

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**MARCH 24, 2016 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Vince DiFilippo and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Liz Bouch and Holly Sherman, Human Resources; Dana Best, Finance; Bob Dagrosa, Controllors; Mark Adams, IMTO; Charles Hall, Coroner; Wendy Sheaffer and Christine Gowden, Aging and Community Services; Lisa Reider, Children and Youth; Jack Carroll, Drug and Alcohol; Sue Carbaugh, MH/IDD; Eric Radnovich, Bureau of Justice Services; Robin Tolan, MH/IDD

VTC: John Lopp, Facilities; Claudia Garner, Public Safety

Media: Jake Austin, The Sentinel

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Resolution 2016-8: Dana Best reviewed the Resolution 2016-8 Re: Budget Adjustments (see attached).

Resolution 2016-9: Charles Hall reviewed the Resolution 2016-9 Re: Authorizing the Return of the Technical Services Unit Vehicle to Lower Allen Township (see attached). In 2010 a vehicle from Lower Allen Township was donated to the Coroner's Office with a verbal agreement. The Coroner's Office no longer needs the vehicle. Charles suggested the vehicle be returned to Lower Allen Township.

Voluntary Separation Plan (VSP): Bob Dagrosa reviewed the authorization for the Claremont Nursing and Rehabilitation Center Bargaining Unit and the Sheriff's Association Voluntary Separation Plan Offering Documents and Open Enrollment. Bob is requesting action today from the Board. There is a 90 day open enrollment period for employees. Approval from the Board will be scheduled for June 6, 2016 for final decision based on total enrollments.

Claremont Nursing and Rehabilitation Center Voluntary Separation Plan (*Action Requested): Commissioner Eichelberger moved to approve the Claremont Nursing and Rehabilitation Center Bargaining Unit Voluntary Separation Plan Offering Documents and Open Enrollment. Commissioner DiFilippo seconded the motion and it unanimously carried.

Sheriff's Voluntary Separation Plan (*Action Requested): Commissioner Eichelberger moved to approve the authorization for Sheriff's Association Voluntary Separation Plan Offering Documents and Open Enrollment. Commissioner DiFilippo seconded the motion and it unanimously carried.

Housing and Redevelopment Authority: Kate Molinaro reviewed the 2016 Annual Action Plan Submission-Community Development Block Grant and HOME Investment Partnerships Funding (see attached). Kate is requesting Board approval at Monday's meeting.

Contracts/Grants: — (Sandy Moyle)

- a. **Aging & Community Services Grant and Agreements** — (Wendy Sheaffer)
 - Cooperative Grant Agreement between the PA Department of Aging (PDA) and the Area Agency on Aging (AAA) for the period of July 1, 2016 through June 30, 2021 — Grant Amount to be determined by an annual Program Directive.
 - Central Pennsylvania Food Bank — State Food Direct Purchase & Maintenance — Terms of Contract: — July 1, 2015 through June 30, 2016 — Total Maximum Amount of the Agreement: — \$130,139.62
 - Mechanicsburg Area School District — Lease Agreement/Facilities Usage — Cumberland County Senior Games — Event Date: — July 13, 2016 — Event Hours: — 6:00 AM – 9:00 PM - \$70/day
- b. **Children and Youth Services Agreements** — (Lisa Reider)
 - Youth Services Agency — To Provide Care and/or Treatment for Children Under the Custody of the Court —Terms of Contract: — July 1, 2015 through June 30, 2016
 - Family Care Services, Inc. — To Provide Care and/or Treatment for Children Under the Custody of the Court —Terms of Contract: — July 1, 2015 through June 30, 2016
 - Appalachian Youth Service, Inc. — To Provide Care and/or Treatment for Children Under the Custody of the Court —Terms of Contract: — July 1, 2015 through June 30, 2016 - \$176 per diem
 - KidsPeace National Centers, Inc. — To Provide Care and/or Treatment for Children Under the Custody of the Court — Terms of Contract: — July 1, 2015 through June 30, 2016 – No changes
- c. **Claremont Nursing and Rehab Center Agreement** — (Dana Best)
 - Sodexo Operations, LLC — Addendum Two (2) to Agreement dated January 5, 2015 for the Management of Dining, Housekeeping and Laundry Services at CNRC — The Agreement as Amended Shall be Extended for a Three (3) Month Period — Same Monthly Rate – \$47,139.93/month expiring June 30, 2016.
- d. **Cumberland-Perry Drug & Alcohol Commission Agreement** — (Jack Carroll)
 - United Methodist Home for Children Residential Care, Inc. — To Provide Sufficient Number of Facilitators and Fidelity Observers for the Agency's Strengthening Families Program 10-14 Services Agreement — Hourly Compensation for Facilitators (including preparation time and actual facilitation) is \$18.00 Per Hour — The Hourly Compensation Rate for a Fidelity Observer is \$15.00 Per Hour. Additional Trainers are needed. Drug & Alcohol staff will conduct this role.
- e. **District Attorney/Bureau of Justice Services Grant (*Action Requested)**— (Eric Radnovich)
 - Submission of Grant Application to US Department of Justice — Rapid DNA Initiative — Terms of Grant: — October 1, 2016 through September 30, 2018 — Grant Amount — \$400,000.00. Commissioner Eichelberger moved to approve the grant application submission. Commissioner DiFilippo seconded the motion and it unanimously carried.

- f. **Facilities Management Agreements** — (John Lopp)
 - Diamond Automatic Sprinklers, Inc. — Annual Inspections of Fire Pumps & Sprinkler Systems — Terms of Contract: — May 1, 2016 through April 30, 2017 — Amount of Contract: — \$6,000.00 which is \$300.00 less than last year.
 - Mid State Roofing & Coating — Replace Two (2) Turret Roofs — Terms of Contract: — April 1, 2016 through June 30, 2016 — Amount of Contract: — \$7,360.00 – Replace rubber roofing at the Old Jail.
- g. **Human Resources Agreement:** — (Holly Sherman)
 - Prevention Health Screenings — Thyroid Screenings for Employee Health Fairs — Terms of Contract: — April 13, 2016 through April 14, 2016 — \$1,425.00
- h. **MH/IDD Agreements** — (Sue Carbaugh)
 - *FY 2015-2016 Intellectual and Developmental Disabilities*
 - Messiah Lifeways Community Support Services — Addendum to Increase Contract Total and Increase the Following Intellectual and Developmental Disabilities Services — Licensed Day Habilitation — Terms of Contract: — July 1, 2015 – June 30, 2016 — Total Contract Amount: — \$28,712.00 - \$12,478.00 Increase
 - *FY 2015-2016 Early Intervention*
 - Jennifer Snyder, MPT — Addendum to Increase Contract Total and Increase the Following Early Intervention Services — Physical Therapy Services — Terms of Contract: — July 1, 2015 – June 30, 2016 — Total Contract Amount: — \$333,760.00 - \$7,741.00 Increase

MH/IDD: Robin Tolan reviewed the Department of Human Services — Consolidated Community Reporting Initiative Submitters Form — This Form Allows the County to Submit the Data to the State. – Information needs updated with Commissioners signatures.

Facilities Vehicle Inspection Station: John Lopp reviewed the Change Authorization for PA Department of Transportation Inspection Station. Due to the consolidation between Transit Authority and the County, the State requests an authorization form be completed. John added that the rabbittransit transition has been going very well.

Capital Project Request: — (Claudia Garner)

- Public Safety— Comm Center xCAD Computers — Total Project Cost: — \$67,182.86 (see attached). Claudia stated that this is a non-routine request to replace 19 computers for their Communications Center. Funding is from the Uniform 911 budget.

Commissioners' Liaison Reports

Commissioner DiFilippo:

Western Cumberland Council of Governments: Met March 14, 2016. It was mentioned that Representative Steven Bloom is moving forward with legislation regarding Covered Device Recycling Act 108 for Municipalities greater than five miles from DEP Permitted Electronics Recycling Facility.

Dickinson Township: Is currently looking for a Zoning Officer.

Commissioner Eichelberger:

Blighted Property Reinvestment Board: There is an appointment request for a Commissioner to serve on the Board. Commissioner Eichelberger is willing to serve.

Recycling & Waste Authority:

- **Electronic Recycling:** Events have been postponed for this year. York County has also stopped receiving electronics due to no outlets for the material. This has caused illegal dumping within the County. A hearing took place last Monday that the County Recycling Coordinator attended and testified regarding the current recycling law. There is a vendor that is interested in providing recycling service for a recycling event. The County Recycling Resolution was forwarded to the municipalities.
- **Yard Waste Equipment Program:** The Recycling Coordinator is working on the Agreement with the Municipalities focusing on the section regarding damage to the equipment.
- **Household Hazardous Waste Events:** The Communications Department is assisting with Household Hazardous Waste Event promotion.

MH/IDD: There was an update on the social work and early childhood special needs in our community. There was a Transition Fair on March 11, 2016 at Harrisburg Area Community College. There is a focus on Community and Family resources for consumers. The MH/IDD budget was discussed.

Library Board Meeting: Sandy Moyle reported that the Board met on March 23, 2016. Originally all Board Members had agreed to meet at Shippensburg Public Library on April 18, 2016 at 4:30 p.m. to tour the library's newly completed renovations and to learn about its next phase of construction. Board members decided to postpone the tour until fall – Meeting canceled for April 18, 2016.

Community Read Partnership with Longwood Gardens:

- The library system has joined forces with Longwood Gardens and the Appalachian Trail Museum to offer a Spring Community Read Program – designed like a Book Club that will take place at various County Libraries in March and April with an opportunity for attendees to win General Admission Tickets to Longwood Gardens

CCLS member library Board Presidents will meet on Tuesday, April 24, 2016 at 5:30 p.m. at Ritner. – This will be one of two meetings held. Annual Legislative Breakfast: Will be held on Friday, May 20, 2016 at 7:30 a.m. at Bosler Memorial Library.

Comcast RFP Response: Recommendation was made to approve signing a contract with Comcast for internet and Wide Area Network services beginning in July 2016 at a cost not to exceed Cumberland County CCLS's current annual service costs – Approved

Trustee System Orientation: Orientation for new Library System Board Members to the Library Board, including its services and funding will be held on Tuesday, May 24, 2016 at 5:30 p.m. at the CCLS Office.

Executive Session: Chief Clerk Thomas Reported there were Executive Sessions held on March 16, 2016 @ 1:00 p.m. and March 21, 2016 @ 1:30 p.m. Re: Personnel Issues.

Other Business: None.

Adjourn: There being no further business to come before the Board, the meeting Adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist