



MINUTES

Cumberland County Commissioners' Workshop Meeting

May 18, 2017 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo and Jim Hertzler were present and Commissioner Gary Eichelberger — participated via phone.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Theresa Kissinger, Administrative Technician/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Dana Best, Finance; Dave Freed, Jaime Keating, District Attorney; Beth Chornak, ERP; Mark Adams, IMTO; Sue Carbaugh, MH/IDD; John Bitner and Joe Gangai, Vector Control; Charles Bear, Adult Probation; Bill Fulton and Al Whitcomb, Controller; Sandy Gurreri, Aging and Community Services.

VTC: None

Outside Agencies: Kate Molinaro, Cumberland County Housing and Redevelopment Authority.

Media: Sari Soffer, WHTM TV 27.

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Resolution 2017-17: Dana Best Reviewed Resolution 2017-17, Re: Budget Adjustments (see attached)

Discussion of Revisions to the County's Community Development Block Grant Program: — Kate Molinaro asked for the Commissioners to consider approving the recommended modification.

Contracts/Grants: — (Sandy Moyle)

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
 - a. **Adult Probation Agreement:**
 - BI Incorporated
 - b. **Children & Youth Agreement:**
 - Edison Court, Inc.
 - c. **CNRC Agreement:**
 - Gordian Medical, Inc. d/b/a American Medical Technologies — (Addendum)
 - Gordian Medical, Inc. — (Addendum)
 - d. **Weights and Measures Agreement**
 - Department of Agriculture – Weights & Measures MOU

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- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Aging and Community Services Grant/MOU:** — (Sandy Gurreri)
 - PA Department of Aging — MOU for MIPPA outreach for senior 60-65 — Medicare Funds being distributed to two under 60 providers agency — no general fund money.
 - b. **District Attorney/Victim Witness Agreement:** — (Jaime Keating)
 - RSP Management, LLC — Lease Agreement — (tabled at May 4, 2017 meeting) Commissioner Hertzler made a motion to take it off the table, Commissioner Eichelberger seconded the motion and it unanimously carried. Jamie Keating stated that the lease for the West Shore Office for Victim Services was able to move to a smaller space within the same building saving the County \$15,714.66.
 - c. **ERP Agreements:** — (Beth Chornak)
 - RPI Consultants, Inc. — Contract amount not to exceed \$45,150.00.
 - Infor, Inc. purchase — software and licensing — \$22,502.00.
 - d. **IMTO Department Agreement:** — (Mark Adams)
 - De Lage Landen Public Financial, LLC — 5 year lease with Cisco Unified Communications — total cost \$1,202,659.60 — annual payment \$240,551.92.
 - e. **MH/IDD Agreement** — (Sue Carbaugh)
 - Addus HealthCare Inc. d/b/a Addus HomeCare — Increase of \$2,307.00 for clients who need additional services.
 - f. **Planning – Liquid Fuels/Finance**
 - HRG — Right-of-Way — Kunkle Bridge — Chief Clerk Larry Thomas asked Solicitor if he reviewed the information. Solicitor Keith Brenneman said he did look over the information and it is fine.

Capital Project Requests:

- **District Attorney's Office – Appellate Division:** — (Dave Freed)
 - Purchase Printer/Copier Replacement — Total Project Cost: — \$17,528.64 — the printer for the appellate division is breaking down on a daily basis, recommendation received from IMTO is to get a printer that has the same capacity that are at their other offices.

Cumberland County MH/IDD Re-appointments: Commissioner DiFilippo recommended the Board re-appoint Michael Chambers, Kevin Capp, Alicia Emenheiser and Dusty McMillen to the Cumberland County MH/IDD as follows. Commissioner Eichelberger stated that everyone that is to be re-appointed has a very good attendance record and are very active participants.

- **Michael Chambers, Kevin Capp, Alicia Emenheiser, and Dusty McMillen** — Reappointment for a Three (3) Year Term Effective: — September 1, 2017 and Expiring: — August 31, 2020 — Approval will be on Monday, May 22, 2017.

Cumberland County Children & Youth Citizens Advisory Committee Re-appoint: Commissioner DiFilippo recommended the Board re-appoint Mary Bloom to the Cumberland County Children & Youth Citizens Advisory Committee as follows. Commissioner DiFilippo stated that the recommendation was received via memo from Nikki McElwee.

- **Mary Bloom** — Reappointment for a Three (3) Year Term Effective: — July 1, 2017 and Expiring: — June 30, 2020 — Approval will be on Monday, May 22, 2017.

Commissioners' Liaison Report

Commissioner DiFilippo

Cumberland County Library Systems:

- The children's literacy grant from the Whitaker Center was received, 350 new books were purchased and activity tables were distributed to all libraries.
- Public internet computers have been replaced at all libraries.
- Based on customer feedback for the online payment and fees. The minimum amount needed was removed to make online credit card payments easier for customers with late fees to pay.
- A Wi-Fi hot spot survey is under way. The libraries are actively evaluating Wi-Fi loaning programs using paper and online surveys.
- Carolyn Blatchley the new Library Director attended the 2017 Library Legislative Training in Business. She visited the Washington offices of Senator Robert Casey and Senator Pat Toomey and also visited Congressman Lou Barletta, Congressman Scott Perry and Congressman Bill Shuster.
- The Library Services & Technology Act (LSTA) Grant reports were submitted.

Local Emergency Planning Committee:

- There was discussion on the increase of the Avian Flu Epidemic. There have been no reports of any cases in Pennsylvania, but in 2015 the Avian Flu outbreak in the state of Iowa devastated Iowa's egg and poultry farms stemming from the death of fifty percent of its hen population. We are going to keep a close watch on Cumberland County and Lancaster County where there are some big agricultural businesses in producing eggs.

Western COG:

- Cumberland County has a quarter million dollars available for the Land Partnership Grant Funding.
- We are moving forward with our Public Safety Radio System Project.
- Dickinson Township has budgeted funds for 2018 that includes updating the township's comprehensive plan.
- Lower Frankford Township reported that the second phase of the Sunoco Mariner East Pipeline has begun.

Drug and Alcohol:

- Advisory Board meeting was preceded by a work session, the Board members reviewed the recommendations on provider contracts submitted by our local service base providers.
- Public Meeting also included the discussion on the State Budget for 2017-2018, which has a negative impact on House Bill 218 and will have an effect on the Criminal Justice Services Systems.
- On May 24, 2017 there is a full day of training it will be on "Addiction Interaction Disorder".

Commissioner Hertzler

- Friday, May 5, 2017 Tim Whelan, Executive Director of the Housing and Redevelopment Authorities and I had a meeting with Congressman Scott Perry at his office in respect to our concern regarding the President's proposed budget which would eliminate funding for the Community Development Block Grant Program and reduce funding in several other areas affecting housing assistance and redevelopment in our County. We also advised Congressman Perry the President's proposal is already impacting the level of federal funding we're receiving from HUD.
- Wednesday, May 11, 2017 Commissioner Eichelberger and I attended the Emergency Services Action Panel (ESAP) Meeting. Todd Leiss, Traffic Incident Management Coordinator, with the Pennsylvania Turnpike Commission gave a presentation on the creation of a Traffic Incident Management Program in Pennsylvania. The training would provide how to embrace best practices and improve safety for first responders following accidents and guard against secondary crashes. There also was a recap on the TMI exercise, silent dispatch and moving toward being able to text to 911 and next steps toward a new P25 radio system.
- Thursday, May 11, 2017 Commissioner DiFilippo and I attended the Drug Treatment Court graduation and heard heartwarming individual success stories of several individuals who have beat their habits and are in recovery from their addiction.

- Friday, May 12, 2017 I attended the Office of Aging's volunteer recognition luncheon that was held at the Park Inn at Hampden Township. There were a dozen of our county's seniors recognized for their service to others.
- Monday, May 15, 2017 the Capital Region Council of Governments met, there was a presentation from the Tri-County Regional Planning Commission on the growth management plan. Another presentation was from a Harrisburg Attorney, Craig Staudenmaier, on Pennsylvania's Right To Know Law. Shared in the meeting was a copy of a resolution adopted by the Susquehanna Township Board of Commissioners, in support of an independent citizen's commission for legislative and congressional redistricting reform. Luzerne County recently followed our lead in adopting a like resolution calling on CCAP and our State General Assembly to support the reform. Also at the meeting CapCOG adopted a resolution calling on PennDOT to complete all phases of the Capital Beltway Improvement Project.
- Commissioner DiFilippo and I attended the Cumberland Area Economic Development Corporation meeting that was held Tuesday, May 16, 2017. We also attended the Municipal Advisory Board Meeting held on Wednesday, May 17, 2017 there was discussions on the efforts of opening an electronics recycling center and plans toward the P25 emergency communications system.

Commissioner Eichelberger

- Planning Commission was cancelled due to lack of agenda items. Gary said he provided a summary of the written comp plan update that Kirk Stoner gave to commission members in writing. The draft documents for the revised comp plan have been provided; initial review is June 15, 2017 we are expecting to have the survey results from the public survey that was done. July 1, 2017 we want to have a public meeting to present the results. In September the revised documents would come to the Commissioners for review and adoption later in the year.
- Recycling - Justin presented the recycling plans at the Municipal Authority Board (MAB) Wednesday, May 17, 2017. A target date to open the Recycling Center is mid-June.
- MH/IDD is Thursday, May 18, 2017 the topic for today's meeting is Early Intervention update on the Childcare Grant.

Report of Executive Sessions: Chief Clerk Thomas reported there were Executive Sessions held May 8, 2017 @ 2:15 p.m.; May 9, 2017 @ 11:00 a.m. and May 12, 2017 @ 11:30 a.m. Re: Potential Litigation; May 9, 2017 @ 11:30 a.m., May 11, 2017 @ 12:00 p.m., May 10, 2017 @ 1:00 p.m. and May 16, 2017 @ 11:00 a.m. Re: Personnel .

Request for an Executive Session: Chief Clerk Thomas requested and Executive Session Re: Personnel Issues.

Other Business: Chuck Bear with Adult Probation reviewed the two contracts listed below and said when Adult Probation first got the agreements the Board put in a stipulation that all funds received were to be expended in the current fiscal year. Cumberland County usually did expend all our funds but the small county's didn't so the Chiefs Commission petitioned for the stipulation to be rescinded in the agreement. (see attached)

- PA Board of Probation and Parole — The Supervision Funds
- PA Board of Probation and Parole — The Grant-in Aid funds

Adjourn: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Theresa Kissinger
Administrative Technician