



MINUTES

Cumberland County Commissioners' Workshop Meeting

February 9, 2017 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Holly Sherman, Human Resources; Dana Best, Ron Snow, Finance; Al Whitcomb, Lynn Grew, Controllers Office; Mark Adams, IMTO; Sue Carbaugh, MH/IDD; Adrienne Vaughn, Victim Services; Rebekah Finkey, CJP/IPP; Eric Radnovich, DA/CID; Jack Carroll, Ryan Simon, Drug and Alcohol; Deb Micklo, Aging and Community Services.

VTC: John Lopp, Facilities; Carl Goshorn, Conservation District.

Outside Agencies: None

Media: Zach Hoopes, The Sentinel

Call to Order: Chief Clerk Larry Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Ordinance 2017-1 Tax Collectors Compensation: Solicitor Brenneman discussed the Ordinance 2017-1 Re: Setting the Compensation for all Elected Tax Collectors Collecting Taxes for the County of Cumberland (see attached). Compensation is for years 2018 through the end of 2021. This Ordinance is for enactment today, so it will need approved by the Board today. Commissioner Hertzler made a motion to approve Ordinance 2017-1 Re: Tax Collectors Compensation. Commissioner Eichelberger seconded the motion and it unanimously carried.

Resolution 2017-6: Dana Best reviewed Resolution 2017-6 Re: Budget Adjustment for Criminal Justice/Intermediate Punishment Programs budget increase \$49,866.00 (see attached).

Victim Services STOP Grant: Adrienne Vaughn reviewed the Acceptance of Subgrant Award from Pennsylvania Commission on Crime and Delinquency (PCCD) for Cumberland County STOP Grant (see attached). Grant amount \$125,000.00.

Criminal Justice/Intermediate Punishment Programs - AOPC Grant: Rebekah Finkey reviewed the Acceptance of a Mental Health Court Planning Grant through Administrative Office of Pennsylvania Courts (AOPC) (see attached). \$75,000.00.

Bureau of Justice Services/Forensic Lab - PCCD Grant: Eric Radnovich reviewed the Acceptance of Subgrant Award from Pennsylvania Commission on Crime and Delinquency (PCCD) for Assisting Crime Victims with Improved Forensics (see attached). \$38,695.00 - Ultraviolet light for detecting finger prints and markings.

Human Services Block Grant Discussion: Jack Carroll updated the Board. The State expanded the grant last year, but there were issues with joint programs reporting, i.e. with Perry County. Changes were made to the grant application to allow joinder program reporting. Commissioner Eichelberger questioned if there is a way to reapply for the grant if they decide not to apply now. Jack does not believe so or it may be difficult. The request is to allow the County to apply for the grant. An official letter will need signed by the Commissioner Chairman to be submitted with the application. Commissioner Hertzler addressed concerns regarding liability issues regarding client services. Commissioner Eichelberger asked the Solicitors opinion regarding the liability issue. Solicitor stated the State will not provide an indemnification with their grants/contracts; however, they do request one from Municipalities and County Government.

Contracts/Grants: — (Sandy Moyle) – No additional questions from the Board.

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

- a. **Children & Youth Services Agreement:**
 - Common Sense Adoption Services, Inc.
 - b. **Claremont Nursing & Rehab Center Agreements:**
 - Dr. Darren Barbacci DPM
 - Columbia Ancillary Services, Inc.
 - c. **GIS Agreement:**
 - ESRI
 - d. **Public Safety Agreement:**
 - Federal Engineering Incorporated
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Aging & Community Services Agreement:** — (Deb Micklo)
 - Mona Lemanski – Terminating contract, due to inefficiencies in the contract scope of work.
 - b. **Conservation District Grant:** — (Carl Goshorn)
 - Submission of Grant Application to the Department of Environmental Protection (DEP) — Growing Greener Grant Amount: — \$289,812.16 – For three farms Best Management Practice’s. Grant match will come from the farmer with no county funding required.
 - c. **Criminal Justice Planning & IP Programs Agreement:** — (Rebekah Finkey)
 - Intergovernmental Agreement for Non-Narcotic Medication Assisted Treatment Pilot Program – 1 Year Term - for Vivitrol treatment.
 - d. **Drug & Alcohol Agreement:** — (Ryan Simon)
 - Holy Spirit Hospital on behalf of the Maternal Addictions Program – cost reimbursement contract. – decrease to \$220,000.
 - e. **MH/IDD Agreement:** — (Sue Carbaugh)
 - *FY 2016-2017 Early Intervention*
 - International Corporate Training & Marketing LLC – Interpretation services. – Increase of \$18,000
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Request to Authorize Advertising: Sandy Moyle reviewed the Ad for the project.

- Ege Bridge Project

Bid Opening Results:

- Replacement of the Cooling Tower Support Beam on the Cumberland County Courthouse — John Lopp reviewed the bid results. The lowest bid is from Galbraith/Pre-Design, Inc. - \$22,450.00.
- Dietary Paper & Plastic Items at Claremont Nursing and Rehabilitation Center — Ron Snow reviewed bid results. The lowest bid is from Penn Jersey Paper Company.

Capital Projects Request:

- **IMTO** — Mark Adams reviewed the software upgrade for reporting of phone call data.
 - OfficeWatch Support — Total Project Cost: — \$20,564.00

Commissioners' Liaison Reports

Commissioner DiFilippo

Drug & Alcohol Commission: Evening Meeting was held on Thursday, February 2, 2017 at Perry County. Commissioner DiFilippo will provide a report.

Ag Extension Board: Reorganization is pending until Councils are set up and assigned.

Citizens Advisory:

- Nikki McElwee reported on parental substance abuse.
- Staff turnover is continuing. In 2016 it was at 30%.
- Activities Committee initiated a new newsletter 'The Fuel' to boost morale in the office.
- March is Social Work Month.

Commissioner Hertzler

Ag Land Preservation Board: Meeting held was on Wednesday, February 8, 2017.

- Certification of funds for 2017 programs were discussed.
- They are working on establishing a partnership with Lancaster Farmland Trust to grow County funds.
- 33 farms have applied for Farmland Preservation for 2017.
- New applications will be reviewed by the Committee and make recommendations.
- Planning Commission made a decision regarding participating in the Ag Land Preservation Board meetings.

Commissioner Eichelberger

MH/IDD – Will meet next week and discuss Adult Protective Services.

Planning Commission: Responses for the Comprehensive Plan Survey continue to be received. Public presentations are planned to keep the surveys rolling in. The number of responses are less than expected; approximately 60 more are needed to meet their quota.

Economic Development Corporation: Today there is a Kick-Off Event at Shippensburg University for the Diller Center for Entrepreneurship & Leadership Innovation.

Electronics Recycling Center: There will be a finance meeting next week regarding the Electronic Recycling Center.

Report of Executive Sessions: Chief Clerk Thomas reported that there were Executive Sessions held on January 30, 2017 @ 3:00 p.m., February 2, 2017 @ 1:00 p.m. Re: Personnel Issues and February 8, 2017 @ 11:30 a.m. Re: Potential Litigation and Personnel Issues, February 8, 2017 @ 2:30 p.m., Re: Litigation

Request for an Executive Session Chief Clerk Thomas requested an Executive Session Re: Personnel Issues

Other Business Commissioner Hertzler received a letter from Rick Flynn, Director of PEMA. Commissioner Hertzler presented a Certificate to Commissioner DiFilippo for his appointment to the LEPC Committee.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist