2016 — Contract Amount: — \$9,086.15 — Effective: — January 1, 2016 to December 31, 2016
- g. **Finance Department Agreement**
- Maximus Consulting Services, Inc. — Indirect Cost Allocation Plan — 3 Year Contract as follows: — 2015 Plan - \$10,150; 2016 Plan - \$10,500; 2017 Plan - \$10,500 — Agreement May be Extended to Include Calendar Years 2018, 2019 and 2020 — Contract Amount: — \$31,150.00
- h. **Human Resources Agreement: - REMOVED**
- Arthur J. Gallagher & Co. — Providing Clarification on the Classification and Salary Benchmarking Process — Contract Amount: — \$5,705.00
- i. **MH/IDD Agreements —**
- *FY 2015-2016 Intellectual and Developmental Disabilities Agreements*
 - Lebanon County MH/ID/EI Program — Provide Professional Coordination Services Related to the South Central Health Care Quality Unit (HCQU) per State and Federal Regulations — Contract Terms: — July 1, 2015 to June 30, 2016
 - Riverside Associates, PC — Provides Funding to Support the following Intellectual and Developmental Disabilities Services: — Behavioral Support — Contract Amount: — \$2,000
 - York/Adams Counties MH/IDD Program — Provide Professional Coordination Services Related to the South Central Health Care Quality Unit (HCQU) per State and Federal Regulations — Contract Terms: — July 1, 2015 to June 30, 2016
 - The Advocacy Alliance — Provides Funding to Support the following Intellectual and Developmental Disabilities Services: — Health Care Quality Unit (HCQU) in the amount of \$675,448 and IDD Certified Investigations in the amount of \$10,000 — Total Amount of Contract: — \$685,448

Request to Authorize Advertising RFP's for CNRC: — *(Reviewed at the January 28, 2016 Workshop)*. Commissioner Eichelberger moved to approve Authorization to Advertise for Requests for Proposals for CNRC Food Service, Housekeeping & Laundry Operation. Commissioner DiFilippo seconded the motion. Commissioner Hertzler stated there has been extensive time and energy on the initiative to seek a good service that the County already has in place. He requested a thorough evaluation of all county salaries and outsourcing of this service. Premier has reported a positive report on the CNRC's housekeeping, dietary, and food service. Commissioner Eichelberger stated that this vote is not for outsourcing, this is for proposals from vendors for information on costs and services and would safeguard issues that were addressed. Commissioner DiFilippo feels it is the Board of Commissioners job to pursue all options for services and savings for the County. Commissioner Hertzler suggested insourcing and save County funds. Chief Clerk Thomas stated the County needs to keep up with changing times and continue to improve nursing home services and good jobs for County residents. The motion carried with Commissioner Hertzler voting No.

Transfer of Transportation Buses: — *(Reviewed at the January 28, 2016 Workshop)* Commissioner Eichelberger moved to approve the Request to Transfer County Buses to Central Pennsylvania Transportation Authority. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Eichelberger moved to approve the following General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

- | | | |
|----|----------|-----------------|
| a. | 01/19/16 | \$ 2,241,402.46 |
| b. | 01/19/16 | \$ 463,682.65 |
| c. | 01/22/16 | \$ 490.83 |
| d. | 01/22/16 | \$ 8,422,340.25 |
| e. | 01/27/16 | \$ 26,976.23 |
| f. | 01/29/16 | \$ 2,281,754.71 |
| g. | 01/29/16 | \$ 124,410.49 |

Report of Executive Session: Commissioner DiFilippo reported there was an Executive Session held on January 28, 2016 @ 10:35 a.m. Re: Personnel Issues.

Other Business: None

ADJOURN: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist