



# MINUTES

## Cumberland County Board of Commissioners' Meeting

November 21, 2016 – 3:30 P.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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### Board of Commissioners' Meeting

**Board of Commissioners Present:** Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Bob Dagrosa, Deputy Controller; Natalie Quigley, Human Resources; Dennis Lebo, Clerk of Courts.

**Others Present:** Mary Kuna, Economic Development Corporation.

**Media:** None

**Call to Order:** Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners DiFilippo, Hertzler, and Eichelberger were present.

**Public Comment:** None

**Approval of Minutes:** Commissioner Eichelberger moved to approve the Minutes of November 7, 2016 and. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Hertzler moved to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Letter of Support – EDC/Domestic Castings, LLC:** Mary Kuna explained the request for a Letter of Support for Cumberland Area Economic Development Corporation and Domestic Castings, LLC for IST Grant Request for Funding of Additional Assessments to Former Domestic Castings Site, located in Shippensburg, PA. Shippensburg Township also provided a letter of support. Commissioner Hertzler indicated that the Housing & Redevelopment are also involved. Commissioner Eichelberger moved to approve the letter of support. Commissioner Hertzler seconded the motion and it unanimously carried.

**Discussion of Capozzi Adler PC Letter of Engagement** dated November 16, 2016 — (Bob Ritter, Larry Thomas and Keith Brenneman) Commissioner Hertzler questioned if the letter was tabled. Solicitor Brenneman explained that if it's been off an agenda for two consecutive meetings, it can be re-added to an agenda. Solicitor Brenneman explained the concerns that were addressed at previous meetings. Commissioner Hertzler indicated that he is not in favor of using this service. Chief Clerk Thomas explained the three items listed in the letter. Commissioner DiFilippo asked if the county would have a financial advantage if in their network. Mr. Ritter stated yes that is possible. The Board agreed to not pursue this item.

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**Approval of Contracts/Grants 8.1 (a. through b.) and 8.II (a. through g.):** — *(Reviewed at the November 17, 2016 Workshop)* Commissioner Eichelberger moved to approve the following contracts/grants 8.I a.- b. and 8.II a.g. Commissioner Hertzler seconded the motion and it unanimously carried.

I. \* ***Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:***

a. **Facilities Management Agreements:**

- Kint — (Renewal)
- First Night Carlisle, Inc.

b. **MH/IDD Agreement:**

- Perry County Transportation Authority
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II. \* ***New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:***

a. **Aging & Community Services Agreement:**

- Carlisle Senior Housing Associates

b. **Children & Youth Services Agreement:**

- Diakon Child, Family and Community Ministries

c. **Human Resources Agreement:**

- Conexis

d. **IMTO Agreement:**

- Comcast

e. **MH/IDD Agreements:**

- *FY 2016-2017 Intellectual and Developmental Disabilities*
  - AHEDD, Inc. — (Addendum)
  - Central PA Supportive Services, Inc. — (Addendum)
  - Harrisburg Home Health Holdings LLC d/b/a Angels on Call — (Addendum)
  - PA Lifesharing LLC — (Addendum)
  - Perry County Transportation Authority — (Addendum)
  - The Cornerstone Agency of PA Inc. — (Addendum)
  - United Cerebral Palsy of Central PA Inc. — (Addendum)
  - York County Transportation Authority d/b/a Rabbitransit — (Addendum)
- *FY 2016-2017 Early Intervention*
  - Pediatric Therapy Specialists of South Central PA LLC — (Addendum)
- *FY 2016-2017 Mental Health*
  - York County Transportation Authority d/b/a Rabbitransit — (Addendum)

f. **Planning Department Agreement:**

- Orrs Bridge Right of Way Acquisition Support Proposal

g. **Public Safety Grant:**

- Submission of the Emergency Management Performance Grant (EMPG) for 2016-2017 — Grant Amount: — \$111,293.45
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**County Human Resources Policies:** Commissioner Hertzler moved to approve the two policies. Commissioner Eichelberger seconded the motion and it unanimously carried.

- Justification to Fill Vacant Position(s)
- Justification for Creation of New Positions (Net Adds)

**Claremont Nursing Home 2017 Room Rates:** — *(Reviewed at the November 17, 2016 Workshop)* Commissioner Hertzler moved to approve the CNRC 2017 room rates. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval to Authorize Advertising:** — *(Reviewed at the November 17, 2016 Workshop)* Commissioner Eichelberger moved to approve advertising RFP's for electronic recycling. Commissioner Hertzler seconded the motion it unanimously carried.

- i. Manufacturer Supported Electronic Waste Recycling
- ii. Non-Manufacturer Supported Electronic Waste Recycling

**Capital Projects Request:** — *(Reviewed at the November 17, 2016 Workshop)*

- Planning
  - Green Lane Farm Bridge — Total Project Cost: — \$1,103,287.00

Commissioner Eichelberger moved to approve the Capital Request. Commissioner Hertzler seconded the motion and it unanimously carried.

**Ag Extension Board:** Commissioner Eichelberger moved to approve the Reappointment of **Wendy Martin** to the Cumberland County Agricultural Extension Board for a Three (3) Year Term: — Commencing on January 1, 2017 and Expiring: — December 31, 2019. Commissioner Hertzler seconded the motion and it unanimously carried. *(Reviewed at the November 17, 2016 Workshop)*

**Library System Board:** Commissioner Eichelberger moved to approve the Reappointment of **William Gould** to the Cumberland County Library System Board for a Three Year Term: — Commencing January 1, 2017 and Expiring: — December 31, 2019 and Approval for Reappointment of **Linda Basler** as an alternate to the Cumberland County Library System Board for a Three Year Term: — Commencing January 1, 2017 and Expiring: December 31, 2019. Commissioner Hertzler seconded the motion and it unanimously carried. *(Reviewed at the November 17, 2016 Workshop)*

**LEPC:** Commissioner Hertzler moved to approve the Recommendations for Reappointment of **Mark Simpson, Dennis McGee, Kathy Doran** to the Cumberland County Local Emergency Planning Committee for a Four Year Term: — Commencing January 1, 2017 and Expiring: — December 31, 2020. Commissioner Eichelberger seconded the motion and it unanimously carried. *(Reviewed at the November 17, 2016 Workshop)*

**LEPC:** Commissioner Hertzler moved to approve the Recommendation for Appointments of **Jason Smith** and **Christopher Roelke** to the Cumberland County Local Emergency Planning Committee for a Four Year Term: — Commencing January 1, 2017 and Expiring: — December 31, 2020. Commissioner Eichelberger seconded the motion and it unanimously carried. *(Reviewed at the November 17, 2016 Workshop)*

**MH/IDD Advisory Board:** Commissioner Eichelberger moved to approve the Recommendation for Reappointment of **Marita Flagler** to the MH/IDD Advisory Board for a Three Year Term: — Retroactive from September 1, 2016 and Expiring: — August 31, 2019. — *(Reviewed at the November 17, 2016 Workshop)* Commissioner Hertzler seconded the motion and it unanimously carried.

**General Disbursements Transfer Authorizations:** Commissioner Eichelberger made a motion to approve the following general disbursement transfer authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	11/09/16	\$	5,600.00
b.	11/09/16	\$	9,000.00
c.	11/10/16	\$	2,768,380.35
d.	11/16/16	\$	647,786.86
e.	11/16/16	\$	3,108,586.08
f.	11/16/16	\$	4,110.23
g.	11/16/16	\$	2,069,936.87
h.	11/18/16	\$	322,221.74

**Report of Executive Sessions:** Commissioner DiFilippo reported an executive session was held on November 17, 2016 @ 9:40 a.m. Re: Personnel Issues

**Acceptance of Monthly Reports** — Commissioner DiFilippo accepted the monthly reports for the Prothonotary and Register of Wills — (Month of October)

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist