



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

July 27, 2017 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

---

**Board of Commissioners Present:** Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Jennifer Goetz, Human Resources; Ron Snow, Finance; Mary Brokans, Controller's Office; Mark Adams; IMTO; Sandy Gurreri, Russell Pierce, Nancy Nemoyer, Aging & Community Services; Ryan Simon, Drug & Alcohol; Silvia Herman, MH/IDD; Earl Reitz, Travis Shenk, Prison; Joel Griffie, John Quirk, Brian Hamilton, Rick Griffie, Public Safety; Justin Miller, Recycling; Bryan Ward, Sheriff's Office; David Buell, Prothonotary; Rachel Bryson, Chris Sechrist, Communications; Bob Ritter, CNRC; Chuck Bear, Adult Probation.

**VTC:** Brad King, CNRC; Claudia Garner, Public Safety.

**Outside Agencies:** Kate Molinaro, Housing & Redevelopment Authority.

**Media:** None

**Call to Order:** Deputy Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Employee Recognition:** On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Joel Griffie from Public Safety for 25 Years of Service.

**Employee Recognition:** On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Russell Pierce from the Aging & Community Services office for 20 Years of Service.

**Budget Resolution 2017-22:** Ron Snow reviewed the Budget Resolution 2017-22 Re: Budget Adjustments for Cumberland and Perry County Health Choices – No impact to the General Fund (see attached).

**Revisions to the County's Community Development Block Grant Budget Modifications:** Kate Molinaro reviewed the Budget Modifications for Newville Borough funding projects and requested approval at the Monday July 31 Board meeting.

**Resolution 2017-23:** Kate Molinaro reviewed Resolution 2017-23 Re: the 2017 CDBG and HOME Annual Action Plan and Applications for Federal Funding (see attached). Kate explained the funds received from

HUD for the Plan. Commissioner Hertzler asked if there is any known adverse impact as a result of Hampden Townships withdrawal from the program. Kate explained that there were various decreases to the funding overall and may not be able to determine the details.

**Allocations of Funds being moved from the CNRC Account to the Friends of Claremont Accounts at F&M Trust:** Bob Ritter reviewed the funding allocations for Friends of Claremont in the amount of \$88,455.56. Mr. Ritter requested approval of the allocation. Commissioner Eichelberger made a motion to approve the funding allocation from CNRC accounts to the Friends of Claremont accounts. Commissioner Hertzler seconded the motion and it unanimously carried.

---

**Contracts/Grants:** — (Sandy Moyle) – (see attached) No additional comments from the Board.

- I. \* *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:* ( see attached )
  - a. **Assessment Agreement:**
    - Lee Enterprises, Inc. d/b/a The Sentinel
  - b. **Children & Youth Services Agreements:**
    - PA Child Corporation — (Continuation)
    - Pressley Ridge
  - c. **Drug & Alcohol Agreement:**
    - Pyramid Healthcare, Inc.
  - d. **MH/IDD Agreements:**
    - Gregory Knox, MSW, LSW
    - Perry County (Prison)
    - Riverside Associates, PC
    - Timothy Sukay, MSW
  
- II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:* ( see attached )
  - a. **Aging and Community Services Agreement:** — (Sandy Gurreri)
    - Widener University – To accept student interns.
  - b. **Claremont Nursing & Rehab Center Agreement:** — (Bob Ritter)
    - Express Mobile Diagnostic Services – Additional imaging services the current provider does not provide.
  - c. **Drug & Alcohol Agreement:** — (Ryan Simon)
    - Twin Lakes Center, Inc. – Detox and Short Term Rehab.
  - d. **Finance Agreement:** — (Ron Snow)
    - Huggins Actuarial Services, Inc. – Workers Comp.
  - e. **MH/IDD Agreements:** — (Silvia Herman)
    - *FY 2017-2018 Mental Health*
      - Alert Pharmacy, Inc. - Decrease
      - Cumberland County (Prison) - Increase
      - New Visions, Inc. - Decrease
      - Thomas James, MS – Decrease
    - *FY 2017-2018 Early Intervention* - All Decreases except for My Therapy Tree, LLC, which is a new contract.
      - Aspirations LLC
      - Building Blocks Therapy LLC
      - Invo HealthCare Associates LLC
      - Jena Vander Velden MSPT
      - Jennifer Snyder, MPT

- Leanne Broadbent, MS, CCC-SLP
- Living Unlimited, Inc.
- Merle J. Crawford, MS, OTR/L LLC
- My Therapy Tree LLC - New
- Nicole Custer, OTR/L
- Pediatric Therapy Specialists of South Central PA LLC
- Shannon Sweeney, PT
- Sovia Therapy LLC
- Stacy Foreman, MS, CCC-SLP
- TMB Developmental Therapy & Infant Massage, Inc.
- United Cerebral Palsy of Central PA, Inc.
- FY 2016-2017 Early Intervention
  - Aspirations LLC — (Addendum) - Increase
- FY 2016-2017 Intellectual and Developmental Disabilities
  - The ARC of Cumberland and Perry Counties — (Addendum) – Increase
- f. **Probation & Parole Grant — (Adult):** — (Chuck Bear)
  - Submission of a Grant Application to the Pennsylvania Board of Probation and Parole for Grant-in-aids Funds — Grant Amount: — \$225,000.00 – Act 35 Supervision Fund.
- g. **Planning Agreement:** — (Kirk Stoner)
  - Change Order — Ege Bridge Project
- h. **Prison Agreement:** — (Earl Reitz)
  - PrimeCare Medical, Inc. — (Addendum) – Increase to cover a nursing shortage.
  - Holy Spirit EMS – Supply of Naloxone on site to administer as needed.
- i. **Public Safety Agreement:** — (Claudia Garner)
  - CenturyLink – \$29,478.28 – Avaya Centurion Maintenance - Decrease
- j. **Sheriff’s Office Agreement:** — (Bryan Ward)
  - Lexipol, LLC — (Continuation) - Decrease

**Authorize Advertising for Bid Proposals:** — Earl Reitz explained that the PrimeCare contract is expiring.

- Inmate Health Care Services for the Prison

**Appointments to the Cumberland County Commission for Women:** Commissioner DiFilippo reviewed and recommends the Appointments of the Following Individuals for a Three (3) Year Term Effective August 1, 2017 and Expiring on July 31, 2020:

- Megan Atticks
- Kim Meacock
- Tonya Miller
- Karolyn Kane
- Dana Skrovinksie
- Alexa Gall

**Appointments to the MH/IDD Advisory Board:** Commissioner Eichelberger reviewed and recommends the Appointment of David Simonic for a Three (3) Year Term Effective September 2017 and Expiring on August 2020.

**Capital Project Request:**

- **CNRC:** — (Brad King)
  - Tower Building PTAC Replacements — Total Project Cost: — \$96,526.00 – 39 units plus 4 additional for spares.
  - Resident Bed Replacement — Total Project Cost: — \$20,000.00 – 10 beds.

- **Prothonotary/Courts:** — (Dave Buell)
  - On-Base Software for Prothonotary & Court Administration — Total Project Cost: — \$18,800.00 – Consolidated automation for the court systems data entry. Expense from Records Improvements funds.

**Commissioners' Liaison Reports:**

**Commissioner DiFilippo**

**Library System Board:** The July meeting was cancelled.

**Commissioner Hertzler**

**Housing & Redevelopment Authority Board:** Met July 20.

- Held their Annual meeting and re-elected their existing Officers for another term.
- Approved an application for a multi-modal grant funding in the amount of \$130,000 for the PIRHL project at the former Carlisle tire and wheel site. The 52 townhomes is pending.
- Housing Choice Voucher program still has a shortfall of federal funds. The program is currently frozen, with a growing waiting list.
- The MH/IDD office has a special rental program to help individuals ready for independent living.

**Aging Advisory Board:**

- 65 seniors representing the county's 6 senior centers participated in the Senior Games Wednesday July 19 – Commissioner Hertzler presented the awards. Other sponsors were Messiah Lifeways, the Woods at Cedar Run, Mechanicsburg Borough, Mechanicsburg Parks & Recreation, and the School Districts football team helped out.

**Capital Region Council of Government:** Met July 17. There was discussion regarding the following:

- Provided a report on the new Electronics Recycling Center.
- Draft model ordinance regarding short-term rentals and collecting hotel occupancy tax.
- Resolutions supporting proposals to reform public advertising requirements.
- Legislation regarding insurance reimbursement when EMT's provide care, but not transported to hospital.
- Ken Martin gave update on moving toward the new 911 P25 Radio System.

**Conservation District:** Met July

- The Conservation District was created in 1952, this year is their 65<sup>th</sup> year. The Conservation District received an award from the State.
- Sunoco pipeline was in violation with horizontal drilling in a wetland under I-81. The contaminated water of clay (sodium bentonite) was contained and Sunoco is working on a cleanup plan.

**Commissioner Eichelberger**

**MH/IDD:** A meeting held on July 20. Dawn Warner is retiring after 46 years serving the County. On August 10, there will be a Retirement party for her.

**Recycling & Waste Authority:** The July meeting was cancelled. Commissioner Eichelberger asked Justin Miller to update the Board regarding the Electronic Recycling Center. Justin mentioned that everything has been going very well despite the fact that it has been very busy. To date total 58,211 pounds have been collected from 626 customers. Commissioner DiFilippo asked if they know if the residents are Cumberland county or from other counties. Justin stated that they do collect zip codes during payment when time permits. TV's are being received disassembled from residents, which is a problem because the vendor will not take them. The Commissioners commended Justin and staff for all the work that they have put into this project. The Board requested that another press release go out and to include information regarding that TV's are not to be disassembled and explain the fees.

**Planning Commission:** A meeting was held July 20.

- Dashboard update will be provided to the Board.
- The Planning Workshops have been very well attended.

**Economic Development Corporation:** At the Board of Commissioners Finance meeting on July 19, Jonathan Bowser presented information regarding their Workforce Development program and BRAC.

**Drug & Alcohol:** Meeting was held on July 6.

- The State Budget was discussed.
- The Vivitrol program was discussed.

**Commission for Women:** Deputy Chief Clerk, Sandy Moyle, provided an update from the meeting held on July 13 at the Giant Food Store in Camp Hill.

- Jeanette Diamond, Chairwoman, provided an update regarding recruiting efforts. The Commission has submitted resumes for six individuals that they have approved for recommendation for appointment and are requesting approval from the Board of Commissioners.
- A Cyber bullying and Teen Suicide program will take place at Dickinson College on September 27. Two meetings will be held in August to prepare for this event.
- The Strategic Plan was prepared and provided to Board of Commissioners for their review. The Committee is requesting funding in the amount of \$1,000 for program costs. The Commissioners stated this be reviewed and added to Monday's Board of Commissioners meeting agenda for consideration.

**Report of Executive Sessions:** Deputy Chief Clerk, Sandy Moyle, reported there were Executive Sessions held on July 17, 2017 @ 1:00 p.m.; July 19, 2017 @ 12:30 p.m.; July 20, 2017 @ 10:15 a.m.; July 20, 2017 @ 2:00 p.m.; July 21, 2017 @ 9:00 a.m.; July 24, 2017 @ 11:00 a.m. and July 26, 2017 @ 2:30 p.m. Re: Personnel Issues and July 17, 2017 @ 11:00 a.m.; and July 18, 2017 @ 12:30 p.m. Re: Litigation Issues

**Request for an Executive Session:** Deputy Chief Clerk Sandy Moyle requested an Executive Session Re: Personnel Issues.

**Adjourn:** There being no further business to come before the Board the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist