



MINUTES

Cumberland County Board of Commissioners' Meeting

March 13, 2017 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, and Jim Hertzler. Commissioner Eichelberger was absent.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Mick Burkett, Human Resources; Tammy Shearer, Mindy Williams, Karry Weston, Brenda Miller, Sherry Welsh, Recorder of Deeds, Recorder of Deeds; Brad King, CNRC Maintenance; Chris Sechrist, Communications.

Others Present: Stephanie Frost, American Red Cross

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, and Hertzler, and were present. Commissioner Eichelberger was absent.

Public Comment: None

Approval of Minutes: Commissioner Hertzler moved to approve the minutes February 23, 2017 and February 27, 2017. Commissioner DiFilippo seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions. Commissioner DiFilippo seconded the motion and it unanimously carried.

Employee Recognition: Commissioner DiFilippo and Tammy Shearer recognized Mindy Williams, Recorder of Deeds, for 30 Years of Service.

Press Release & Proclamation Commissioner DiFilippo announced the Press Release and Proclamation Re: Commissioners Proclaim March American Red Cross Month in Cumberland County (see attached). Stephanie Frost from American Red Cross accepted the Proclamation.

Resolutions 2017-8 and 2017-9: — *(Reviewed at the March 9, 2017 Workshop)* Commissioner Hertzler made a motion to approve Resolutions 2017-8 & 2017-9 Re: Budget Adjustments. Commissioner DiFilippo seconded the motion and it unanimously carried.

Sound of Shears Acquisition: — *(Reviewed at the March 9, 2017 Workshop)* Commissioner Hertzler made a motion to approve the Commercial Revitalization and Shopsteading Loan Program Request Re: Sound of Shears Acquisition located at 1 Front St., Shiremanstown Borough, Shiremanstown, PA. Commissioner DiFilippo seconded the motion and it unanimously carried.

Housing & Redevelopment Authority - 2016 Consolidated Annual Performance & Evaluation Report (CAPER) — *(Reviewed at the March 9, 2017 Workshop)* Commissioner Hertzler made a motion to approve the 2016 Consolidated Annual Performance & Evaluation Report (CAPER) Commissioner DiFilippo seconded the motion and it unanimously carried.

Housing & Redevelopment Authority - Certification Form provided by the US Department of Housing and Urban Development Re: Cumberland County Housing Authority Consistency with Consolidated Plan — *(Reviewed at the March 9, 2017 Workshop)* Commissioner Hertzler made a motion to approve the Certification Form provided by the US Department of Housing and Urban Development Re: Cumberland County Housing Authority Consistency with Consolidated Plan. Commissioner DiFilippo seconded the motion and it unanimously carried.

Lancaster Farmland Trust – Grant Application: — *(Reviewed at the March 9, 2017 Workshop)* Commissioner Hertzler made a motion to approve the Lancaster Farmland Trust’s intention to apply for a National Fish and Wildlife Foundation (NFWF) Technical Capacity Grant Application (Option 2) to help Cumberland County expand and enhance its efforts to preserve the County’s most productive farmland. Commissioner DiFilippo seconded the motion and it unanimously carried.

Approval of Contracts/Grants 13.II (a. through h.): — *(Reviewed at the March 9, 2017 Workshop)* Commissioner Hertzler made a motion to approve the following Contracts and Grants. Commissioner DiFilippo seconded the motion and it unanimously carried.

- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Aging & Community Services Agreement:**
 - Center for Independent Living Central PA
 - b. **Children & Youth Services Agreements:**
 - Avanco International, Inc. — (Addendum)
 - Cornell Abraxas Group, Inc.
 - Cornell Abraxas Group, OS, LLC
 - Preventive Aftercare, Inc.
 - George Junior Republic in Pennsylvania
 - White Deer Run, Inc. d/b/a Torrance Cove Prep
 - YWCA
 - The IMPACT Project, Inc.
 - The Glen Mills Schools
 - PA Child Corporation
 - c. **Claremont Nursing & Rehab Center Agreements:**
 - Physician’s Mobile X-Ray, Inc.
 - Ability Prosthetics & Orthotics Services
 - d. **Conservation District Grant:**
 - Submission of Grant Application to PA Department of Environmental Protection Agency for the Chesapeake Bay Special Projects Program — Grant Amount: — \$198,953

- e. **Criminal Justice Planning & IP Programs Grant:**
 - Submission of Grant Application to Pennsylvania Commission on Crime and Delinquency (PCCD) for JRI Innovative Policing – Purchase of Power DMS Suite — Grant Amount: — \$31,616
 - f. **MH/IDD Agreements:**
 - FY 2016-2017 Intellectual and Developmental Disabilities
 - Vista Outpatient Services, Inc. DBA Vista Adult Services Organization
 - FY 2016-2017 Early Intervention
 - Aspirations LLC
 - Barbara Weber, MS, CCC-SLP
 - Joanne Peters, MS, OTR/L
 - Keith Parker, OTR/L
 - Kimberly Snowden, MS, CCC-SLP
 - g. **Planning Grant:**
 - Submission of Grant Application to Pennsylvania Department of Transportation (PennDOT) to increase funds for Preliminary Engineering and to add funds for Final Design, Utilities, Right-of-Way and Construction for Wolf Bridge — Grant Amount: — \$3,286,000
 - h. **Public Safety Agreement:**
 - CenturyLink — (Continuation)
-

Authorize Advertising: — (*Reviewed at the March 9, 2017 Workshop*)

- Green Lane Farms Bridge Painting Project

Commissioner Hertzler made a motion to approve the advertising for the Bridge painting project. Commissioner DiFilippo seconded the motion and it unanimously carried.

Bid Award: Award the Criminal Justice Research Consultant Proposal to Indiana University of Pennsylvania Research Institute: — (*Reviewed at the March 9, 2017 Workshop*) Commissioner Hertzler made a motion to approve the Criminal Justice Research Consultant proposal. Commissioner DiFilippo seconded the motion and it unanimously carried.

Capital Project Requests: — (*Reviewed at the March 9, 2017 Workshop*)

- **CNRC:**
 - FSES Engineering Survey 4 — Total Project Cost: — Unknown

Motions related to FSES Engineering Survey 4:

- Commissioner Hertzler made a motion to approve FSES Engineering Survey Capital Project Request in an amount not to exceed \$25,500.00. Commissioner DiFilippo seconded the motion and it unanimously carried.
- Commissioner Hertzler made a motion to authorize execution of a professional services contract with Q-DOT Engineering, LLC in an amount not to exceed \$10,000.00 subject to approval of the County Solicitor. Commissioner DiFilippo seconded the motion and it unanimously carried.
- Commissioner Hertzler made a motion to authorize execution of a professional services contract with Koffel Associates, Inc. in an amount not to exceed \$15,500.00, subject to approval of the County Solicitor. Commissioner DiFilippo seconded the motion and it unanimously carried.

- **Prison:**
 - Stainless Steel Shower Units — Total Project Cost: — \$168,246.86

Commissioner Hertzler made a motion to approve the Prisons Stainless Steel Shower Units project. Commissioner DiFilippo seconded the motion and it unanimously carried.

- **Public Safety:**

- Text to 911 Services — Total Project Cost: — \$60,000.00

Commissioner Hertzler made a motion to approve the Public Safety Text to 911 Services. Commissioner DiFilippo seconded the motion and it unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Hertzler made a motion to approve the following General Disbursements Transfer Authorizations. Commissioner DiFilippo seconded the motion and it unanimously carried.

a.	3/03/17	\$ 3,684,278.12
b.	3/03/17	\$ 242.03
c.	3/08/17	\$ 1,251.20
d.	3/10/17	\$ 500.00
e.	3/10/17	\$ 46,178.58
f.	3/10/17	\$ 2,045,114.47

Report of Executive Sessions: Commissioner DiFilippo reported there were Executive Sessions held on March 9, 2017 @ 10:35 a.m. and March 10, 2017 @ 9:00 a.m. Re: Personnel.

Acceptance of Monthly Reports: Commissioner DiFilippo accepted monthly reports from the Clerk of Court, Conservation, Prothonotary, Recorder of Deeds, Register of Wills, Veterans Affairs and Change of Assessments — (Month of February)

Other Business: Chief Clerk Thomas mentioned the upcoming winter storm and that Public Safety has prepared a Declaration of Disaster Emergency. Commissioner Hertzler made a motion to approve the Declaration of Disaster Emergency. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the Board, Commissioner Hertzler made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist