



MINUTES

Cumberland County Commissioners' Workshop Meeting

November 17, 2016 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Elizabeth Bouch, Holly Sherman, Human Resources; Necole McElwee, Jaime Reiber, Children and Youth; Mark Adams, IMTO; Robert Ritter, Claremont Nursing and Rehabilitation Center; Al Whitcomb, Mary Brokins, Controllers; Mark Adams, IMTO; Sue Carbaugh, MH/IDD; Tammy Shearer, Recorder of Deeds; Judge Placey, James O'Neill, w/Judge Placey.

VTC: Kirk Stoner, Planning; Justin Miller, Recycling & Waste; Kim Bitner, Aging & Community Services; Claudia Garner, Public Safety.

Outside Agencies:

Media: Joshua Vaughn, The Sentinel

Call to Order: Deputy Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: On behalf of the Board of Commissioners, Commissioner DiFilippo and Judge Placey recognized Marie Hall from Court Administration for 20 Years of Service with Cumberland County.

Contracts/Grants: — (Sandy Moyle) – No additional information was requested from the Board.

- I. *** Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Facilities Management Agreement:**
 - Kint — (Renewal)
 - First Night Carlisle, Inc.
 - b. **MH/IDD Agreement:**
 - Perry County Transportation Authority

II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Aging & Community Services Agreement:** — (Kim Bitner)
- Carlisle Senior Housing Associates – To pay for Caseworker Supervisor for 1 West Penn - \$1,700.00/year for two years.
- b. **Children & Youth Services Agreement:** — (Nikki McElwee)
- Diakon Child, Family and Community Ministries – Bridge Program – Rate \$47.07
- c. **Human Resources Agreement:** — (Holly Sherman)
- Conexis – Resolution for county employees medical flexible spending account to roll-over \$500 into the new year.
- d. **IMTO Agreement:** — (Mark Adams)
- Comcast – Internet Connection - \$3,476.40 - \$648.00 Increase.
- e. **MH/IDD Agreements:** — (Sue Carbaugh) - All Increases
- *FY 2016-2017 Intellectual and Developmental Disabilities*
 - AHEDD, Inc. — (Addendum) - \$1,076.00
 - Central PA Supportive Services, Inc. — (Addendum) - \$6,871.00
 - Harrisburg Home Health Holdings LLC d/b/a Angels on Call — (Addendum) \$9,759.00
 - PA Lifesharing LLC — (Addendum) - \$21,704.00
 - Perry County Transportation Authority — (Addendum) - \$45,751.00
 - The Cornerstone Agency of PA Inc. — (Addendum) - \$5,124.00
 - United Cerebral Palsy of Central PA Inc. — (Addendum) - \$38,392.00
 - York County Transportation Authority d/b/a Rabbitransit — (Addendum) - \$20,062.00
 - *FY 2016-2017 Early Intervention*
 - Pediatric Therapy Specialists of South Central PA LLC — (Addendum) \$13,200.00
 - *FY 2016-2017 Mental Health*
 - York County Transportation Authority d/b/a Rabbitransit — (Addendum) \$27,440.00

Commissioner Hertzler questioned the official name of the Transportation Authority, if that should be corrected in the contracts. Solicitor Brenneman has looked at the contract and is good with how it is being signed.

- f. **Planning Department Agreement:** — (Kirk Stoner)
- Orrs Bridge Right of Way Acquisition Support Proposal – HRG - \$12,000.00
- g. **Public Safety Grant:** — (Claudia Garner)
- Submission of the Emergency Management Performance Grant (EMPG) for 2016-2017 — Grant Amount: — \$111,293.45 – For Year 16/17 – Director & Emergency Manager Positions.

Discussion of Claremont Nursing Home 2017 Room Rates — (Bob Ritter)

Permission to send out letters to residents regarding the 2017 increased room rates to be effective January 1st. Due to CMS new rules and regulations requiring a 60 day notice to residents.

Request to Authorize Advertising: — (Justin Miller) Requesting permission to advertise two RFP's.

- Manufacturer Supported Electronic Waste Recycling
- Non-Manufacturer Supported Electronic Waste Recycling

Discussion of Capital Projects Requests:

- Planning — (Kirk Stoner)
 - Green Lane Farm Bridge — Total Project Cost: — \$1,103,287.00
Full rehabilitation of the bridge. \$70,000 - Federal funding. 50% of remaining cost will be shared with York County, Liquid Fuels and \$5.00 Registration Fee.

Commissioners' Liaison Reports

Commissioner DiFilippo

Western Cumberland Council of Governments – Dickinson Township is looking for a new Road Master. Penn Township is constructing a new equipment building. Dickinson, Lower Frankford, Shippensburg, North Newton and Cooke Townships, do not expect a tax increase in 2017. Big Spring School District will have no tax increase. North Newton Township has asked that the Conservation District attend their next meeting to assist educating residents on the expansion of a pig farm.

Ag Extension Office – Request to reappoint Wendy Martin to the Ag Extension Board.

Library System Board – The Board is requesting approval of two reappointments, William Gould and Linda Basler.

Commissioner Hertzler

Farmland Preservation – Meeting held November 9, 2016. \$165,000 statewide grant funding is available for farmers in the Agricultural Conservation Easement Program that began October 1st. They can apply for a matching grant up to \$3,000, for legal and professional services to assist with future planning of farm operations. The State and Federal Farmland Preservation Funding that was held up the past two years due to unresolved issues will provide Federal funding drawdowns.

PPL has a new plan for a powerline project that will cross preserved farms with federal funding in Upper Allen Township; however, utility right-of-ways are not permitted when federal funds are included in the preservation. There was acknowledgement in Legislation regarding the Commissioner supported Conservation Easement Transfers that are not subject to the real estate transfer tax which saved 10 preserved farms from paying the tax.

Local Emergency Planning Commission – Meeting held November 10, 2016. They are working on new bylaws and hope to approve them in January 2017. Pamphlets have been created that detail reporting of emergency planning requirements for facilities that use and store hazardous materials.

They are recommending Commissioner approval to appoint two new members and reappoint four members which includes a commissioner position.

911 Funding Formula Committee - Meeting held on November 15, 2016 at PEMA. The Committee worked on a RFP for the development of a fair accounting system for 911 funding allocation to all counties. December 15th is the next meeting.

Housing and Redevelopment Authority - Meeting is scheduled for today, November 17, 2016.

Aging Advisory Board – Meeting is scheduled for tomorrow, November 18, 2016.

County Commissioners Association of PA – The Fall Conference starts Sunday, November 20, 2016.

Commissioner Eichelberger

MH/IDD – Advisory Council will meet today, November 17, 2016. There is a request for the reappointment of Dr. Flagler to the Board.

Planning Commission – The dash board report is available. The Comprehensive Plan progress and 70% of municipalities have responded on the maps. Shippensburg University has contracted with the center for land use for development of the survey that will be part of the process. The public survey will be conducted January through March 2017, finalize the plan in May 2017, and adoption in June 2017.

Infrastructure Coordination Council – They are working on projects with the municipalities and the State. There are two vacant seats for the Planning Commission Board and applications have been received that they are reviewing.

Recycling & Waste Authority – The electronics recycling meeting with Representative Bloom and Rothman will be rescheduled.

Economic Development Corporation – Meeting was held November 16, 2016.

Drug & Alcohol – Their Board needs a Commissioner Liaison. With the opioid issues in the county, there needs to be a Commissioner Liaison present at meetings.

Report of Executive Sessions: Deputy Chief Clerk Sandy Moyle reported there were Executive Sessions held on November 9, 2016 @ 3:05 p.m. Re: Personnel Issues and November 15, 2016 @ 1:00 p.m. Re: Litigation Issues.

Request for an Executive Session: Deputy Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist