



MINUTES

Cumberland County Board of Commissioners' Meeting

December 19, 2016 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Absent: Commissioner Hertzler

Departments: Al Whitcomb, Controller; Mick Burkett, Human Resources; Dana Best, Finance; Mark Adams, IMTO

Others Present:

Media: Zach Hoopes, The Sentinel

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger. Commissioner Hertzler was absent.

Public Comment: None

Approval of Minutes: Commissioner Eichelberger made a motion to approve the minutes of November 3, 2016, December 1, 2016, Special Board of Commissioners Meeting December 1, 2016 Re: Farmland Preservation and December 5, 2016. Commissioner DiFilippo seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Eichelberger made a motion to approve the Personnel Transactions. Commissioner DiFilippo seconded the motion and it unanimously carried.

Resolution 2016-33 Re: Budget Adjustment: *(Reviewed at the December 15, 2016 Workshop)*
Commissioner Eichelberger made a motion to approve Resolution 2016-33 Re: Budget Adjustment. Commissioner DiFilippo seconded the motion and it unanimously carried.

Letter of Support for East Penn Drive Project: *(Reviewed at the December 15, 2016 Workshop)*
Commissioner Eichelberger made a motion to approve the Letter of Support for East Penn Drive Project for PennDOT Multimodal Transportation Fund. Commissioner DiFilippo seconded the motion and it unanimously carried.

AshKat Solutions, Inc.: (Reviewed at the December 15, 2016 Workshop)

Commissioner Eichelberger made a motion to approve the Agreement with AshKat Solutions, Inc. Re: Victim Services Division Services Database. Commissioner DiFilippo seconded the motion and it unanimously carried.

Approval of Contracts/Grants 9.I (a. and b.) and 9.II (a. through h.): — (Reviewed at the December 15, 2016 Workshop) Commissioner Eichelberger made a motion to approve the following Contracts/Grants 9.I (a. and b.) and 9.II (a. through h.). Commissioner DiFilippo seconded the motion and it unanimously carried.

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Children & Youth Services Agreements:**
 - Northampton County Juvenile Justice Center
 - United Methodist Home for Children, Inc.
 - Pressley Ridge
 - National Mentor Healthcare, LLC d/b/a Pennsylvania Mentor
 - b. **Claremont Nursing & Rehab Center Agreements:**
 - Michael F. Lupinacci MD LLC
 - Dr. Kenneth Harm, Jr.
 - UnitedHealthcare I-SNP Nursing Home Plan Premium Dividend Program — (Amendment)
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- II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Aging & Community Services Agreements:**
 - Virginia Monstead
 - Dignity at Home LLC — (Addendum)
 - The Center of Independent Living — (Addendum)
 - VNA Private Duty, Inc. — (Addendum)
 - Guberman Companies, Inc. d/b/a Comfort Keepers — (Addendum)
 - MareKare LLC d/b/a In Your Home Care — (Addendum)
 - Shadai Home Health Services — (Addendum)
 - Susquehanna Seniors LLC d/b/a Senior Helpers — (Addendum)
 - Heritage In Home Care Services, Inc. — (Addendum)
 - The Arc of Cumberland and Perry Counties, Non-Profit — (Addendum)
 - The Nutrition Group d/b/a Pittsburgh Companies North, Inc. — (Addendum)
 - b. **Children & Youth Services Agreement:**
 - Children Resource Center of Pinnacle Health Hospitals
 - c. **Domestic Relations Agreement:**
 - Atlantic Tomorrow's Office
 - d. **IMTO Agreement:**
 - Keyser Consulting Group LLC
 - e. **MH/IDD Agreements:** — (Sue Carbaugh)
 - FY 2016-2017 Intellectual and Developmental Disabilities
 - Skills of Central PA Inc.
 - Inclusive Employment Program LLC
 - f. **Planning Agreement:**
 - Green Lane Farm Bridge Phase II Engineering Services
 - g. **Public Safety Agreement:**
 - Harris Corporation
 - h. **Recorder of Deeds:**

- Xerox

Authorize Advertising Cooling Tower Support Beams – New Courthouse: — *(Reviewed at the December 15, 2016 Workshop)* Commissioner Eichelberger made a motion to approve the authorization to advertise the cooling Tower Support Beam Replacement - New Courthouse. Commissioner DiFilippo seconded the motion and it unanimously carried.

Janitorial Services Bid Award: — *(Reviewed at the December 15, 2016 Workshop)* Commissioner Eichelberger made a motion to approve the Janitorial Services Bid Award to **Eastern Janitorial Service, Inc.**, in the amount of **\$563.39/per day** to provide Janitorial Services for various Cumberland County Offices. Commissioner DiFilippo seconded the motion and it unanimously carried.

Claremont Nursing & Rehab Center Bids: — *(Reviewed at the December 15, 2016 Workshop)*

- Motion to Reject all Bids for Dietary Paper & Plastic Items at Claremont Nursing and Rehabilitation Center. Commissioner Eichelberger made a motion to reject all Bids. Commissioner DiFilippo seconded the motion and it unanimously carried.
- Motion to Authorize Re-Advertising for Bids for Dietary Paper & Plastic Items at Claremont Nursing and Rehabilitation Center. Commissioner Eichelberger made a motion to Authorize Re-Advertising. Commissioner DiFilippo seconded the motion and it unanimously carried.

Capital Projects Requests: — *(Reviewed at the December 15, 2016 Workshop)*

- **Domestic Relations -** First and Second Floor Improvements — Total Project Cost: — \$37,000. Commissioner Eichelberger made a motion to approve Domestic Relations Improvement project. Commissioner DiFilippo seconded the motion and it unanimously carried.
- **Recorder of Deeds -** Scanning and Archival Project for Old Records — Total Project Cost: — \$188,420.11. Commissioner Eichelberger made a motion to approve the Recorder of Deeds Archival Project. Commissioner DiFilippo seconded the motion and it unanimously carried.

AFSCME Agreement: — *(Reviewed at the December 15, 2016 Workshop)*

Commissioner Eichelberger made a motion to approve Amendment to the Agreement between the County (on behalf of the Claremont Nursing and Rehabilitation Center) and AFSCME for dates January 1, 2017 to December 31, 2018 — Wage Reopener. Commissioner DiFilippo seconded the motion and it unanimously carried.

Agricultural Extension Board Appointment: *(Reviewed at the December 15, 2016 Workshop)*

Commissioner Eichelberger made a motion to approve the Appointment of **Alyssa Holstay** to serve on the Cumberland County Agricultural Extension Board for a Three (3) Year Term Effective: — January 1, 2017 and Expiring: — December 31, 2019. Commissioner DiFilippo seconded the motion and it unanimously carried.

Drug & Alcohol Commission Appointment: *(Reviewed at the December 15, 2016 Workshop)*

Commissioner Eichelberger made a motion to approve the Appointment of **Jennifer Zampogna** to serve on the Cumberland County Drug and Alcohol Commission Community Advisory Board for a Three (3) Year Term Effective: — January 1, 2017 and Expiring: — December 31, 2019. Commissioner DiFilippo seconded the motion and it unanimously carried.

Drug & Alcohol Commission Reappointment: *(Reviewed at the December 15, 2016 Workshop)*

Commissioner Eichelberger made a motion to approve of Reappointment of **Angela West** to serve on the

Cumberland County Drug and Alcohol Commission Community Advisory Board for a Three (3) Year Term Effective: — January 1, 2017 and Expiring: — December 31, 2019. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commission for Women Reappointment: — *(Reviewed at the December 15, 2016 Workshop)*

Commissioner Eichelberger made a motion to approve the Reappointment of **Barbara Sheaffer** to serve on the Cumberland County Commission for Women for a Three (3) Year Term Effective: — January 1, 2017 and Expiring: — December 31, 2019. Commissioner DiFilippo seconded the motion and it unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Eichelberger made a motion to approve the following General Disbursements Transfer Authorizations. Commissioner DiFilippo seconded the motion and it unanimously carried.

a.	12/09/16	\$	569.94
b.	12/09/16	\$	3,067,999.59
c.	12/14/16	\$	25,834.91
d.	12/16/16	\$	2,037,867.05
e.	12/16/16	\$	51,189.31

Report of Executive Sessions: Commissioner DiFilippo reported there were Executive Sessions held on December 15, 2016 @ 9:45 a.m. Re: Personnel Issues, December 15, 2016 @ 3:00 p.m. Re: Personnel Issues and December 15, 2016 @ 4:00 p.m. Re: Litigation Issues and December 19, 2016 @ 11:15 a.m. Re: Litigation Issues

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the monthly reports for the Recorder of Deeds, Prothonotary, Register of Wills and Clerk of Courts — (Month of November)

Other Business: Approval to Proceed with Fixing Affected Cell Doors using Lewis Frame & Door — Cost not to exceed \$30,000. Commissioner Eichelberger moved to approve proceeding with the Prison door repairs. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist