

**CUMBERLAND COUNTY  
COMMISSIONERS' WORKSHOP MEETING**

**August 11, 2016 – 9:00 AM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Board of Commissioners Present:** Commissioner Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Liz Bouch, Human Resources; Dana Best, Finance; Al Whitcomb, Bob Dagrosa, Mary Brokans, Controllers; Nikki McElwee, Lisa Reider, Children and Youth; Silvia Herman, MH/IDD; Jack Carroll, Ryan Simon, Drug and Alcohol; John Bitner, Vector Control; Chief Stu Kozak, CID; Tammy Shearer, Recorder of Deeds; Earl Reitz, Prison.

**VTC:** Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Kim Bitner, Aging & Community Services; Bob Shively, Public Safety.

**Outside Agencies:** Kate Molinaro, Housing & Redevelopment Authority; Jonathan Cox, CCIDA Special Council

**Media:** Zach Hoops, The Sentinel

**Call to Order:** Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Resolution 2016-23 – Carlisle Auto Industries, Inc. Tax Increment Financing:** Jonathan Cox, Esquire discussed the Resolution 2016-23 to Participate in the Carlisle Auto Industries, Inc. Tax Increment Financing District to be created by the Borough of Carlisle and Authorizing Related Actions. The estimated cost of development of the former International Automotive Components (IAC) site is \$15 million.

Jonathan Cox is working with the Industrial Development Authority regarding the financing. The IAC site's current assessed value is \$1 million. Carlisle Area School District have approved their resolution for the project on July 27, 2016. The Tiger Grant funding will also go toward the project costs. It is required that the County and School District take action on the Tax Increment Financing by adopting a Resolution.

**Tax Increment Financing Agreement (TIF):** Jonathan Cox, Esquire discussed the Tax Increment Financing Agreement — Carlisle Auto Industries, Inc. This will preserve the contract among the taxing bodies through the Industrial Development Authority (IDA) to memorialize the statutory obligations of the parties to participate in the TIF.

The TIF interest rate is currently 12.9% at its cap. The Public Hearing will take place at the Borough of Carlisle in mid-September and at that time the public will have an opportunity to speak. The Commissioners stressed that this information be provided to the public.

Commissioner Hertzler asked if the administrative costs could be kept at a minimum. Solicitor Cox explained that costs would be outlined in the borrowing documents for review. Administrative expenses will be ongoing.

Development on the 46 acres will include: 10 lots that consist of a 100 Unit Hotel, Office/Commercial Retail Space, Housing – Auto Condos, and a Parking Garage.

**Press Release Re: Heroin & Prescription Opiate Abuse Town Hall:** Jack Carroll discussed the Press Release regarding Cumberland County Holding a Heroin & Prescription Opiate Abuse Town Hall & Medication Disposal Event. The event is scheduled for Tuesday, August 30, 2016 at 7:00 p.m. at the Boiling Springs High School. (see attached). A Panel discussion will be taking place during the event.

**Declaration of July 2016 Voluntary Separation Benefit:** Bob Dagrosa reviewed the request to approve the Motion to Execute Declaration of the July 2016 Voluntary Separation Benefit Contributions for Eligible County Participants.

**2016 CDBG & HOME Investment Partnerships Programs:** — Kate Molinaro reviewed the following (see attached):

- Funding Approval/Agreements for the 2016 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs
- Administrative Agreements between the County and the Redevelopment Authority for 2016 CDBG and HOME Programs

Commissioner Hertzler questioned if there has been changes in funding. Kate explained that the total amount has not changed, but the distribution of funds by 3% has changed.

**Children & Youth Needs Based 2017/2018 Budget Presentation** (see attached): Nikki McElwee discussed the Children & Youth Needs Based Budget for FY17/18 Presentation. This will need the Chief Clerk's signature. Staff has worked on improvements to services and staff retention and morale. Children and Youth are requesting additional staff for year 2017/2018. An estimate of \$274,000, overmatch is based on revenues. Commissioner Eichelberger asked about the intake funds in April/May and noted an increase, but June funds went down. Nikki explained the trending differences. Commissioner Hertzler questioned the 28% turnover in staff and how much occurred after July last year. The turnover was after July 1<sup>st</sup> and includes all staff. Commissioner Eichelberger asked what the actual number is and if retention has improved with the higher salaries.

**Contracts/Grants:** — (Sandy Moyle)

- a. **Aging & Community Services Agreement:** — (Kim Bitner)
  - Central PA Food Bank — Purchase of State Food “Shared Maintenance” and “Direct Purchase” products for seven Cumberland County Food Pantries and One Soup Kitchen — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — Maximum Amount: — \$132,516.24 to be paid as follows: — \$131,673.99 — Shared Maintenance and \$842.25 — Direct Purchase Payments — (Quarterly Payments)
- b. **Children & Youth Services Agreements:** — (Lisa Reider) 27 Agreements
  - KidsPeace National Centers, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)

- Children’s Home of York, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Family Care Services, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Alternative Rehabilitation Communities, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Children’s Aid Society of Franklin County — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum) - 1% Increase
- Language Services Corporation, Inc. (InterpreTalk) — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
- Cornell Abraxas Group, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- The Glen Mills Schools — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Drug & Alcohol Rehabilitation Services, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- CONCERN — Professional Services for Children, Youth & Families — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Adelphoi Village, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- NHS Pennsylvania — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Family Care for Children & Youth — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- The Bair Foundation of Pennsylvania, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Bethany Home, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Common Sense Adoption Services, Inc. Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
- Community Services Group, Inc. (Chariots Program) — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — 2015-2016 Rates Remain the Same as the 2014-2015 Rates — No Increase — (New)
- Justice Works Youth Care Corporation — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)

- Commonwealth Affiliates, P.C. — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — (New)
  - Over the Rainbow Franklin County Children’s Advocacy Center — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
  - The IMPACT Project, Inc. — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — 2015-2016 Rates Remain the Same as the 2014-2015 Rates — No Increase — (New)
  - The Children’s Aid Society of Franklin County — Terms of Contract: — July 1, 2015 through June 30, 2016 — (New)
  - White Deer Run, Inc. d/b/a Torrance Cove Prep — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
  - Youth Services Agency — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
  - United Methodist Home for Children Residential Care, Inc. — Purchase of Service Agreement for FY 2015-2016 — Terms of Contract: — Extended Indefinitely — (Addendum)
  - Richard M. Dracha, ACSW, LSW, Agape Associates — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
  - Hempfield Behavioral Health, Inc. — To Provide Care and/or Treatment for Children under the Custody of the Court — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — 2016-2017 Rates Remain the Same as the 2015-2016 Rates — No Increase — (New)
- c. **Claremont Nursing and Rehab Center Agreements:** — (Lynette McCulloch)
- Spirit Trust Lutheran Life — (Addendum) — To Allow Payment to be Made to CNRC for Transportation of their Residents while in our Facility — Cost of Contract: — No Cost Contract
  - Guardian CSC — Legionella Water Management Plan for CNRC — Terms of Contract: — August 15, 2016 through August 14, 2017 — Cost of Contract: — \$7,200.00 — (New) – State requirement push for the service.
  - Commercial-Industrial Laundry Service Incorporated – (CILS) — Laundry Equipment PM and Service — Terms of Contract: — June 24, 2016 through June 23, 2017 — (New)
  - Certified Testing Lab — Fire Rating — Terms of Contract: — August 15, 2016 through August 14, 2017 — (New) – Life safety requirements to change the area to storage - \$354/hour for on-site work, \$85/for a certificate, \$.54/mile for travel
  - Wooten Dialysis LLC — Nursing Home Dialysis Transfer Agreement — Terms of Contract: — One Year Agreement with Automatic Renewal — No Cost Contract

