



# MINUTES

## Cumberland County Board of Commissioners' Meeting

August 29, 2016 – 2:00 P.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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## Board of Commissioners' Meeting

**Board of Commissioners Present:** Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Al Whitcomb, Controller; Elizabeth Bouch, Human Resources; Dana Best, Finance; Mark Adams, IMTO; Carl Goshorn, Kim Falvey, Conservation District; Dave Freed, Amy Martin, District Attorney's Office; Troy Russell, Bob Shively, John Quirk, Shawn Melhorn, Brian Hamilton, Seth Munson, Claudia Garner, James Brandt, Public Safety; Justin Smith, GIS.

**Others Present:** None

**Media:** Kate Molinaro, Tim Whelan, Housing & Redevelopment Authority; Shireen Farr, Jonathan Bowser, Cumberland Area Economic Development Corporation.

**Call to Order:** Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners DiFilippo, Hertzler, and Eichelberger were present.

**Public Comment:** None

### Employee Recognitions:

- **Kim Falvey — Conservation District** — 20 Years of Service — Commissioner DiFilippo and Carl Goshorn recognized Kim for her 20 years of Service.
- **Amy Martin — District Attorney** — 20 Years of Service — Commissioner DiFilippo and Jaime Keating recognized Amy for her 20 years of service.
- **Troy Russell — Public Safety** — 30 Years of Service — Commissioner DiFilippo and Bob Shively recognized Troy for his 30 years of service.

**Approval of Minutes:** Commissioner Hertzler moved to approve the Minutes of August 11<sup>th</sup>, August 15<sup>th</sup> and August 25<sup>th</sup>, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Public Safety Review Team Minutes:** Commissioner Eichelberger moved to approve the Public Safety Review Team Meeting Minutes of July 27, 2016. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Eichelberger moved to approve the Personnel Transactions. Commissioner Hertzler seconded the motion and it unanimously carried.

**Appliance Policy** — *(Reviewed at the August 25, 2016 Workshop)* Commissioner Hertzler moved to approve the Appliance Policy. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Bid Award for the Emergency Solution Grant** — *(Reviewed at the August 25, 2016 Workshop)* Commissioner Hertzler moved to approve the Bid Award go to the **Redevelopment Authority**. Commissioner Eichelberger seconded the motion and it unanimously carried.

**I-81 Exits 48 & 49 Interchange Development** — *(Reviewed at the August 25, 2016 Workshop)* Commissioner Eichelberger moved to approve the I-81 Exits 48 & 49 Interchange Development. Commissioner Hertzler seconded the motion and it unanimously carried.

**HRG Proposal to Conduct a Mussel Survey and Relocation as part of the Wolf Bridge Project** — *(Reviewed at the August 25, 2016 Workshop)* Commissioner Hertzler moved to approve the HRG Mussel Survey/Relocation. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Revisions to the County's Community Development Block Grant Program** — *(Reviewed at the August 25, 2016 Workshop)* Commissioner Hertzler moved to approve the Revisions to the Community Development Block Grant Program. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Operating Agreement of Real Estate Collaborative LLC** — *(Reviewed at the August 25, 2016 Workshop)* Commissioner Eichelberger moved to approve the Operating Agreement of Real Estate Collaborative LLC. Commissioner Hertzler seconded the motion. Commissioner Hertzler recognized that Tim Whelan, the new Housing and Redevelopment Authority Director is in attendance. The Agreement has been revised as requested by the Board. Commissioner Hertzler stated that the new entity will not present any financial liability to the County or to Cumberland Area Economic Development Corporation. Solicitor Brenneman stated that is true. The motion unanimously carried.

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**Contracts/Grants:** — *(Reviewed at the August 25, 2016 Workshop)* Commissioner Hertzler moved to approve the following Contracts/Grants. Commissioner Eichelberger seconded the motion and it unanimously carried.

- I. **\*Approval of Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County: — Agenda Items: 14.I (a. through d.)**
  - a. **Aging & Community Services Agreement:**
    - Movement Art Institute, Inc.
  - b. **Children & Youth Services Agreements:**
    - Pressley Ridge
    - Diakon Child, Family and Community Ministries
    - Dr. Rocco Manfredi, M.D.
    - George Junior Republic in Pennsylvania
    - Alternative Behavior Consultants
  - c. **Facilities Management Agreement:**
    - Rynard Enterprises
  - d. **MH/IDD Agreements:**
    - FY 2016-2017 Early Intervention
      - Geneva Worldwide, Inc.

- *FY 2016-2017 Intellectual and Developmental Disabilities*
    - Center for Independent Living of Central PA Inc.
    - Lancaster County BH/DS
    - Lebanon County MH/ID/EI Program
    - Perry County Transportation Authority
  - *FY 2016-2017 Mental Health*
    - Alert Pharmacy, Inc.
    - Keystone Service Systems, Inc.
    - Perry County Transportation Authority
    - Timothy Sukay, MSW
    - Aurora Social Rehabilitation Services
    - Gregory Knox, MSW, LSW
    - Living Unlimited, Inc.
    - New Visions, Inc.
    - Pennsylvania Counseling Services, Inc.
    - Riverside Associates PC
    - York County Transportation Authority d/b/a Rabbittransit
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II. \* *Approval of New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County: — Agenda Items: 14.II (a. through g.)*

- a. **Children & Youth Services Agreements:**
    - Andrew C. Som, d/b/a Central PA Family Support Services
    - George Junior Republic in Pennsylvania
    - Family Support of Central PA, Inc.
  - b. **Claremont Nursing and Rehab Center Agreements:**
    - United Healthcare
    - Synergy Home Care
  - c. **Drug & Alcohol Agreements:**
    - Addiction Recovery Systems
    - Pyramid Healthcare
    - H.E.A.R., Inc.
  - d. **Facilities Management Agreement:**
    - Central Pennsylvania Energy Consortium (CPEC) — Provident Energy Consulting Client Services Agreement
  - e. **Tax Assessment/Tax Claim Bureau:**
    - Lee Enterprises, Inc. d/b/a The Sentinel
  - f. **Treasurer's Office Agreement:**
    - Link Computer Corporation
  - g. **Criminal Justice Planning & IP Programs Grant Application:**
    - Submission of MAT/Vivitrol Pilot Program Grant Application — Grant Amount \$215,601
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**Capital Projects Requests: — (Reviewed at the August 25, 2016 Workshop)**

- Sheriff's Office
  - Security System Project — Total Project Costs: — \$185,000 - Commissioner Hertzler moved to approve the Security System Project. Commissioner Eichelberger seconded the motion and it unanimously carried.
  - AOPC Equipment Purchase — Total Project Costs: — \$21,500 – Commissioner Eichelberger moved to approve the AOPC Equipment Purchase. Commissioner Hertzler seconded the motion and it unanimously carried.

- Prison
  - Vehicle Purchase — Total Project Costs: — \$16,906.00 – Commissioner Hertzler moved to approve the Prison’s Vehicle Purchase. Commissioner Eichelberger seconded the motion and it unanimously carried.
- CNRC
  - Tower Building PTAC Replacements — Total Project Costs: — \$56,294.75 – Commissioner Hertzler moved to approve the Tower Building PTAC Replacements. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Authorize Advertising- Prison Food Service Operation:** — *(Reviewed at the August 25, 2016 Workshop)*

Commissioner Eichelberger moved to approve Advertising for Bids for Provision of a Comprehensive Food Service Operation at the Cumberland County Prison. Commissioner Hertzler seconded the motion and it unanimously carried.

**Authorize Advertising and Approval of Capital Project Request - Courts:** — Total Project Costs: — \$110,000 — *(Reviewed at the August 25, 2016 Workshop)*

Commissioner Hertzler moved to approve Advertising for Bids for Removal of Existing Sound System and Purchase and Installation of a New Audiovisual System for Courtroom #5 at the Cumberland County Courthouse. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Bid Award – Human Resources:** — *(Reviewed at the August 25, 2016 Workshop)*

Approval to award the contract to **Castle Branch** for Pre-Employment Screening in the amount of \$48.20 per employee. Commissioner Eichelberger moved to approve awarding contract to Castle Branch for the Pre-Employment Screenings. Commissioner Hertzler seconded the motion and it unanimously carried.

**LEPC Appointment:** Commissioner Hertzler move to approve the Recommendation of **Nate Wardle** to PEMA for Appointment to the Cumberland County Local Emergency Planning Committee with a Term expiring December 31, 2020.

**Approval of General Disbursements Transfers Authorizations:** Commissioner Eichelberger moved to approve the following General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

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|----|----------|-----------------|
| a. | 08/17/16 | \$ 750,002.95   |
| b. | 08/17/16 | \$ 4,004,440.48 |
| c. | 08/19/16 | \$ 2,220,004.85 |
| d. | 08/19/16 | \$ 370.25       |
| e. | 08/24/16 | \$ 6,870.67     |
| f. | 08/26/16 | \$ 1,299,867.61 |
| g. | 08/26/16 | \$ 2,045,501.64 |

**Report of Executive Session:** Chief Clerk Thomas reported that there was an Executive Session held on August 25, 2016 @ 11:05 a.m. and August 29, 2016 @ 11:00 a.m. Re: Personnel Issues.

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, Commissioner Hertzler Made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum, Administrative Specialist