



MINUTES

Cumberland County Board of Commissioners' Meeting

October 10, 2016 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Al Whitcomb, Controller; Mick Burkett, Human Resources; Lisa Grayson, Register of Wills.

Others Present: Todd Keefer, resident.

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: Todd Keefer addressed the Board regarding a self-fund employee benefits program being presented by OSS Health . He stated that there is a conference on Friday, October 14, 2016 at the Crown Plaza in Harrisburg, PA and wanted to provide information to Human Resources regarding details of the event.

Approval of Minutes: Commissioner Hertzler moved to approve the minutes of September 22, 2016 and September 26, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions. Commissioner Hertzler seconded the motion and it unanimously carried.

Cost Allocation Plan For Fiscal Year ending December 31, 2015 — *(Reviewed at the October 05, 2016 Workshop)* Commissioner Hertzler moved to approve the Cost Allocation Plan For Fiscal Year ending December 31, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

Execute Declaration of October 2016 Voluntary Separation Benefit Contribution for CNRC Participants — *(Reviewed at the October 05, 2016 Workshop)* Commissioner Eichelberger moved to approve the motion to Execute Declaration of October 2016 Voluntary Separation Benefit Contribution for CNRC Participants. Commissioner Hertzler seconded the motion and it unanimously carried.

Land Partnership Funding Reallocating \$92,000: — *(Reviewed at the October 05, 2016 Workshop)*
Commissioner Eichelberger moved to approve reallocation of the \$92,000 — Land Partnership Funding back to the Land Partnership Program from the Recycling Program. Commissioner Hertzler seconded the motion and it unanimously carried.

Craighead Bridge Bid Award: — *(Reviewed at the October 05, 2016 Workshop)*

- Commissioner Hertzler moved to approve awarding the Contract to **Kinsley Construction, Inc.** for the Craighead Bridge Project in the amount of \$2,980,930.00. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to approve awarding the Contract and Addendum No 1. With PennDOT/Engineering and Construction Management System Regarding the Craighead Bridge Project. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Contracts/Grants (10.1 through 10.II): — *(Reviewed at the October 05, 2016 Workshop)*
Commissioner Hertzler moved to approve the following Contracts and Grants 10.I through 10.II. Commissioner Eichelberger seconded the motion and it unanimously carried.

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

a. **Aging & Community Services Agreements:**

- Maranatha — Carlisle

b. **Children & Youth Services Agreements:**

- Community Services Group, Inc. — Chariots Program
- Families United Network, Inc.

c. **MH/IDD Agreements:**

- *FY 2016-2017 Intellectual and Developmental Disabilities*
 - Dauphin County MH-ID Program
 - The Advocacy Alliance

II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Aging & Community Services Agreements:**

- Franklin County Area Agency on Aging
- Perry County Area Agency on Aging
- York County Area Agency on Aging
- Mifflin-Juniata Area Agency on Aging
- Dauphin County Area Agency on Aging
- Adams County Office of Aging

b. **Commissioners' Office Agreement:**

- Mailroom Systems

c. **Criminal Justice Planning & IP Programs Grant:**

- Acceptance of Subgrant Award from Pennsylvania Commission on Crime and Delinquency for Cumberland County Intermediate Punishment Programs — Award Amount: — \$361,310.00/per yr. for two (2) years — Total Award Amount: — \$722,620.00

d. **District Attorney Grant:**

- Acceptance of Grant Award from Pennsylvania Department of Transportation for Sobriety Checkpoint and DUI – Underage Drinking Enforcement Program — Grant Amount: — \$49,820.00

- e. **District Attorney/Bureau of Justice Services:**
 - Submission of Grant Application to Pennsylvania Commission on Crime and Delinquency — Coverdell Forensic Science Grant — Grant Amount: — \$62,400.00
- f. **ERP Department:**
 - Kronos
- g. **MH/IDD Agreements:**
 - FY 2016-2017 Intellectual and Developmental Disabilities
 - Geneva Worldwide Inc.
 - The Devereux Foundation
 - Easyudo Services LLC
 - FY 2016-2017 Mental Health
 - Diakon Child Family and Community Ministries D/B/A/ Diakon Family Life Services
 - FY 2015-2016 Mental Health
 - Holy Spirit Hospital – A Geisinger Affiliate
 - Keystone Service System, Inc.
 - New Visions, Inc.
 - Redevelopment Authority of the County of Cumberland
- h. **Prison – Operations Agreement:**
 - Abel Fence
- i. **Public Safety Grant & Agreement:**
 - Submission of Emergency Management Performance Grant Application — Grant Amount: — \$99,945.00
 - Priority Dispatch

Approval of Capital Projects Requests: — *(Reviewed at the October 05, 2016 Workshop)*

- IMTO
 - Computer Fall Life-cycle — 2016 — Total Project Cost: — \$101,662.89

Commissioner Eichelberger moved to approve the Computers for the Fall Life-Cycle. Commissioner Hertzler seconded the motion and it unanimously carried.

- Switches for Security Camera Project — Total Project Cost: — \$18,959.02

Commissioner Eichelberger moved to approve the Switches for the Security Cameras. Commissioner Hertzler seconded the motion and it unanimously carried.

Bank Resolution for Guest Fund Check Signers for CNRC — *(Reviewed at the October 05, 2016 Workshop)* Commissioner Hertzler moved to approve the new Bank Resolution for Guest Fund Check Signers for CNRC. Commissioner Eichelberger seconded the motion and it unanimously carried.

Concorde Group Proposal -Timesheet Automation — *(Reviewed at the October 05, 2016 Workshop)* Commissioner Eichelberger moved to approve the Concorde Group Proposal Regarding Timesheet Automation. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of General Disbursements Transfers Authorizations: Commissioner Hertzler moved to approve the following General Disbursements Transfers Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

- | | | | |
|----|----------|----|---------------|
| a. | 09/30/16 | \$ | 224.97 |
| b. | 09/30/16 | \$ | 4,730,402.78 |
| c. | 10/07/16 | \$ | 237,468.08 |
| d. | 09/16/16 | \$ | 2,012,148,.24 |

Capital Resources Conservation District Area Council: — *(Reviewed at the October 05, 2016 Workshop)* Commissioner Hertzler moved to appoint **Lori Glace** to the Capital Resource Conservation District Area Council for a Three Year Term — Term Expiring on November 30, 2019 and approval to reappoint **Carl Goshorn** to the Capital Resource Conservation District Area Council as the Alternate for a One Year Term — Term Expiring on November 30, 2017. Commissioner Eichelberger seconded the motion and it unanimously carried.

Agricultural Land Preservations Reappointments: — *(Reviewed at the October 05, 2016 Workshop)* Commissioner Hertzler moved to reappoint **Diane Stamy**, as the Farmer Representative, **Adam Dellinger**, as the At-Large Member and **Denny McCulloch**, as the Farmer Representative to the Agricultural Land Preservation Board for Three Year Terms — Terms Expire: — November 2019. Commissioner Eichelberger seconded the motion and it unanimously carried.

Report of Executive Session: Commissioner DiFilippo reported that there were Executive Sessions held on October 5, 2016 @ 10:50 a.m., October 5, 2016 @ 11:55 a.m. and October 10, 2016 @ 11:00 a.m. Re: Personnel Issues.

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the monthly reports for the Clerk of Court, Prothonotary, Recorder of Deeds, Register of Wills, Veterans Affairs and Change of Assessments (Month of September)

Other Business: None

Adjourn: There being no further business to come before the Board, Commissioner Hertzler made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist