



# MINUTES

## Cumberland County Board of Commissioners' Meeting

September 26, 2016 – 2:00 P.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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## Board of Commissioners' Meeting

**Board of Commissioners Present:** Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

**Staff Present:** Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Elizabeth Bouch, Human Resources; Al Whitcomb, Controller; Dana Best, Finance; Mark Adams, Darin Baish, IMTO; Megan Silverstrim, Communications; Bonnie Mahoney, Joan Harrison, Tax Assessment; Jason Vioral, Sheriff's Office; Dennis Lebo, Clerk of Courts; Annie Strite, MH/IDD.

**Others Present:** None

**Media:** None

**Call to Order:** Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners DiFilippo, Hertzler, and Eichelberger were present.

**Public Comment:** None

**Approval of Minutes:** Commissioner Hertzler moved to approve the Minutes of September 8<sup>th</sup> and 12<sup>th</sup>, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Eichelberger moved to approve the Personnel Transactions. Commissioner Hertzler seconded the motion and it unanimously carried.

**Employee Recognition:** Commissioner DiFilippo recognized Joan Harrison from the Tax Assessment Office for 25 Years of Service with Cumberland County. Bonnie Mahoney thanked Joan for all her years of service.

**Press Releases — Aging & Community Services:** — Commissioner Hertzler (see attached)

- 17<sup>th</sup> Annual 50+ Expo To Be Held in October – Wednesday October 19<sup>th</sup> 9:00 a.m. at the Carlisle Expo Center.
- Aging & Community Services Offers Help to Residents with Medicare Plan Comparisons During Open Enrollment Period October 15 through December 7, 2016.

**Press Release & Proclamation Re: Cumberland County Proclaims Cyber Security Awareness Month** — Commissioner DiFilippo recognized Cyber Security Month. Darin Baish mentioned that he will be sending notices out to county staff throughout the month.

**Press Release Re: Mental Illness Awareness Week** — Commissioner DiFilippo announced the Mental Health week and activities planned. Annie Strite provided an update on the events listed in the Press Release (see attached).

**Request for Letter of Support Re: Summerdale Development Project** – Break in Limited Access Right-of-Way East Pennsboro Township, Cumberland County, PA (see attached) — Commissioner Hertzler mentioned that the Township is asking the Board for support of the project. Commissioner Hertzler made a motion to approve the letter of support. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Commercial Revitalization and Shopsteading Loan Program Application:** — *(Reviewed at the September 22, 2016 Workshop)*

Commissioner Eichelberger moved to approve the Commercial Revitalization and Shopsteading Loan Program Application Re: Acquisition of Real Estate at 206 Third Street, New Cumberland, PA to relocate FieldGoals.US. Commissioner Hertzler seconded the motion and it unanimously carried.

**Budget Resolution 2016-25:** — *(Reviewed at the September 22, 2016 Workshop)* Commissioner Eichelberger moved to approve the Resolution 2016-25 Re: Budget Adjustments. Commissioner Hertzler seconded the motion and it unanimously carried.

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**Approval of Contracts/Grants (13.I through 13.II):** — *(Reviewed at the September 22, 2016 Workshop)* Commissioner Eichelberger moved to approve the following Contracts and Grants 13.I through 13.II. Commissioner Hertzler seconded the motion and it unanimously carried.

- I. **\*Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
    - a. **Aging & Community Services Agreements:**
      - a. Domestic Violence Services of Cumberland and Perry Counties
    - b. **Children & Youth Services Agreements:**
      - The IMPACT Project, Inc.
      - York County Youth Development Center
      - York County Youth Development Center – (Amendment)
      - Jennifer Bush Archer
    - c. **Claremont Nursing & Rehab Center Agreement**
      - a. Functional Pathways of Tennessee LLC
    - d. **MH/IDD Agreements:**
      - FY 2016-2017 Intellectual and Developmental Disabilities
        - Franklin-Fulton Counties MH/IDD Program
        - York/Adams Counties MH/IDD Program
      - FY 2016-2017 Mental Health
        - Holy Spirit Hospital – A Geisinger Affiliate
        - Holy Spirit Hospital – A Geisinger Affiliate
        - NAMI of Cumberland and Perry Counties
    - e. **Prison - Operations Agreement:**
      - a. Penn Power System
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II. *\*New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Aging & Community Services Agreements:**

- Carlisle C.A.R.E.S.
- Safe Harbour, Inc.
- Maranatha-Carlisle

b. **District Attorney/Victim Services Grant:**

- Submission of the STOP Violence Against Women Grant Application to Pennsylvania Commission on Crime and Delinquency (PCCD)

c. **Drug & Alcohol Agreements:**

- Gaudenzia, Inc. (Addendum)
- Wilkes Barre Behavioral Hospital Company

d. **Facilities Management Agreements:**

- Integrated Engineering Solutions, Inc.
- Mid-State Roofing & Coating

e. **Public Safety Agreements:**

- CenturyLink Communications LLC
- Sage Technology Solutions

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**Capital Projects Requests:** — *(Reviewed at the September 22, 2016 Workshop)*

- Commissioner Hertzler moved to approve the CNRC - Outside Lights LED Project — Total Project Costs: — \$25,004.87. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve the Sheriff's Office - Vehicle Replacement and Vehicle Addition — Total Project Costs: — \$77,553.94. Commissioner Hertzler seconded the motion and it unanimously carried.

**Claremont Nursing and Rehabilitation Center - Bid Results:** — *(Reviewed at the September 22, 2016 Workshop)*

- Commissioner Eichelberger moved to approve the Motion to reject all Bids for Dietary Paper & Plastic Items at Claremont Nursing and Rehabilitation Center. Commissioner Hertzler seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to approval the Request to Authorize Re-Advertising for Bids for Dietary Paper & Plastic Items at Claremont Nursing and Rehabilitation Center. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of General Disbursements Transfers Authorizations:** Commissioner Hertzler moved to approve the following General Disbursement Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	09/09/16	\$ 718,582.96
b.	09/16/16	\$ 2,503,182.61
c.	09/16/16	\$ 22,357.29
d.	09/16/16	\$ 652,913.54
e.	09/16/16	\$ 3,092,841.40
f.	09/16/16	\$ 336.41
g.	09/19/16	\$ 37,400.00
h.	09/21/16	\$ 8,047.43
i.	09/23/16	\$ 2,081,560.16
j.	09/23/16	\$ 701,428.00

**Acceptance of Monthly Report** — Commissioner DiFilippo accepted the monthly report for Prothonotary — (Month of August).

**Report of Executive Sessions:** Commissioner DiFilippo reported that there was an Executive Session held on September 22, 2016 @ 10:45 a.m. Re: Personnel Issues.

**Other Business:** Solicitor Brenneman reviewed and is approving the Agreement between Cumberland County Sheriff's Office and Big Spring School District with respect to providing a School Resource Officer for Big Spring School District.

**Adjourn:** There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist