

**CUMBERLAND COUNTY COMMISSIONERS'
BOARD OF COMMISSIONERS' MEETING**

**APRIL 11, 2016 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Bob Dagrosa, Controllers Office; Elizabeth Bouch, Human Resources; Dana Best, Finance; Mark Adams, IMTO;

Others Present: Frank Evelhoch, II; Tim Potts; Tom Dewall; Cumberland County Citizens.

Media: Jake Austin, The Sentinel

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Hertzler moved to approve the Minutes of March 24, 2016 and 28, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Minutes: Commissioner Eichelberger moved to approve the Public Safety Review Team Meeting Minutes of March 30, 2016. Commissioner Hertzler seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Letter of Support - Hotel Tax Legislation – House Bill 794: — (*Reviewed at the April 7, 2016 Workshop*) Commissioner Hertzler moved to approve the Support Letter Regarding House Bill 794 to Support Hotel Tax Legislation. Commissioner Eichelberger seconded the motion. Commissioner Hertzler reported that the bill is currently pending in the legislature. This letter is support from the Board of Commissioners in favor of the bill; however, this does not mean the Board is in favor of increasing the hotel tax at this time. If the bill becomes law, it creates uniformity by granting counties in Pennsylvania the same option with respect to the hotel tax. The motion unanimously carried.

Housing & Redevelopment Authority – Budget Revisions: — *(Reviewed at the April 7, 2016 Workshop)* Commissioner Eichelberger moved to approve the Cumberland County’s Home Investment Partnerships Program Budget Revisions. Commissioner Hertzler seconded the motion and it unanimously carried.

Housing & Redevelopment Authority – Consolidated Plan: — *(Reviewed at the April 7, 2016 Workshop)* Commissioner Hertzler moved to approve the Memo and Certification Form provided by the US Department of Housing and Urban Development Re: Cumberland County Housing Authority Consistency with Consolidated Plan. Commissioner Eichelberger seconded the motion and it unanimously carried.

Budget Resolution 2016-10: — *(Reviewed at the April 7, 2016 Workshop)* Commissioner Eichelberger moved to approve the Resolution 2016-10 Re: Budget Adjustments. Commissioner Hertzler seconded the motion and it unanimously carried.

Letter of Support - Carlisle Connectivity Project: — *(Reviewed at the April 7, 2016 Workshop)* Commissioner Eichelberger moved to approve the Letter of Support for Carlisle Borough’s TIGER Construction Grant to Fund Transportation Improvements in the Borough of Carlisle — Carlisle Connectivity Project. Commissioner Hertzler seconded the motion and it unanimously carried.

Resolution 2016-12 - Legislative Redistricting - Congressional Reapportionment: — *(Reviewed at the April 7, 2016 Workshop)* Commissioner Hertzler moved to approve the Resolution 2016-12 Re: Support of a Citizens Commission for Legislative Redistricting and Congressional Reapportionment. Commissioner Eichelberger seconded the motion. Commissioner Hertzler made a statement regarding the long overdue need for reform of redistricting and congressional reapportionment. He stated it removes politics so voters have the opportunity to choose their elected officials. It would create an independent citizens redistricting commission; prohibit districts from being drawn to favor or discrimination against a particular party or candidate; ensure transparency; allow for public input; and fully comply with the constitutional requirement that no municipality would be divided unless necessary. Tom Dewall, former Executive Director of Common Cause and a 20 plus years resident of Carlisle thanked the Board for supporting the resolution. Commissioner Eichelberger noted that the Board is not supporting any one piece of legislation but an overall commonsense proposal. The municipalities should not be split according to the law. Frank Evelhoch, County citizen mentioned that the school districts are also impacted by splits. Commissioner Hertzler mentioned that transparency is important for public input prior to action being taken in legislation. The motion unanimously carried.

Resolution 2016-11 – House Bill 1872 - Historical Document Protection: Commissioner Eichelberger moved to approve the Resolution 2016-11 Re: House Bill 1872. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Contracts/Grants (a.–g.): — *(Reviewed at the April 7, 2016 Workshop)* Commissioner Eichelberger moved to approve Contracts and Grants a. through g. Commissioner Hertzler seconded the motion and it unanimously carried.

a. **Bureau of Elections Agreement**

- Trinity Evangelical Lutheran Church — Rental Agreement to Conduct General Primary and General Election for 2016 — Date of Events: — April 26, 2016 and November 8, 2016 — Requesting use of Fellowship Hall and Kitchen

- b. **Children and Youth Services Agreements**
 - Lancaster County Youth Intervention Center — Secure Shelter, Secure Detention and Individualized Staffing — Terms of Contract: — July 1, 2015 to June 30, 2016 — 2015-2016 Rates:
 - Secure Shelter — \$173.93 — Increase Amount — \$2.99 — 1.75%
 - Secure Detention — \$285.11— Increase Amount \$4.79 — 1.71%
 - Individualized Staffing — \$50.00 — (New Service)
 - CWIS Data Sharing Agreement
- c. **Claremont Nursing and Rehab Center Agreements**
 - Harrisburg Medical Partners — Provides Medical Director and Physician Assistants or Nurse Practitioners for the Care of CNRC Residents — Terms of Contract: — March 30, 2016 through March 29, 2017 — Contract Amount: — Zero Dollars (\$0) per month
 - Cannon & Associates, LLC d/b/a Polaris Group — Business Associate Agreement —To be Able to Access Medicare Utilization Trends at CNRC
- e. **IMTO Agreement**
 - Link Computer Corporation — AS400 Hardware One (1) Year Maintenance — Total Contract Amount: — \$2,295.38 — (12 Month Term)
- f. **MH/IDD Agreement**
 - *FY 2015-2016 Intellectual and Developmental Disabilities*
 - Easyudo Services LLC — Provides Funding to Support Home and Community Habilitation — Terms of Contract: — February 22, 2016 through June 30, 2016 — Total Contract Amount: — \$5,271.00
- g. **Planning Department Grant Agreements**
 - Department of Conservation and Natural Resources (DCNR)/Appalachian Trail Conservancy (ATC) — South Mountain Partnership Mini-Grant Agreement — Project: — Mount Holly Marsh Preserve Forestry Management Plan — Grant Amount: — \$10,000 — County Match: — \$10,000 — Act 13 Marcellus Shale Legacy Funds — Terms: — January 1, 2016 through July 1, 2017
 - Borough of Mount Holly Springs — Land Partnership Grant —Terms of Contract: — April 8, 2016 through December 31, 2017 — Total Contract Amount — \$15,000.00
 - Shippensburg Township — Land Partnership Grant — Terms of Contract: — April 4, 2016 through December 31, 2017 — Total Contract Amount: — \$22,000.00
 - West Pennsboro Township — Land Partnership Grant — Terms of Contract: — April 8, 2016 through December 31, 2017 — Total Contract Amount: — \$15,000.00
- h. **Recycling & Waste Grant Application and HHW Sponsorship Form**
 - Pennsylvania Department of Environmental Protection — Grant Application for Reimbursement for a County Recycling Coordinator — 50% Reimbursement for the 2015 Recycling Coordinator Position for Salary, Benefit and Expenses — Grant Term: — January 1, 2015 — December 31, 2015 — Grant Amount: — \$35,339.94 (Estimated)
 - 2016 Household Hazardous Waste Sponsorship Form

Claremont Nursing and Rehab Center - Intergovernmental Transfer Agreement:

- Motion to Approve the Department of Human Services — Intergovernmental Transfer Agreement — Provides for Intergovernmental Transfers of Funds to Department of Human Services (DHS) in Order to Provide the Non-federal Share of Medical Assistance (MA) Payments to County Nursing Facilities. Commissioner Hertzler moved to approve the IGT Agreement. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to authorize staff to take the necessary steps to complete the transfer process, with the condition that there are no changes. Commissioner Eichelberger seconded the motion and it unanimously carried.

Bid Opening Award – Paving/Line Painting: — *(Reviewed at the April 7, 2016 Workshop)*

Commissioner Hertzler moved to approve the Bid Award to **Fayetteville Paving** in the amount of \$56,318.78 for Paving and Line Painting at the Cumberland County Allen Road Property. Commissioner Eichelberger seconded the motion and it unanimously carried.

Rabbittransit: — *(Reviewed at the April 7, 2016 Workshop)*

Commissioner Eichelberger moved to approve staff to approach Rabbit Transit to Submit an Agreement to Cumberland County for Services requested for the Use of the Ritner Facility for Franklin County Vehicles. Commissioner Hertzler seconded the motion and it unanimously carried.

Bid Opening Award – Leidigh Drive: — *(Reviewed at the April 7, 2016 Workshop)*

- Commissioner Hertzler moved to approve the Notice of Intention to Award to Lobar for the Leidigh Drive Bridge Replacement Project at a price of \$788,953.88. Commissioner DiFilippo seconded the motion. Commissioner Eichelberger abstained from the vote and the motion carried.
- Commissioner Hertzler moved to approve the Notice to Proceed to Lobar for Material Procurement and Fabrication. Commissioner DiFilippo seconded the motion. Commissioner Eichelberger abstained from the vote and the motion carried.
- Commissioner Hertzler moved to approve the Notice of Award to Lobar and to Authorize Execution of the Contract between Lobar and Cumberland County Subject to the Consulting Engineer and Solicitor's approval. Commissioner DiFilippo seconded the motion. Commissioner Eichelberger abstained from the vote and the motion carried.
- Commissioner Hertzler moved to approve the Notice to Proceed to Lobar subject to the Consulting Engineer's Approval. Commissioner DiFilippo seconded the motion. Commissioner Eichelberger abstained from the vote and the motion carried.

Approval to Authorize Advertising: — *(Reviewed at the April 7, 2016 Workshop)*

- Commissioner Eichelberger moved to approve the authorization to advertise for Bids to Provide Transportation Services for Cumberland

County Prison Work Release Inmates. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Bid for Oxygen Supplies and Respiratory Therapy Services to Claremont Nursing and Rehabilitation Center: — *(Reviewed at the April 7, 2016 Workshop):*

- Commissioner Eichelberger moved to Reject the bid of **Lifegas** as being nonresponsive. Commissioner Hertzler seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to Award to **Columbia Ancillary Services** for Oxygen Supplies and Respiratory Therapy Services to Claremont Nursing and Rehabilitation Center. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Hertzler moved to approve the following General Disbursement Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	04/01/16	\$	336.39
b.	04/01/16	\$	2,806,237.10
c.	04/02/16	\$	2,060,795.63
d.	04/06/16	\$	27,172.83
e.	04/08/16	\$	73,992.51

Report of Executive Session: Commissioner DiFilippo reported there was an Executive Session held on April 7, 2016 @ 11:00 a.m. Re: Personnel Issues.

Acceptance of Monthly Reports: Commissioner DiFilippo Accepted the Monthly Reports for Clerk of Court; Prothonotary; Recorder of Deeds; Register of Wills; Veterans Affairs and Change of Assessments — (Month of March 2016).

Request for an Executive Session: Commissioner DiFilippo requested an Executive Session Re: Personnel Issues.

Other Business: None

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist