



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

September 22, 2016 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

**Board of Commissioners Present:** Commissioners Vince DiFilippo and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Elizabeth Bouch, Human Resources; Dana Best, Finance; Bob Dagrosa, Controllars; Michelle Sibert, Victim Services; Ryan Simon, Drug & Alcohol.

**VTC:** Brent Durham, Facilities; Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Kim Bitner, Aging & Community Services.

**Outside Agencies:** Kate Molinaro, Housing & Redevelopment Authority; Lori Mader, FieldGoals.US.

**Media:** Sari Soffer, ABC 27 News

**Call to Order:** Deputy Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Commercial Revitalization and Shopsteading Loan Program Application:** Kate Molinaro introduced Lori Mader as the owner of FieldGoals.US and discussed the Commercial Revitalization and Shopstead Loan Program Application Re: Acquisition of Real Estate at 206 Third Street, New Cumberland, PA to relocate FieldGoals.US. The request is for \$105,000.00 (see attached).

**Budget Resolution 2016-25:** Dana Best reviewed the Resolution 2016-25 Re: Budget Adjustments for Conservation District (see attached) A \$25,000 increase for manure storage project and \$30,000 for Dirt & Gravel Roads project.

**Contracts/Grants:** — Deputy Chief Clerk, Sandy Moyle asked if there were any questions regarding the following contracts. There were none.

- I. **\*Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. **Aging & Community Services Agreements:**
    - Domestic Violence Services of Cumberland and Perry Counties
  - b. **Children & Youth Services Agreements:**
    - The IMPACT Project, Inc.
    - York County Youth Development Center
    - York County Youth Development Center – (Amendment)
    - Jennifer Bush Archer

- c. **Claremont Nursing & Rehab Center Agreement**
    - Functional Pathways of Tennessee LLC
  - d. **MH/IDD Agreements:**
    - FY 2016-2017 Intellectual and Developmental Disabilities
      - Franklin-Fulton Counties MH/IDD Program
      - York/Adams Counties MH/IDD Program
    - FY 2016-2017 Mental Health
      - Holy Spirit Hospital – A Geisinger Affiliate
      - Holy Spirit Hospital – A Geisinger Affiliate
      - NAMI of Cumberland and Perry Counties
  - e. **Prison - Operations Agreement:**
    - Penn Power System
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II. **\*New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

- a. **Aging & Community Services Agreements:** — (Christine Boden)
    - Carlisle C.A.R.E.S. – Decrease \$2,000.00
    - Safe Harbour, Inc. – Decrease \$10,000.00
    - Maranatha-Carlisle - Increase - \$1,250.00
  - b. **District Attorney/Victim Services Grant:** — (Michelle Sibert)
    - Submission of the STOP Violence Against Women Grant Application to Pennsylvania Commission on Crime and Delinquency (PCCD) - \$125,000.00 (see attached)
  - c. **Drug & Alcohol Agreements:** — (Ryan Simon)
    - Gaudenzia, Inc. (Addendum) – Halfway house for men - \$141/day
    - Wilkes Barre Behavioral Hospital Company – Pregnant women services – Detox - \$239/day - rehab \$221/day.
  - d. **Facilities Management Agreements:** — (Brent Durham)
    - Integrated Engineering Solutions, Inc. – Engineering work for replacement of cooling towers at the courthouse - \$5,200.00
    - Mid-State Roofing & Coating – Roof replacement on largest tower at the Old Jail - \$8,690.00
  - e. **Public Safety Agreements:** — (Claudia Garner)
    - CenturyLink Communications LLC – 5 year maintenance contract for the 911 Vesta telephone system - \$27,430/year for 5 years - \$137,054.
    - Sage Technology Solutions – Renewal – maintenance for audio and visual in the Public Safety building. – Increase of \$4,476 - Total \$48,960/3 years.
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**Discussion of Capital Projects Requests:**

- CNRC — (Lynette McCulloch)
  - Outside Lights LED Project — Total Project Costs: — \$25,004.87 (see attached) – Replacement of parking lot lights.
- Sheriff's Office — (Jason Vioral/Dennis Fry)
  - Vehicle Replacement and Vehicle Addition — Total Project Costs: — \$77,553.94 (see attached) – Replacing a vehicle and adding a vehicle.

**Discussion of Bid Opening Results:** — (Lynette McCulloch)

- Dietary Paper & Plastic Items at Claremont Nursing and Rehabilitation Center — Motion to Reject all Bids – 2 bids received – Bidders did not follow procedures or provide bonds so they did not pass the solicitors review.
- Request to Authorize Re-Advertising for Bids for Dietary Paper & Plastic Items at Claremont Nursing and Rehabilitation Center.

**Commissioners' Liaison Reports**

**Commissioner DiFilippo:**

**Western COG** – Met on Monday, September 12, 2016.

- Cory Adams, Cumberland County Association of Township Officials attended members of the COG to attend their Annual 101<sup>st</sup> on Thursday, October 6, 2016.
- Dave Parthemore mentioned the Act 16 Volunteer Medical Emergency services grant program
- Gilford Township, Franklin County held an Electronics Recycling event for their residents. North Newton is considering an Electronic collection event in October.
- Jeff Kelly provided an update on the future land use map.
- Western Planning Outreach meeting is scheduled for October 11, 2016.
- There is a new group created: Cumberland Construction Coordination Council that will include municipalities, PennDOT, Norfolk Southern Railroad, utilities, and sewer & water Authorities. The goals will be to help coordinate construction projects, and for safety and cost efficiencies.
- Gary Myers introduced himself as the new Executor of CAPCOG.

**Library System Board Meeting** –

- They approved a decision to request a tax increase and the discussion is ongoing.
- There will be a Staff Development Day held on November 2, 2016.
- The Commonwealth notified the Library's LSDA funds will be awarded. Cumberland County will receive \$50,000 for the project of lending out Wi-Fi hot spots.

**Commissioner Eichelberger:**

**Planning Commission** - The Comp Plan continues to move forward. The public input is the next component of the Comp Plan. The Dashboard of monthly activities has been updated.

**MH/IDD** – The Advisory Council met last week. There was a briefing from caseworkers regarding cross departments working together to provide mental health services to children. There was discussion on the Mental Illness Awareness Week event regarding the 4<sup>th</sup> annual candlelight vigil scheduled for October 2, 2016 at 6:00 p.m. to be held in Perry County.

**Attended Annual CAPCOG picnic** - Monday, September 19, 2016. This is a good opportunity to network with the municipalities.

**Report of Executive Sessions:** Sandy Moyle, Deputy Chief Clerk reported there was Executive Sessions held on September 20, 2016 @ 11:05 a.m., September 21, 2016 @ 10:30 a.m. Re: Personnel Issues

**Request for Executive Session:** Sandy Moyle, Deputy Chief Clerk Requested an Executive Session Re: Personnel Issues

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum, Administrative Specialist