

PRISON BOARD MEETING

October 17, 2016, 10:00 AM
Cumberland County Courthouse
Carlisle, PA

Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger; Sheriff, Ron Anderson; Dave Freed, District Attorney; Judge Christylee Peck; Bob Dagrosa, Controllers Office; Earl Reitz, Warden; Jeff Ilgenfritz, Deputy Warden – Security; Mike Carey, Deputy Warden - Treatment; Janet Scott, Deputy Warden – Operations; Lawrence Thomas, Chief Clerk; Jennifer Hipp, Assistant Solicitor.

Call to Order: Sheriff Anderson called the meeting to order.

Public Comment: Sheriff Anderson asked if there was any public comment. There was none.

Approval of Minutes: Commissioner Hertzler moved to approve the Minutes of the September 19, 2016 meeting. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissary Report: Commissioner DiFilippo moved to accept the September 2016 Commissary Report. District Attorney Freed seconded the motion and it unanimously carried.

Prison Expenditures: Bob Dagrosa moved to accept the September 2016 Prison Expenditures. Commissioner Hertzler seconded the motion and it unanimously carried.

Central Processing Expenditures: District Attorney Freed moved to accept the September 2016 Central Processing Expenditures. Judge Peck seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented the September report (see attached) stating that the average daily Prison population for the month of September was 430 with 419 being in house. The current population is 452 with 441 being in-house. There are currently 372 males and 80 females. There were 25 inmates enrolled in the Work Release Program. Three inmates were removed from the Program for disciplinary reasons. There were 26 inmates enrolled in the Inmate Worker Program, 17 inmates enrolled in the Outmate Trusty Program and 1 inmate enrolled in the Community Work Crew. The Community Work Crew projects for September were Penn Township, The Historical Society, Mt. Holly Springs, and The Salvation Army. Seven inmates were enrolled in the earned time program. Year to date, there have been 8 male and 11 female inmates obtain their GED's. The number of Risk Assessments completed during September is 30. There were seven extraordinary occurrences to report for the month; 1 natural death, 1 attempted suicide, and 5 uses of force. They are currently holding 14 females for Perry County, 2 males for Federal Bureau Prisons, and one male for US Marshall Services. District Attorney Freed made a motion to accept the Warden's Report. Commissioner DiFilippo seconded the motion and it unanimously carried.

PrimeCare Medical, Inc. – Third Quarter Statistical Summary Report:

Warden Reitz updated the Board stating that from August to September there has been more than a 50% increase in opiate detoxes. Inmate transports to outside service providers, inmates requiring a constant security watch and inmate hospital duty are accounting for a large volume of overtime hours. These are extraordinary occurrences, which occur frequently. The staffing analysis we use from the National Institute of Corrections does not reflect extraordinary occurrences in their formula and we are challenged with reflecting those occurrences in an effort to reduce some overtime hours. There has been an increase in Inmates that need suicide watch, which requires additional staff. Discussion ensued regarding the possibility of hiring additional full-time staff.

Prison Food Service Bids: Warden Reitz reviewed the bid results. The current contract expires in November of this year. Five companies attended the pre-bid conference, three submitted bids. They were ABL Management Group, Nutrition Group and Aramark. Aramark submitted the lowest bid cost per meal. A recommendation will be made to the Board of Commissioners to award the food service bid to Aramark.

Other Business: Commissioner DiFilippo recognized Warden Reitz for his 40 years of service to Cumberland County.

Executive Session Re: Security and Personnel Issues: Judge Peck made a motion to go in to Executive Session at 10:25 a.m. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Eichelberger made a motion to reconvene at 10:50 a.m. Judge Peck seconded the motion and it unanimously carried.

Judge Peck made a motion to hire Adrianna Washington as a full-time Corrections Officer, effective October 31, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

District Attorney Freed made a motion to fill one Corrections Officer vacancy. Commissioner Hertzler seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the board, the meeting adjourned at 10:55 a.m.

Respectfully submitted,

Jennifer Crum
Administrative Specialist