



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

December 1, 2016 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Elizabeth Bouch, Holly Sherman, Human Resources; Dana Best, Tammy Bender, Keri Fahnestock, Finance; Kathy Himes, Al Whitcomb, Controllers Office; Carolyn Blatchley, Library System; Mark Adams, IMTO; Robert Ritter, Claremont Nursing and Rehabilitation Center; Linda McCulloch, MH/IDD; Tammy Shearer, Recorder of Deeds; Ryan Simon, Drug & Alcohol.

**VTC:** Christine Boden, Aging & Community Services.

**Outside Agencies:** Kate Molinaro, Housing & Redevelopment Authority

**Media:** Sari Soffer, ABC 27 News; Zach Hoopes, The Sentinel

**Call to Order:** Chief Clerk Larry Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Employee Recognition:** On Behalf of the Board of Commissioners, Commissioner DiFilippo and Al Whitcomb Recognized Kathy Himes for 20 Years of Service to the County.

**Library System Memorandum of Understanding:** Carolyn Blatchley mentioned the work with the Board to come to an agreement to finalize Memorandum of Understanding between Cumberland County and Cumberland County Library System (see attached).

**Affordable Housing Trust Fund Draft 2017 Budget:** Kate Molinaro reviewed the draft 2017 budget for the Affordable Housing Trust Fund (see attached).

**Holiday Tree Donation:** Deputy Chief Clerk Sandy Moyle presented the Acceptance of Holiday Tree Donation by the Conservation District. The tree will be delivered on December 6<sup>th</sup> at 9:00 a.m.

**Discussion of 2017 Budget** — Chief Clerk Thomas stated that the budget has been reviewed.

- Resolution 2016-31 Adopting the 2017 Budget
- Ordinance 2016-2 Setting the 2017 Tax Millage Rate - Library Tax is increased to .166%

Commissioner Eichelberger questioned the procedure if budget line items are changed and if readvertising needs to take place. Solicitor Brenneman explained the procedure that the total aggregate is over 10% or if

a specific function in excess of 25%. Dana Best explained that the budget is budgeted at a fund level vs. department level.

Commissioner Hertzler announced that the budget will be discussed in more detail at a 3:30 meeting today.

**Court Security Equipment:** Bryan Ward discussed the Funding for Court Security Equipment. AOPC funds - \$10,000 available to purchase safety shields.

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**Contracts/Grants:** — (Sandy Moyle) – No additional information was requested.

I. \* *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

- a. **Aging & Community Services Agreement:**
    - CONTACT Helpline
  - b. **Claremont Nursing & Rehab Center Agreement:**
    - Post-Acute Physicians of Pennsylvania PLC
  - c. **Commissioners Agreement:**
    - Value Payment Systems
  - d. **ERP Agreement:**
    - Kronos, Inc.
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II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Aging & Community Services Agreement:** — (Christine Bowden)
    - Juli McGreevy – To provide exercises classes at 3 senior centers - \$50/ea. - \$1,500 max, plus contributions help pay for it.
  - b. **Claremont Nursing & Rehab Center Agreements:** — (Robert Ritter)
    - Capital Blue Cross – Addendum – 2015 Reimbursement from Capital Blue - \$34,061.00
    - Language Line – Interpreter service
  - c. **Drug & Alcohol Agreement:** — (Ryan Simon)
    - Substance Abuse Services Inc, d/b/a The RASE Project - \$43,000 cost reimbursement – Case coordinator.
  - d. **MH/IDD Agreements:** — (Linda McCulloch)
    - *FY 2016-2017 Intellectual and Developmental Disabilities*
      - Easter Seals Western and Central PA Inc. – Sign language - \$1,000
    - *FY 2016-2017 Early Intervention*
      - Easter Seals Western and Central PA Inc. – Sign language - \$1,000
  - e. **Recorder of Deeds Agreement:** — (Tammy Shearer)
    - Optical Storage Solutions (OSS) – Renewal
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**Workers Compensation Insurance:** Holly Sherman discussed the 2017-2019 Excess Workers Compensation Insurance (see attached). Contacted 12 carriers for quotes. Only one carries the coverage need, which is Midwest, for a 2 year contract – increase of \$6,330.00.

**Request to Authorize Advertising:** — (Dana Best)

- Participation in the Purchase of Food by Cumberland County Facilities

Food bids are for CNRC and Community Services Food Pantry Program. Contracts expire December 31, 2016.

**Orrs Bridge Liquid Fuels Encumbrance:** Keri Fahnestock reviewed the application for 2016 Orrs Bridge Liquid Fuels Encumbrance. Requesting to reduce from \$100,000 to \$0 since it is not needed.

## **Capital Projects Requests:**

- Planning Department — (Kirk Stoner)
  - Hertzler Bridge — Bridge Rehabilitation — Total Project Cost: — \$1,138,100.00
  - Ege Bridge — Preservation Work — Total Project Cost: — \$650,000.00
  - Kunkle Bridge — Replacement Slated for 2017 — Total Project Cost: — \$2,338,497.00

Funded through liquid fuels and the \$5.00 registration fee.

**Local Emergency Planning Committee:** Commissioner Hertzler made a motion to approve amending the Four Year Term Recommendations for Reappointment of **Mark Simpson, Dennis McGee, and Kathy Doran** to the Cumberland County Local Emergency Planning Committee to a **Five Year Term**: — Commencing January 1, 2017 and Expiring: — December 31, 2021. (*Originally Approved at the November 21, 2016 Board of Commissioners Meeting.*) Commissioner Eichelberger seconded the motion and it unanimously carried.

## **Commissioners' Liaison Reports**

### **Commissioner DiFilippo**

**Library System Board:** Meeting was held on Monday, November 21 2016.

- The Board reviewed and approved the MOU.
- Library Cards suspension policy was approved.
- Carolyn Blatchley was appointed the interim Executive Director.
- A bid was received from T-Mobile for Wi-Fi hot spots which are moving forward.
- The Library Tax increase for 2017 was discussed.
- Jonelle Darr's last day was November 23, 2016.

Appointments/ reappointments

### **Commissioner Hertzler**

**Housing & Redevelopment Authority Board:** Meeting was held on November 17, 2016.

- The MOU with Economic Development re: "on wrong door approach" goal of revitalization and economic development is near completion.
- Housing Authority received a letter from the US Department of Housing and Urban Development re: receiving 100% score for the Section 8 housing choice voucher program.
- The Evonne Heckler award was awarded to Amanda Bergstresser and Josh Hardy.
- The 2016 George C. Hoopy award was awarded to Precious Gaye.

**Aging Advisory Board:** Meeting held November 18, 2016.

- Discussion re: the state's contract with Maximus that is delaying aging waiver enrollment for eligible seniors, which is a statewide problem.
- There are five appointments/reappointments to consider for action on Monday.

**CCAP:** Discussion re: the state's finances being \$500 million out of balance and could climb to \$1.75 billion. There are concerns regarding another budget impasse.

**Cumberland York Local Defense Group:** Meeting was held in New Cumberland at the Defense Logistics Agency with an inventory of \$110 billion at the 832 acre site.

- Michael Baker Associates is conducting a study on the importance of the military facilities. Interviews have been conducted with our County Board of Commissioners; however, not with York County Commissioners. Also, an interview with Tri-County Regional Planning Commission, when Cumberland County is no longer a member of Tri-County.

Chief Clerk Thomas questioned the discussions being held with Tri-county and Michael Baker associates.

Commissioner Eichelberger will address EDC on this issue.

### **Commissioner Eichelberger**

**Planning Commission:** Craig Head bridge construction started Monday November 28, 2016 and anticipated completion is in the Fall of 2017. Revitalization effort meeting – 100 residents attended.

**Recycling & Waste Authority:** Six recyclers have shown interest from the rfp for a commercial recycler.

**Economic Development Corporation:**

- There was an announcement regarding funding awarded USDA grants. The County received five out of sixteen available.
- EDC has partnered with Shippensburg University.
- HATS study re: the new proposed interchange near the Army Heritage Center is progressing.
- Tourism's Annual breakfast is scheduled for January 17, 2017. Grants will be announced and it will be an opportunity as a Promotion effort.
- EDC's Holiday open house is December 14, 2016.

**Blighted Property Investment Board:** There are two reappointments to the Board Eby and Weaver.

**Report of Executive Sessions:** Chief Clerk Thomas reported that there was an Executive Session held on November 29, 2016 @ 9:00 a.m. Re: Litigation Issues.

**Request for an Executive Session:** Chief Clerk Thomas requested an Executive Session Re: Personnel Issues

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist