

PRISON BOARD MEETING

**March 21, 2016, 10:00 AM
Cumberland County Prison
Carlisle, PA**

Present: Commissioner Vince DiFilippo and Jim Hertzler; Al Whitcomb, Controller; Ron Anderson, Sheriff; Dave Freed, District Attorney; Earl Reitz, Warden; Jeff Ilgenfritz, Deputy Warden – Security; Mike Carey, Deputy Warden - Treatment; Janet Scott, Deputy Warden – Operations; Larry Thomas, Chief Clerk; Jennifer Hipp, Assistant Solicitor. Anthony Pellegrino and Bryan Moses, GTL, Inc.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Sheriff Anderson moved to approve the Minutes of the February 16, 2016 meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissary Report: District Attorney Freed moved to accept the February Commissary Reports (see attached). Sheriff Anderson seconded the motion and it unanimously carried.

Prison and Central Processing Expenditures: Commissioner Hertzler moved to accept the February Prison Expenditure Sheets and Central Booking Expenditure Sheets for February 2016 (see attached). District Attorney Freed seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented the report (see attached) stating that the average daily Prison population for the month of February was 387 with 383 being in house. The current population is 383 with 377 being in-house. There are currently 312 males and 71 females. There were 39 inmates enrolled in the Work Release Program and 8 inmates were removed from the Program for disciplinary reasons. There were 21 inmates enrolled in the Inmate Worker Program, 13 inmates enrolled in the Outmate Trusty Program and one inmate was enrolled in the Community Work Crew. The Community Work Crew project for February was Penn Township. There were 8 extraordinary occurrences to report for the month, all involving the use of force. They are currently holding 11 females for Perry County and one male for the Federal Bureau of Prisons. Commissioner DiFilippo made a motion to accept the Warden's Report. Sheriff Anderson seconded the motion and it unanimously carried.

Presentation from GTL, the Prison's Inmate Telephone Services Provider, on the Recent FCC Ruling which affects the Inmate Telephone System at the Prison:

Anthony Pellegrino updated the Board regarding the FCC Ruling which places caps on telephone rates and associated fees for inmate telephone systems and what impacts that may have for counties and their jails across the nation.

Other Business: Warden Reitz provided an update on the inmate telephone system. The Prison is in the second year of a five year contract with GTL. Revenue from the telephone system commissions is approximately \$100,000 per year that goes in to the County General Fund. The inmate telephone system is very beneficial for monitoring security issues within the Prison and for enhancing criminal investigations. GTL also provides the Prison's Offender management System, the electronic data base where all inmate records are recorded and stored. There are no expenditures associated with the inmate telephone system or the Offender Management System.

Warden Reitz provided an update on the transportation contract with Easton, which is used for transporting work release inmates to and from work. Easton has indicated that they may have to discontinue services because the number of trips has decreased dramatically because of the decreased average daily population in work release. The decrease in the work release average daily population can be attributed to an increase in intermediate punishment sanctions by the Courts and other community corrections efforts.

Executive Session: District Attorney Freed made a motion to go in to Executive Session at 11:00 AM. Sheriff Anderson seconded the motion and it unanimously carried.

Sheriff Anderson made a motion to reconvene the Prison Board meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner DiFilippo made a motion to hire Lenelle DeLancey as a part-time Records Officers, effective April 4, 2016. Commissioner Hertzler seconded the motion and it unanimously carried.

Adjourn: The meeting adjourned at 11:05 AM.

Respectfully submitted,

Jennifer Crum
Administrative Specialist