- d. **District Attorney Grant Application:** — (Chief Stu Kozak)
- Submission of Grant Application to the Insurance Fraud Prevention Authority — Funding for Law Enforcement Activities throughout the Commonwealth to Combat Insurance Fraud — Terms of Grant: — July 1, 2016 through June 30, 2018 — Grant Amount: — \$466,880.20 — No Matching Funds Required by the County – 100% funded by grant
- e. **Drug and Alcohol Agreements:** — (Ryan Simon) – Increases (see attached)
- Pyramid Healthcare — Purchase of Services — Provide Inpatient Non-hospital Treatment Services on a Fee-for-Service Basis — Terms of Contract: — July 1, 2016 through June 30, 2017 — (Continuation)
  - Eagleville Hospital — Purchase of Services — Provide Inpatient Non-hospital Treatment Services on a Fee-for-Service Basis — Terms of Contract: — July 1, 2016 through June 30, 2017 — (Continuation)
- f. **MH/IDD Agreements:** — (Silvia Herman)
- *FY 2015-2016 Early Intervention*
    - Barbara Weber, MS, CCC-SLP, BCBA — Therapy Services — Terms of Contract: — July 1, 2015 through June 30, 2016 — Cost of Contract: — \$7,000 — Increase of \$393.00
  - *FY 2016-2017 Early Intervention*
    - Nicole Custer, OTR/L — Therapy Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$27,000.00 —(New)
  - *FY 2016-2017 Intellectual and Developmental Disabilities*
    - Andventure Inc. d/b/a Links 2 Care — Family Aide — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$11,002.00 — No Increase
    - Harrisburg Home Health Holdings LLC, d/b/a Angels on Call — Companion Services and Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$111,976.00 — No Increase
    - Kencrest Services, Inc. — Community Homes and Licensed Day Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$128,006.00 — No Increase
    - Addus Healthcare Inc. d/b/a Addus HomeCare — Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$3,000 — (New) — No Increase
    - Benevolent Heart Assisted Living LLC — Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$13,844.00 — (New) — No Increase
    - Cynthia B. Vriens, M. Ed. — Family/Consumer Transition Consultant — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — Flat Rate of \$2500 Per Month Based on Sixty Hours of Consultation Per Month Not to Exceed \$30,000 — (New) — No Increase
    - Goodwill Keystone Area Inc. — Pre-Vocational Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$3,124.00 — (New) — No Increase
    - Keon Enterprises LLC — Transportation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$1,118.00 — (New) — No Increase

- Keystone Service Systems Inc. — Home and Community Habilitation and Supported Employment — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$28,765.00 — (New) — No Increase
- Messiah Lifeways Community Support Services — Licensed Day Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$29,070.00 — (New) — No Increase
- PA Lifesharing LLC — Companion Services and Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$82,445.00 — (New) — No Increase
- The ARC of Cumberland County and Perry Counties — Community Homes, Family Support, Home and Community Habilitation, Pre-Vocational Services, Residential Habilitation, Supported Employment and Transitional Work Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Costs of Contract: — \$532,802.00 — (New) — No Increase
- The ARC of Dauphin County — Respite — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$7,500.00 — (New) — No Increase
- The Cornerstone Agency of PA, Inc. — Behavioral Support and Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$45,213.00 — (New) — No Increase
- United Cerebral Palsy of Central PA, Inc. — AWC-Administration, Community Homes, Companion Services, Family Aide, Home and Community Habilitation, Licensed Day Habilitation, Respite, Supported Employment — Terms of Contract: — July 1, 2016 through June 30, 2017 — Costs of Contract: — \$527,173.00 — (New) — No Increase
- Central PA Supportive Services Inc. — Home and Community Habilitation — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$9,979.00 — (New)
- FY 2016-2017 Mental Health
  - Cumberland County Prison — Transitional and Community Integration Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$32,825.00 — No Increase
  - Perry County Prison — Transitional and Community Integration Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$30,941.00 — No Increase
  - Thomas James, MS — Transitional and Community Integration Services — Terms of Contract: — July 1, 2016 through June 30, 2017 — Cost of Contract: — \$8,640.00 — No Increase

g. **Public Safety Grant & Agreement:** — (Bob Shively)

- Pennsylvania Emergency Management Agency (PEMA) — 2016 State Homeland Security Grant Program Grant Agreement — Includes all eight Counties in the South Central PA Counter Terrorism Task Force — Terms of Grant Agreement: — September 1, 2016 to August 31, 2019 — Grant Amount: — \$1,715,551.00 (in total with all counties) — No County Match

- Carlisle Insurance — Volunteer Accident & Health Insurance — Terms of Contract: — August 20, 2016 through August 20, 2017 — Cost of Contract: — \$5,230.00/year (increase of \$176.00 from year to year)
- h. **Recorder of Deeds Agreements:** — (Tammy Shearer)
- Simplifile LC — Electronic Recording Procedures — Contract Update for Continuation of Service — No Financial Impact on the County
  - Corporation Service Company (CSC) — E-Recording — Continuation of Service — No Financial Impact on the County
  - eRecording Partners (ePN) — Electronic Recording Program — (New) — No Financial Impact on the County
- These systems simplify filing for the user and staff. User fees are added instantly.

**Claremont Nursing & Rehabilitation Center - PA Department of Agriculture Application Packet:** Lynette McCulloch discussed the PA Department of Agriculture (DEA)/ Bureau of Food Safety & Laboratory Services Application Packet for Retail Food Facilities for Claremont Nursing and Rehabilitation Center (CNRC). The Gift Shop sells food from a hot/cold food bar and since the law changed in 2010, DEA requires the application be submitted.

**Advertising for Bids – Claremont Nursing & Rehabilitation Center – Dietary Paper and Plastic:** Lynette McCulloch discussed the Request to Authorize Advertising for Bids for Dietary Paper and Plastic Items at Claremont Nursing and Rehabilitation Center (CNRC). Items are for the gift shop and resident area.

**Annual Review of CNRC Policies:** — Lynette McCulloch explained that the forms need signed to approve the name change to reflect the new Administrator on policies.

- Annual Review of CNRC Admissions Statement Policy
- Annual Review of CNRC Notice of Nondiscrimination Policy
- Annual Review of CNRC Statement of Equal Employment Opportunity Policy

**Discussion of Two Capital Project Requests:**

- Prison — Earl Reitz
  - New Vehicle Purchase — Used for Inmate Medical Transports — Total Project Cost: — Ford - \$35,000.00 – This is replacing a 1992 Chevy Impala. Costs will come from the Inmate Canteen Fund.
- Vector Control/Weights & Measures — John Bitner
  - Weights & Measures Vehicle Replacement — Total Project Cost: — \$30,000

**Commissioners' Liaison Reports:**  
**Commissioner DiFilippo:** No Report

**Commissioner Hertzler:**

**County Commissioners Association of Pennsylvania:** Commissioner Hertzler will provide reports to the Board regarding voting matters.

**Assessment and Taxation Committee:** Granting Counties alternative revenue options for the purpose of reducing the burden of Property Taxes. Implementation by action by County Governing body without referendum, (the Committee added with or without referendum) They would like to see the General Assembly move on enacting this into law.

**New Resolution:** To authorize counties to levy an evaluation fee not to exceed \$15.00 on recorded Deeds and Mortgages for the purpose of generating revenue that assists counties in performing countywide reassessments.

**Legislative Redistricting:** Commissioner Hertzler Spoke in support of the Resolution regarding supporting an amendment to the Pennsylvania Constitution that would assign the decennial task of district reapportionment for both legislative redistricting and congressional seats to an independent citizens redistricting commission.

**E-Recycling:** There is a proposed resolution for amendments to the covered device and recycling Act to provide local entities the ability to establish collection sites, including but not limited to county facilities who are able to participate and allow flexibility to determine the means of collection for electronic devices that is the most efficient, consider changes to the way target weights are calculated, and provide sufficient funding manufactures to cover costs, including personnel, collection storage recycling, transportation of electronics devices in consideration of authorization of separate fees at collection sites if manufactures funding is not sufficient.

**Executive Summary Re:** Comprehensive Behavioral Health Task Force - focus is to be smart on crime by providing diversionary programs for treatment. There is a need for a risk management system. Supreme Court Justice, Debra Todd spoke supporting Veterans Courts. The purpose is for rehab treatment for veterans.

**Commissioner Eichelberger:**

**MH/IDD** – Their 16/17 Fiscal Year budget is flat funded with no cuts.

**Planning Department** – They continue to work on the Comprehensive Plan, specifically the future land use maps. Public outreach meetings are scheduled to discuss goals and objectives.

**Recycling & Waste Authority** – The Household Hazardous Waste Event will take place next Saturday August 20, 2016 at the County Service Center, 310 Allen Road, Carlisle. The Recycling Office has been receiving many calls regarding the event. Bid requests are advertised and due next Monday, August 15, 2016. Representative Bloom’s legislation does state lifting the ban from covered devices being landfilled.

**Executive Sessions Report:** Report of Executive Sessions August 1, 2016 @ 2:05 p.m. Re: Personnel Issues and August 3, 2016 @ 12:30 p.m. Re: Litigation Issues

**Executive Sessions Request:** Request for an Executive Session Re: Personnel Issues

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist