



# MINUTES

## Cumberland County Board of Commissioners' Meeting

October 24, 2016 – 2:00 P.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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### Board of Commissioners' Meeting

**Board of Commissioners Present:** Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Al Whitcomb, Controller; Elizabeth Bouch, Human Resources; Dennis Lebo, Clerk of Courts.

**Others Present:** None

**Media:** None

**Call to Order:** Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners DiFilippo, Hertzler, and Eichelberger were present.

**Public Comment:** None

**Approval of Minutes:** Commissioner Hertzler moved to approve the Minutes of October 5, 2016 and October 10, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Eichelberger moved to approve the Personnel Transactions, including 2016 COLA as referenced above. Commissioner Hertzler seconded the motion and it unanimously carried.

**Resolution 2016-26 Re: Cumberland County Board of Commissioners Designating Signatories for Transfer and Acceptance of Vehicles:** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Hertzler moved to approve the Resolution 2016-26 Re: Cumberland County Board of Commissioners Designating Signatories for Transfer and Acceptance of Vehicles. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Comprehensive Care Connections (C3):** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Hertzler moved to approve the Joint Venture Contribution Agreement Re: Contribution of Cumberland County's portion for the start-up of Comprehensive Care Connections (C3) a non-profit organization formed for the purpose of contracting with Managed Care Organizations (MCO's). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Housing & Redevelopment Authority /Revisions to the County’s Community Development Block Grant Program** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Hertzler moved to approve the Revisions to the County’s Community Development Block Grant Program. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Resolution 2016-27 – 457b Supplemental Retirement Funds:** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Eichelberger moved to approve Resolution 2016-27 Re: The Board of Commissioners of the County of Cumberland Requesting and Authorizing the Cumberland County Retirement Board to Provide Advice and Recommendations to the Commissioners with Respect to 457b Supplemental Retirement Funds. Commissioner Hertzler seconded the motion and it unanimously carried.

**Resolution 2016-28 Re: Budget Adjustments:** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Hertzler moved to approve the Resolution 2016-28 Re: Budget Adjustments. Commissioner Eichelberger seconded the motion and it unanimously carried.

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**Approval of Contracts/Grants (11.1 through 11.II):** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Hertzler moved to approve the following Contracts/Grants. Commissioner Eichelberger seconded the motion and it unanimously carried.

- I. \* *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
    - a. **Children & Youth Agreement:**
      - Edison Court, Inc.
    - b. **Claremont Nursing & Rehab Center Agreement:**
      - Spiritrust Lutheran Life — (Addendum)
    - c. **Drug & Alcohol Agreement:**
      - HealthChoices Contract with the PA Department of Human Services — Amendment #9
    - d. **Facilities Management Agreement:**
      - Affordable Elevator Inspections — (Renewal)
    - e. **Prison – Canteen Agreement:**
      - PA District Attorneys Institute
  
  - II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
    - a. **Aging & Community Services Agreement:**
      - Central Pennsylvania Food Bank
    - b. **Claremont Nursing & Rehab Center Agreements:**
      - Maximum Staffing Solutions
      - Dr. Michael Gawlas, D.O. — Attending Physician to Provide Direct Care for CNRC Residents — (Addendum)
    - c. **Clerk of Court/Prothonotary Agreements:**
      - Paperless Solutions — (Addendum)
        - Case Binder CR
        - Criminal Judge Workflow CR
        - Judgement — Costs Fine CR
        - Clerk Payments CR
    - d. **Court Administration Agreement:**
      - Environmental Acoustics, Inc. — Audio System Consulting and Design Services for Courtroom 5 — (Addendum)
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- e. **Planning Department Agreement:**
  - Met Ed
- f. **Prison – Operations Agreement:**
  - Clark Service Group
- g. **Recycling & Waste Grant Application**
  - Pennsylvania Department of Environmental Protection Grant Application — Record of Operations and Application for Reimbursement for 2016 Household Hazardous Waste Collection Program

**Approval of Capital Projects Requests:** — *(Reviewed at the October 20, 2016 Workshop)*

- **IMTO**
  - **Redundant Firewall** — Total Project Cost: — \$15,254.80  
Commissioner Hertzler moved to approve the IMTO Redundant Firewall Project. Commissioner Eichelberger seconded the motion and it unanimously carried.
- **Adult Probation**
  - **Vehicle Replacement** — Total Project Cost: — \$30,139.00  
Commissioner Eichelberger moved to approve the Adult Probation Vehicle replacement. Commissioner Hertzler seconded the motion and it unanimously carried.
- **Planning Department**
  - **Craighead Bridge Engineering & Construction** — Total Project Cost: — \$4,079,349.00  
Commissioner Hertzler moved to approve the Craighead Bridge Engineering & Construction. Commissioner Eichelberger seconded the motion and it unanimously carried.
- **Clerk of Court/Prothonotary Offices**
  - **Clerk of Courts & Prothonotary OnBase Enhancements** — Total Project Cost: — \$22,400.00  
Commissioner Hertzler moved to approve the OnBase Enhancements. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Bid Award:** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Eichelberger moved to approve the Bid Award for the Food Service Operations at the Cumberland County Prison to **Aramark** for an average of **\$1.2608** per meal. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of General Disbursements Transfers Authorizations:** Commissioner Hertzler moved to approve the following General Disbursement Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	10/01/16	\$	259.32
b.	10/14/16	\$	3,498,811.67
c.	10/17/16	\$	3,210,115.89
d.	10/17/16	\$	663,032.01
e.	10/19/16	\$	2,287,095.19
f.	10/21/16	\$	3,454,795.17
g.	10/21/16	\$	13,556.27

**Commission for Women Appointment:** — *(Reviewed at the October 20, 2016 Workshop)* Commissioner Hertzler moved to approve the Appointment of **Sherry Kleinklaus** to the Cumberland County Commission for Women for a Three Year Term — Commencing on October 24, 2016 and Expiring on December 31, 2019. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Report of Executive Sessions:** Commissioner DiFilippo reported there were Executive Sessions held on October 20, 2016 @ 10:50 a.m., October 21, 2016 @ 1:30 p.m. Re: Personnel Issues.

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist