

**CUMBERLAND COUNTY COMMISSIONERS'
BOARD OF COMMISSIONERS' MEETING**

**MARCH 16, 2016 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Deputy Controller Dagrosa, Controller; Elizabeth Bouch, Human Resources.

Media: Jake Austin, The Sentinel

Others Present: Jim Hoefler, Jim Mader, and Agda Jansen, Cumberland Valley Rail Trail.

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: None

Winter 2016 Update on the Cumberland Valley Rail Trail: James Hoefler reviewed PowerPoint presentation (see attached).

Minutes Approval: Commissioner Hertzler moved to approve the Minutes of February 25, 2016 and February 29, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

Minutes Approval: Commissioner Eichelberger moved to approve the Public Safety Review Team Meeting Minutes of February 24, 2016. Commissioner Hertzler seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Housing & Redevelopment Authority: *(Reviewed at the March 10, 2016 Workshop)*
Commissioner Eichelberger moved to approve the Program Year 2015 Consolidated Annual Performance and Evaluation Report (CAPER). Commissioner Hertzler seconded the motion and it unanimously carried.

Housing & Redevelopment Authority: *(Reviewed at the March 10, 2016 Workshop)*
Commissioner Hertzler moved to approve the Acceptance of Emergency Solutions Grant (ESG) Program Agreement from PA Department of Community and Economic Development — Total Contract Amount \$516,142.00. Commissioner Eichelberger seconded the motion and it unanimously carried.

Bridge Projects Time Extension Requests: *(Reviewed at the March 10, 2016 Workshop)*

- Approval of 18-Month Time Extension for the Completion of Part I- Preliminary Engineering Time Extension Request for Wolf’s Bridge Project, Middlesex Township, Cumberland County, PA
- Approval of a 9-Month Time Extension for the Completion of Part I-Preliminary Engineering and a 9-Month Time Extension for the Completion of Part II-Final Design Phase of the Craighead Bridge Project, South Middleton Township, Cumberland County, PA

Commissioner Eichelberger moved to approve the Bridge Project Time Extensions.

Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of the following Contracts/Grants (a.– g.): — *(Reviewed at the March 10, 2016 Workshop)*

Commissioner Hertzler moved to approve the following Contracts and Grants. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. Aging & Community Services Agreement**
 - Angels on Call, Ltd and Harrisburg Home Health Holding, LLC — Assignment and Assumption of Contract
- b. Claremont Nursing and Rehab Center Agreement**
 - Ability Prosthetics & Orthotics, Inc. — Professional Services for Orthotic and Prosthetic Services — Terms of Contract: — March 16, 2016 through March 15, 2017 — Total Contract Amount: — \$1,200.00
- c. Controller’s Office Agreement**
 - InfoSeal Service Agreement — Twelve (12) Month Equipment Service Agreement for Laser Seal 2EZ Folder/Sealer System — Terms of Contract: — March 7, 2016 through March 6, 2017 — Total Contract Amount: —\$890.00
- d. Court Administration/Warrant Collection Unit Agreement**
 - TransUnion TLO Software Company — Total Contract Amount: — \$3,000.00
- e. Human Resources Agreement**
 - Hyrell Online Hiring Systems — License Agreement (Addendum) — Additional Cost of Upgrade from “Level 1” to “Level 2” Pricing Tier — Additional Costs \$200.00/ per month
- f. MH/IDD Agreements**
 - *FY 2015-2016 Intellectual and Developmental Disabilities*
 - Lancaster County BH/DS — Provide Professional Coordination Services Related to the South Central Health Care Quality Unit (HCQU) per State and Federal Regulations — Terms of Contract: — July 1, 2015 – June 30, 2016 — Total Contract Amount: — \$22,365.00
 - Center for Independent Living of Central PA Inc. — Provide Funding to Support the Following Intellectual and Developmental Disabilities Services — Independent Monitoring — Terms of Contract: — July 1, 2015 – June 30, 2016 — Total Contract Amount: — \$35,520.00
- g. Public Safety Grant**
 - Submission of Emergency Management Performance Grant Application to Pennsylvania Emergency Management Agency (PEMA) — Used to Support Personnel Costs for Approved Staff Positions

Advertise for Proposals: *(Reviewed at the March 10, 2016 Workshop)* Commissioner DiFilippo moved to approve the Authorization to Advertise for Proposals for Third Party Collection Services. Commissioner Hertzler seconded the motion and it unanimously carried.

Capital Project Requests: — *(Reviewed at the March 10, 2016 Workshop)*

- Aging & Community Services — Purchase of Vehicle — Total Project Cost: — \$35,000.00. Commissioner Hertzler moved to approve the Capital Project Vehicle Purchase. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Juvenile Probation — Purchase of Vehicle — Total Project Cost: — \$28,755.00. Commissioner Eichelberger moved to approve the Capital Project Vehicle Purchase. Commissioner Hertzler seconded the motion and it unanimously carried.
- CNRC — New Nursing Home Server — Total Project Cost: — \$24,737.74. Commissioner Hertzler moved to approve the Capital Project IT Server. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Eichelberger moved to approve the following General Disbursements. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	02/25/16	\$ 20,615.96
b.	02/26/16	\$ 19,202.52
c.	03/01/16	\$ 275,543.86
d.	03/01/16	\$ 1,299,814.17
e.	03/04/16	\$ 462.25
f.	03/04/16	\$ 2,884,203.79
g.	03/09/16	\$ 26,522.39
h.	03/11/16	\$ 41,651.25
i.	03/11/16	\$ 2,010,102.66

Executive Session: Commissioner DiFilippo reported that there was an Executive Session on March 10, 2016 @ 10:00 a.m. and March 15, 2016 @ 1:00 p.m. Re: Personnel Issues.

Monthly Reports: Commissioner DiFilippo Accepted the Monthly Reports from: Clerk of Court; Prothonotary; Recorder of Deeds; Register of Wills; Veterans Affairs and Change of Assessments — (Month of February 2016)

Other Business: None.

Adjourn: There being no further business to come before the Board, Commissioner Hertzler made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist