

**CUMBERLAND COUNTY COMMISSIONERS'
BOARD OF COMMISSIONERS' MEETING**

**August 15, 2016 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Al Whitcomb, Controller; Elizabeth Bouch, Human Resources; Dana Best, Finance; Mark Adams, IMTO;

Others Present: Don Smith, Carlisle Borough Resident

Media: Zach Hoopes, The Sentinel

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger were present.

Public Comment:

Approval of Minutes: Commissioner Eichelberger moved to approve the Minutes of July 28, 2016 and August 1, 2016. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Press Release and Special Recognition: The Cumberland County Commissioners Recognized **Mike Gutshall** 9-1-1 Dispatcher for Assisting in Birth of Baby Girl.

Approval of Resolution 2016-23: — *(Reviewed at the August 11, 2016 Workshop)*
Commissioner Eichelberger moved approve Resolution 2016-23 Re: Participation in the Carlisle Auto Industries, Inc. Tax Increment Financing District to be created by the Borough of Carlisle and Authorizing Related Actions. Commissioner Hertzler seconded the motion and it unanimously carried.

Don Smith, 350 H Street, Carlisle, provided his comments on the TIF Investment for the International Automotive Components (IAC) Site in Carlisle. He does not see an issue with the intersections that are proposed to be created in the project. He believes there is a need for transportation and improvements to the existing one way streets.

Jonathan Cox provided his comments to Mr. Smith stating that he sees this as a unique opportunity for the Carlisle Borough, the developer, and the creation of new jobs.

Commissioner DiFilippo suggested that Mr. Smith attend the Public Hearing at the Carlisle Borough for the project, which may take place in September.

Commissioner Hertzler questioned the \$5 million Tiger Grant and will it be expensed before the TIF funding is implemented. Jonathan Cox cannot speak regarding the Tiger Grant funding and which funds will be used first. Possibly the grant may only be able to be used for specific things related to the project. The TIF will be blended into the project.

Voluntary Separation Benefit: — *(Reviewed at the August 11, 2016 Workshop)*

Commissioner Hertzler moved to approve a Motion to Execute Declaration of July 2016 Voluntary Separation Benefit Contributions for Eligible County Participants. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of 2016 CDBG & HOME Investment Partnerships Programs: — *(Reviewed at the August 11, 2016 Workshop)*

- Funding Approval/Agreements for the 2016 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs. Commissioner Hertzler moved to approve the funding agreements. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Administrative Agreements between the County and the Redevelopment Authority for 2016 CDBG and HOME Programs. Commissioner Hertzler moved to approve the administrative agreements. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Contracts/Grants (a. through h.): — *(Reviewed at the August 11, 2016 Workshop)* Commissioner Eichelberger moved to approve the following Contracts/Grants a.- h. Commissioner Hertzler questioned if 5.c. needed to be bid. Solicitor Brenneman stated no. Chief Clerk Thomas explained it is a preventive, proactive plan for the Nursing Home. Commissioner Hertzler seconded the motion and it unanimously carried.

a. **Aging & Community Services Agreement:**

- Central PA Food Bank — Purchase of State Food “Shared Maintenance” and “Direct Purchase” products for seven Cumberland County Food Pantries and One Soup Kitchen — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — Maximum Amount: — \$132,516.24 to be paid as follows: — \$131,673.99 — Shared Maintenance and \$842.25 — Direct Purchase Payments — (Quarterly Payments)

b. **Children & Youth Services Agreements:**

- KidsPeace National Centers, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Children’s Home of York, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Family Care Services, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Alternative Rehabilitation Communities, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)

- Children's Aid Society of Franklin County — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Language Services Corporation, Inc. (InterpreTalk) — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
- Cornell Abraxas Group, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- The Glen Mills Schools — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Drug & Alcohol Rehabilitation Services, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- CONCERN — Professional Services for Children, Youth & Families — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Adelphoi Village, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- NHS Pennsylvania — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Family Care for Children & Youth — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- The Bair Foundation of Pennsylvania, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Bethany Home, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Common Sense Adoption Services, Inc. Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Community Services Group, Inc. (Chariots Program) — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — 2015-2016 Rates Remain the Same as the 2014-2015 Rates — No Increase — (New)
- Justice Works Youth Care Corporation — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
- Commonwealth Affiliates, P.C. — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — (New)
- Over the Rainbow Franklin County Children's Advocacy Center — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)

- The IMPACT Project, Inc. — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — 2015-2016 Rates Remain the Same as the 2014-2015 Rates — No Increase — (New)
 - The Children’s Aid Society of Franklin County — Terms of Contract: — July 1, 2015 through June 30, 2016 — (New)
 - White Deer Run, Inc. d/b/a Torrance Cove Prep — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
 - Youth Services Agency — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
 - United Methodist Home for Children Residential Care, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
 - Richard M. Dracha, ACSW, LSW, Agape Associates — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
 - Hempfield Behavioral Health, Inc. — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
- c. **Claremont Nursing and Rehab Center Agreements:**
- Spirit Trust Lutheran Life — (Addendum) — To Allow Payment to be Made to CNRC for Transportation of their Residents while in our Facility — Cost of Contract: — No Cost Contract
 - Guardian CSC — Legionella Water Management Plan for CNRC — Terms of Contract: — August 15, 2016 through August 14, 2017 — Cost of Contract: — \$7,200.00 — (New)
 - Commercial-Industrial Laundry Service Incorporated – (CILS) — Laundry Equipment PM and Service — Terms of Contract: — June 24, 2016 through June 23, 2017 — (New)
 - Certified Testing Lab — Fire Rating — Terms of Contract: — August 15, 2016 through August 14, 2017 — (New)
 - Wooten Dialysis LLC — Nursing Home Dialysis Transfer Agreement — Terms of Contract: — One Year Agreement with Automatic Renewal — No Cost Contract
- d. **District Attorney Grant Application:**
- Submission of Grant Application to the Insurance Fraud Prevention Authority — Funding for Law Enforcement Activities throughout the Commonwealth to Combat Insurance Fraud — Terms of Grant: — July 1, 2016 through June 30, 2018 — Grant Amount: — \$466,880.20 — No Matching Funds Required by the County
- e. **Drug and Alcohol Agreements:**
- Pyramid Healthcare — Purchase of Services — Provide Inpatient Non-hospital Treatment Services on a Fee-for-Service Basis — Terms of Contract: — July 1, 2016 through June 30, 2017 — (Continuation)
 - Eagleville Hospital — Purchase of Services — Provide Inpatient Non-hospital Treatment Services on a Fee-for-Service Basis — Terms of Contract: — July 1, 2016 through June 30, 2017 — (Continuation)

f. **MH/IDD Agreements:**

- *FY 2015-2016 Early Intervention*
 - Barbara Weber, MS, CCC-SLP, BCBA — Therapy Services — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — \$7,000 — Increase of \$393.00
- *FY 2016-2017 Early Intervention*
 - Nicole Custer, OTR/L — Therapy Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$27,000.00 —(New)
- *FY 2016-2017 Intellectual and Developmental Disabilities*
 - Andventure Inc. d/b/a Links 2 Care — Family Aide — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$11,002.00 — No Increase
 - Harrisburg Home Health Holdings LLC, d/b/a Angels on Call — Companion Services and Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$111,976.00 — No Increase
 - Kencrest Services, Inc. — Community Homes and Licensed Day Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$128,006.00 — No Increase
 - Addus Healthcare Inc. d/b/a Addus HomeCare — Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$3,000 — (New) — No Increase
 - Benevolent Heart Assisted Living LLC — Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$13,844.00 — (New) — No Increase
 - Cynthia B. Vriens, M. Ed. — Family/Consumer Transition Consultant — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — Flat Rate of \$2500 Per Month Based on Sixty Hours of Consultation Per Month Not to Exceed \$30,000 — (New) — No Increase
 - Goodwill Keystone Area Inc. — Pre-Vocational Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$3,124.00 — (New) — No Increase
 - Keon Enterprises LLC — Transportation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$1,118.00 — (New) — No Increase
 - Keystone Service Systems Inc. — Home and Community Habilitation and Supported Employment — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$28,765.00 — (New) — No Increase
 - Messiah Lifeways Community Support Services — Licensed Day Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$29,070.00 — (New) — No Increase
 - PA Lifesharing LLC — Companion Services and Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$82,445.00 — (New) — No Increase
 - The ARC of Cumberland County and Perry Counties — Community Homes, Family Support, Home and Community Habilitation, Pre-Vocational Services, Residential Habilitation,

Supported Employment and Transitional Work Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Costs of Contract: — \$532,802.00 — (New) — No Increase

- The ARC of Dauphin County — Respite — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$7,500.00 — (New) — No Increase
 - The Cornerstone Agency of PA, Inc. — Behavioral Support and Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$45,213.00 — (New) — No Increase
 - United Cerebral Palsy of Central PA, Inc. — AWC-Administration, Community Homes, Companion Services, Family Aide, Home and Community Habilitation, Licensed Day Habilitation, Respite, Supported Employment — Terms of Contract: — July 1, 2016 through June 30, 2017 — Costs of Contract: — \$527,173.00 — (New) — No Increase
 - Central PA Supportive Services Inc. — Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$9,979.00 — (New)
- FY 2016-2017 Mental Health
 - Cumberland County Prison — Transitional and Community Integration Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$32,825.00 — No Increase
 - Perry County Prison — Transitional and Community Integration Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$30,941.00 — No Increase
 - Thomas James, MS — Transitional and Community Integration Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$8,640.00 — No Increase

g. **Public Safety Grant & Agreement:**

- Pennsylvania Emergency Management Agency (PEMA) — 2016 State Homeland Security Grant Program Grant Agreement — Includes all eight Counties in the South Central PA Counter Terrorism Task Force — Terms of Grant Agreement: — September 1, 2016 to August 31, 2019 — Grant Amount: — \$1,715,551.00 (in total with all counties) — No County Match
- Carlisle Insurance — Volunteer Accident & Health Insurance — Terms of Contract: — August 20, 2016 through August 20, 2017 — Cost of Contract: — \$5,230.00/year (increase of \$176.00 from year to year)

h. **Recorder of Deeds Agreements:**

- Simplifile LC — Electronic Recording Procedures — Contract Update for Continuation of Service — No Financial Impact on the County
- Corporation Service Company (CSC) — E-Recording — Continuation of Service — No Financial Impact on the County
- eRecording Partners (ePN) — Electronic Recording Program — (New) — No Financial Impact on the County

Claremont Nursing & Rehabilitation Center - PA Department of Agriculture Application Packet: — *(Reviewed at the August 11, 2016 Workshop)* Commissioner Hertzler moved to approve the PA Department of Agriculture Bureau of Food Safety & Laboratory Services Application Packet for Retail Food Facilities for Claremont Nursing and Rehabilitation Center (CNRC). Commissioner Eichelberger seconded the motion and it unanimously carried.

Advertising for Bids – Claremont Nursing & Rehabilitation Center – Dietary Paper and Plastic: — *(Reviewed at the August 11, 2016 Workshop)* Commissioner Eichelberger moved to approve the Authorization to Advertise for Bids for Dietary Paper and Plastic Items at Claremont Nursing and Rehabilitation Center (CNRC). Commissioner Hertzler seconded the motion and it unanimously carried.

Annual Review of CNRC Policies: — *(Reviewed at the August 11, 2016 Workshop)*

Commissioner moved to approve the Annual Review of CNRC Policies as follows.

Commissioner seconded the motion and it unanimously carried.

- Commissioner Eichelberger moved to approve the Annual Review of CNRC Admissions Statement Policy. Commissioner Hertzler seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve the Annual Review of CNRC Notice of Nondiscrimination Policy. Commissioner Hertzler seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to approve the Annual Review of CNRC Statement of Equal Employment Opportunity Policy. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Two Capital Project Requests: — *(Reviewed at the August 11, 2016 Workshop)*

- Prison
 - New Vehicle Purchase — Used for Inmate Medical Transports — Total Project Cost: — \$35,000.00. Commissioner Hertzler moved to approve the Prison’s new Vehicle Purchase. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Vector Control/Weights & Measures
 - Weights & Measures Vehicle Replacement — Total Project Cost: — \$30,000. Commissioner Eichelberger moved to approve Weights & Measures new Vehicle Purchase. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Eichelberger moved to approve the following General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	08/05/16	\$ 2,269,226.54
b.	08/05/16	\$ 221.16
c.	08/10/16	\$ 16,970.02
d.	08/12/16	\$ 1,170,483.51
e.	08/12/16	\$ 2,069,893.94

Report of Executive Session: Commissioner DiFilippo reported there was an Executive Session held on August 11, 2016 @ 10:55 a.m. Re: Personnel Issues.

Acceptance of Monthly Reports: Commissioner DiFilippo Accepted the Monthly Reports for Clerk of Court, Prothonotary, Recorder of Deeds, Register of Wills, Veterans Affairs and Change of Assessments — (Month of July 2016).

Request for an Executive Session: Commissioner DiFilippo requested an Executive Session Re: Personnel Issues.

Other Business: Approval of Children & Youth Needs Based Budget for FY 17/18:

Commissioner Hertzler moved to approve Children & Youth's Needs Based Budget for FY 17/18. Commissioner Eichelberger seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist