



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

March 9, 2017 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

### PUBLIC HEARING

**RE: 2016 CONSOLIDATED ANNUAL PERFORMANCE & EVALUATION REPORT (CAPER)**  
(Kate Molinaro)

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**Board of Commissioners Present:** Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Holly Sherman, Human Resources; Tammy Bender, Finance; Al Whitcomb, Lynn Grew, Controllers Office; Mark Adams, IMTO; Lisa Reider, Children & Youth; Linda McCulloch, MH/IDD; Darby Christlieb, Adult Probation; John Lopp, Facilities; Jared McIntire, Conservation District; Brian Hamilton, Public Safety; Bradley King, CNRC.

**VTC:** Christine Bowden, Aging & Community Services; Kirk Stoner, Planning;

**Outside Agencies:** Rebekah Yearick, Kate Molinaro, Housing & Redevelopment Authority; Chief Chris Raubenstine, Silver Spring Twp; Chief Michael Hope, West Shore Regional Police Department.

**Media:** The Sentinel

**Call to Order:** Chief Clerk Larry Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Budget Resolutions 2017-8 and 2017-9:** Tammy Bender reviewed the Resolutions 2017-8 and 2017-9 Re: Budget Adjustments (see attached). Budget adjustments are for Recycling Department, Criminal Justice/Intermediate Punishment; Year 2016 - Children & Youth, and Mental Health/Intellectual Development Disability - no impact to general fund. Commissioner Hertzler mentioned the revenue source for the recycling center and confirmed the Solid Waste reserves will be used when/if fees collected no longer cover-operating costs.

**Sound of Shears Acquisition:** Rebekah Yearick reviewed the Commercial Revitalization and Shopsteading Loan Program Request Re: Sound of Shears Acquisition located at 1 Front St., Shiremanstown Borough, Shiremanstown, PA (see attached). Requesting approval for a \$35,000 business loan.

**2016 Consolidated Annual Performance & Evaluation Report (CAPER):** (see attached) Kate Molinaro reviewed the Annual report requirements to HUD.

**Memo and Certification Form provided by the US Department of Housing and Urban Development Re: Cumberland County Housing Authority Consistency with Consolidated Plan** (see attached) Kate Molinaro reviewed the requirement through HUD.

**Seneca Realty Loan:** Kate Molinaro reviewed the Subordination Request Re: the County's loan to Seneca Realty of Shippensburg, in the amount of \$70,000. Commissioner Hertzler made a motion to approve the loan. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Lancaster Farmland Trust:** Chief Clerk Thomas reviewed the Lancaster Farmland Trust's intention to apply for a National Fish and Wildlife Foundation (NFWF) Technical Capacity Grant Application (Option 2) to help Cumberland County expand and enhance its efforts to preserve the County's most productive farmland. Meetings were held with the Lancaster group with three options (see attached). Commissioner DiFilippo mentioned that it is a non-profit organization. 30% comes from Lancaster Farmland for the Lancaster Farmland program. It is recommended that the Board move forward. Commissioner Eichelberger clarified that this to allow the Trust to apply for the grant, but this does not commit the County to participate in the program. Commissioner Hertzler mentioned the support of this revenue source would allow more acres to be preserved in the County.

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**Contracts/Grants:** — (Sandy Moyle)

I. \* ***Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:***

None Listed

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II. \* ***New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:***

a. **Aging & Community Services Agreement:** — (Christine Bowden)

- Center for Independent Living Central PA – To refill a position

b. **Children & Youth Services Agreements:** — (Lisa Reider)

- Avanco International, Inc. — (Addendum) - \$382 decrease
- Cornell Abraxas Group, Inc. – 2% increase - \$5.70
- Cornell Abraxas Group, OS, LLC
- Preventive Aftercare, Inc.
- George Junior Republic in Pennsylvania – 0 to 3% increase
- White Deer Run, Inc. d/b/a Torrance Cove Prep – 1.39% Increase
- YWCA – 2% decrease – cost same
- The IMPACT Project, Inc.
- The Glen Mills Schools
- PA Child Corporation

c. **Claremont Nursing & Rehab Center Agreements:** — (Tammy Bender)

- Physician's Mobile X-Ray, Inc. – \$565 increase
- Ability Prosthetics & Orthotics Services – not to exceed \$5,000

d. **Conservation District Grant:** — (Jared McIntire)

- Submission of Grant Application to PA Department of Environmental Protection Agency for the Chesapeake Bay Special Projects Program — Grant Amount: — \$198,953 – no match from county funds – for three farming operations in the county.

- e. **Criminal Justice Planning & IP Programs Grant:** — (Chief Chris Raubenstine, Silver Springs Township and Chief Michael Hope, West Shore Police Department)
    - Submission of Grant Application to Pennsylvania Commission on Crime and Delinquency (PCCD) for JRI Innovative Policing – Purchase of Power DMS Suite — Grant Amount: — \$31,616 – Computer program for the accreditation project to collect data to send to the Commission to review.
  - f. **MH/IDD Agreements:** — (Linda McCulloch)
    - FY 2016-2017 Intellectual and Developmental Disabilities
      - Vista Outpatient Services, Inc. DBA Vista Adult Services Organization – Home service - \$26,045
    - FY 2016-2017 Early Intervention - Increases
      - Aspirations LLC
      - Barbara Weber, MS, CCC-SLP
      - Joanne Peters, MS, OTR/L
      - Keith Parker, OTR/L
      - Kimberly Snowden, MS, CCC-SLP
  - g. **Planning Grant:** — (Kirk Stoner)
    - Submission of Grant Application to Pennsylvania Department of Pennsylvania (PennDOT) to increase funds for Preliminary Engineering and to add funds for Final Design, Utilities, Right-of-Way and Construction for Wolf Bridge — Grant Amount: — \$3,286,000 – County pays 5%.
  - h. **Public Safety Agreement:** — (Brian Hamilton)
    - CenturyLink — (Continuation) – Interface – 47 total phone lines - Total \$43,800 – Plus 10,000 free long distance minutes/month, saving \$1,000/month.
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#### **Authorize Advertising:**

- Green Lane Farms Bridge Painting Project

Kirk Stoner reviewed the bridge painting project. The expense will be shared 50% with York County.

#### **Request for Proposal:**

- For a Criminal Justice Research Consultant to establish a baseline recidivism rate of offenders sentenced 2 years prior to the implementation of the Ohio Risk Assessment System.

Darby Christlieb reviewed the three proposals received.

1. Crime Logics \$11,450.00 – not to exceed \$22,000.00.
2. Core Corrections - \$21,824.00
3. Criminal Justice Research Consultants - \$22,000.00.

Juvenile probation uses Criminal Justice Research organization. It is recommended that the Board approve Criminal Justice Research Consultants.

#### **Capital Project Requests:**

- **CNRC:**
  - FSES Engineering Survey 4 — Total Project Cost: — Unknown

Bradley King reviewed the lifesaving survey results. There are two waivers allowed and one is not. Consulting Engineers: Q-DOT Engineering \$25,500; Koffel Engineering - \$4,500 – basic study. FSES Engineering Study - \$15,000. Deadline to submit – April 14, 2017. It was requested that the Board approve to continue with the study. Commissioner Hertzler questioned the rush to complete the requirements and more questions need to be addressed. Chief Clerk Thomas stated that discussion has been taking place and PACHA is involved with the situation with all nursing homes in this situation. Requesting the Board consider the two engineering studies. Department of Health is allowing 5 years to comply. John Lopp agrees and suggests that the studies move forward. Solicitor Brenneman recommends to approve accordingly for his review. The Board requested more time to review.

- **Prison:**

- Stainless Steel Shower Units — Total Project Cost: — \$168,246.86

John Lopp reviewed the project stating that the issue started in 2013. The Prison Board requested alternatives to solve the issue. Kits will be purchased for County staff to install. Funding will come from the canteen fund.

- **Public Safety:**

- Text to 911 Services — Total Project Cost: — \$60,000.00

Bob Shively reviewed texting to the 911 system, which will create a vpn from cell service to 911 center. This project will go out for bid.

## **Commissioners' Liaison Reports**

### **Commissioner DiFilippo**

**LEPC** – There is a meeting scheduled at 1:00 p.m. today.

**Citizen Advisory** – Children & Youth department discussed license review for 2016.

- Children & Youth and Drug & Alcohol have been working together to determine treatment timeline.
- Department turnover continues.

**Library System** - \$1 million deposit at F&M – 1.2 %.

- Wi-Fi program is successful.
- 2017 performance goals were discussed.
- State funding was discussed.
- Executive Director search – 10 applications received. Two will have a second interview.

### **Commissioner Hertzler**

**HATS Coordinating Committee** – Meeting was held February 24, 2017.

- The reorganization vote results - Commissioner Haste – Chairman, Commissioner Steve Nailor, Vice-Chairman, and Jackie Parker – Secretary.
- Highway improvements – 22.4 million project to widen I-81 continues and projected to be completed by May of 2018 including median barriers.
- A modification to the TIP of an additional 2.5 million for the Erford Road Bridge replacement project and road improvements.
- PennDOT has approved the exit 48 and 49 I-81 study.
- A letter was sent to Norfolk Southern for failure to act on a pedestrian safety project request. Lower Allen Township worked with the railroad, but the railroad objected to the project.
- Expressed concerns to PennDOT representative regarding I-81 Median Barriers

**Statewide 911 Advisory Board** – Meeting was held on March 3, 2017. Justin Smith also attended. The new fee structure has generated \$112 million more from fees.

**PEMA** – They are holding workshops to standardize accounting reporting. A RFP is moving forward for a call accounting software to assess call volume.

**Citizen Advocacy Group//Fair Districts PA** – A redistricting meeting was held encouraging state lawmakers to propose change regarding congressional and legislative redistricting.

**WEIS Market Ribbon Cutting** – Attended yesterday, March 8, 2016. 200 new part-time jobs have been created.

### **Commissioner Eichelberger**

**Planning Commission** –

- Secured a \$75,000 PennDOT Grant for I-81 Exit 48/49 Study, to study safety and mobility issues for future growth.
- New Cumberland Borough has adopted a Downtown Revitalization effort.
- Land Partnership Grants will be announced soon.

**MH/IDD** – Meeting scheduled next week to discuss Early Intervention.

- There will be discussion regarding the proposed budget. CCAP has also been discussing the budget.
- MA expansion was discussed.
- There has been collaboration with the vivitrol initiative.
- Discussion regarding strengthening families

**Report of Executive Sessions:** Chief Clerk Thomas reported there were Executive Sessions held on February 27, 2017 @ 3:05 p.m. Re: Personnel and March 1, 2017 @ 10:15 a.m. Re: Litigation.

**Executive Session:** Request for an Executive Session Re: Personnel Issues

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist