

PRISON BOARD MEETING

**June 19, 2017 10:00 AM
Cumberland County Prison
Carlisle, PA**

Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Dave Freed, District Attorney; Earl Reitz, Warden; Travis Shenk, Deputy Warden – Security; Mike Carey, Deputy Warden - Treatment; Janet Scott, Deputy Warden – Operations; Lawrence Thomas, Chief Clerk; Jennifer Hipp, Assistant Solicitor.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Sheriff Anderson made a motion to approve the Minutes of the May 15, 2017 meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissary Report: District Attorney Freed made a motion to accept the May 2017 Commissary Report. Commissioner Hertzler seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: District Attorney Freed made a motion to accept the May 2017 Prison Expenditures. Sheriff Anderson seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented the May report (see attached) stating that the average daily Prison population for the month of May was 445 with 431 being in house. The current population is 467 with 443 being in-house. There are currently 384 males and 83 females. To date, there are 240 more commitments than last year at this same time. There were 42 inmates enrolled in the Work Release Program. 6 inmates were removed from the Program for disciplinary reasons. There were 27 inmates enrolled in the Inmate Worker Program, 16 inmates enrolled in the Outmate Trusty Program. Projects for May were Penn Township, Mt. Holly Springs, Salvation Army, and Elections Department. 11 inmates were enrolled in the earned time program, with 5 released for non-compliant and 9 releases under earned time program. inmates were referred to inmate education. 5 males and 3 females received their GED's to date. There were 9 extraordinary occurrences, one attempted suicide, with 7 uses of force to report for the month. There were 76 Risk Assessments completed in the month of May. They are currently holding 10 females for Perry County and 3 males for US Marshal Service. Commissioner Hertzler made a motion to accept the Warden's Report. Commissioner DiFilippo seconded the motion and it unanimously carried.

PA DOC INSPECTION REPORT

The Prison passed inspection with one deficiency being the PrimeCare dental tool inventory, which was corrected. The next inspection is scheduled for 2019. Commissioner Hertzler questioned if there is a report on other county inspections to compare. Warden Reitz stated that the State Department of Corrections does list them on their website.

INMATE HEALTHCARE SERVICES

PrimeCare is requesting a contract adjustment of approximately \$3,300 for the remainder of the year. They have had a staffing shortage of approximately 3 employees for nursing care. Funding is available within the budget to cover the additional costs. The contract will need to be re-bid at the end of the year. Commissioner Eichelberger made a motion to amend the PrimeCare contract. Sheriff Anderson seconded the motion and it unanimously carried.

Executive Session to Discuss Security and Personnel Issues:

Commissioner DiFilippo made a motion to go into executive session at 10:24 a.m. Sheriff Anderson seconded the motion and it unanimously carried.

Sheriff Anderson made a motion to reconvene at 10:28 a.m. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissioner DiFilippo made a motion to hire John Biddinger as a Corrections Officer. Commissioner Eichelberger seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the board, the meeting adjourned at 10:29 a.m.

Respectfully submitted,

Jennifer Crum
Administrative Specialist