



MINUTES

Cumberland County Board of Commissioners' Meeting

July 31, 2017 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Jennifer Goetz, Rachel Bryson, Communications

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Eichelberger made a motion to approve the minutes of July 14 and July 17, 2017. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Public Safety Minutes: Commissioner Hertzler made a motion to approve the Public Safety Review Team Minutes of June 28, 2017. Commissioner Eichelberger seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Budget Resolution 2017-22 Re: Budget Adjustments — *(Reviewed at the July 27, 2017 Workshop)* Commissioner Eichelberger made a motion to approve Budget Resolution 2017-22 Re: Budget Adjustments. Commissioner Hertzler seconded the motion and it unanimously carried.

Revisions to the County's Community Development Block Grant Budget Modifications — *(Reviewed at the July 27, 2017 Workshop)* Commissioner Hertzler made a motion to approve the Revisions to the County's Community Development Block Grant Budget Modifications. Commissioner Eichelberger seconded the motion and it unanimously carried.

Resolution 2017-23 Re: the 2017 CDBG and HOME Annual Action Plan and Applications for Federal Funding — *(Reviewed at the July 27, 2017 Workshop)* Commissioner Hertzler made a motion to approve Resolution 2017-23 Re: 2017 CDBG and HOME Annual Action Plan and Applications for Federal Funding. Commissioner Eichelberger seconded the motion and it unanimously carried.

Contracts/Grants 10.I (a. through d.) and 10.II (a. through j.): — (Reviewed at the July 27, 2017 Workshop) Commissioner Eichelberger made a motion to approve the following Contracts/Grants. Commissioner Hertzler seconded the motion and it unanimously carried

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
- a. **Assessment Agreement:**
 - Lee Enterprises, Inc. d/b/a The Sentinel
 - b. **Children & Youth Services Agreements:**
 - PA Child Corporation — (Continuation)
 - Pressley Ridge
 - c. **Drug & Alcohol Agreement:**
 - Pyramid Healthcare, Inc.
 - d. **MH/IDD Agreements:**
 - Gregory Knox, MSW, LSW
 - Perry County (Prison)
 - Riverside Associates, PC
 - Timothy Sukay, MSW
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- II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
- a. **Aging and Community Services Agreement:**
 - Widener University
 - b. **Claremont Nursing & Rehab Center Agreement:**
 - Express Mobile Diagnostic Services
 - c. **Drug & Alcohol Agreement:**
 - Twin Lakes Center, Inc.
 - d. **Finance Agreement:**
 - Huggins Actuarial Services, Inc.
 - e. **MH/IDD Agreements:**
 - *FY 2017-2018 Mental Health*
 - Alert Pharmacy, Inc.
 - Cumberland County (Prison)
 - New Visions, Inc.
 - Thomas James, MS
 - *FY 2017-2018 Early Intervention*
 - Aspirations LLC
 - Building Blocks Therapy LLC
 - Invo HealthCare Associates LLC
 - Jena Vander Velden MSPT
 - Jennifer Snyder, MPT
 - Leanne Broadbent, MS, CCC-SLP
 - Living Unlimited, Inc.
 - Merle J. Crawford, MS, OTR/L LLC
 - My Therapy Tree LLC
 - Nicole Custer, OTR/L
 - Pediatric Therapy Specialists of South Central PA LLC
 - Shannon Sweeney, PT
 - Sovia Therapy LLC
 - Stacy Foreman, MS, CCC-SLP
 - TMB Developmental Therapy & Infant Massage, Inc.
 - United Cerebral Palsy of Central PA, Inc.

- FY 2016-2017 Early Intervention
 - Aspirations LLC — (Addendum)
- FY 2016-2017 Intellectual and Developmental Disabilities
 - The ARC of Cumberland and Perry Counties — (Addendum)
- f. **Probation & Parole Grant — (Adult):**
 - Submission of a Grant Application to the Pennsylvania Board of Probation and Parole for Grant-in-aids Funds — Grant Amount: — \$225,000.00
- g. **Planning Agreement:**
 - Change Order — Ege Bridge Project
- h. **Prison Agreement:**
 - PrimeCare Medical, Inc. — (Addendum)
 - Holy Spirit EMS
- i. **Public Safety Agreement:**
 - CenturyLink
- j. **Sheriff's Office Agreement:**
 - Lexipol, LLC — (Continuation)

Authorize Advertising for Bid Proposals for: — *(Reviewed at the July 27, 2017 Workshop)*

1. Inmate Health Care Services for the Prison

Commissioner Hertzler made a motion to approve Advertising. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commission for Women Appointments: Commissioner Hertzler made a motion to approve the Appointments of **Megan Atticks, Kim Meacock, Tonya Miller, Karolyn Kane, Dana Skovrinksie and Alexa Gall** to serve on the Cumberland County Commission for Women for a Three (3) Year Term: — Effective August 1, 2017 and Expiring on July 31, 2020 — *(Reviewed at the July 27, 2017 Workshop)*. Commissioner Eichelberger seconded the motion and it unanimously carried.

MH/IDD Board Appointments: Commissioner Eichelberger made a motion to approve Recommendation for the Appointment of **David Simonic** to serve on the MH/IDD Advisory Board for a Three (3) Year Term: — Effective September 2017 and Expiring on August 2020: — *(Reviewed at the July 27, 2017 Workshop)*. Commissioner Hertzler seconded the motion and it unanimously carried.

Capital Project Requests: — *(Reviewed at the July 27, 2017 Workshop)*

- **CNRC:**

- Tower Building PTAC Replacements — Total Project Cost: — \$96,526.00

Commissioner Hertzler made a motion to approve the Tower Building PTAC Replacements. Commissioner Eichelberger seconded the motion and it unanimously carried.

- Resident Bed Replacement — Total Project Cost: — \$20,000.00

Commissioner Eichelberger made a motion to approve the Resident Beds Replacements. Commissioner Hertzler seconded the motion and it unanimously carried.

- **Prothonotary/Courts:**

- On-Base Software for Prothonotary & Court Administration — Total Project Cost: — \$18,800.00

Commissioner Eichelberger made a motion to approve the On-Base Software for Prothonotary and Courts. Commissioner Hertzler seconded the motion and it unanimously carried.

Commission for Women's Funding Request — Total Amount Requested: — \$1,000.00: — *(Reviewed at the July 27, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the Commission for Women funding request. Commissioner Hertzler seconded the motion and it unanimously carried. Commissioner Hertzler stated that he did look over the Plan and feels the Commission is moving in the right direction.

Approval of General Disbursements Transfer Authorizations: Commissioner Eichelberger made a motion to approve the following General Disbursement Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	7/07/17	\$	100.00
b.	7/18/17	\$	6,509,988.37
c.	7/18/17	\$	1,347,389.72
d.	7/21/17	\$	308.25
e.	7/21/17	\$	10,580,873.61
f.	7/26/17	\$	5,711.01
g.	7/28/17	\$	2,398,902.68
h.	7/28/17	\$	130,716.25

Report of Executive Sessions: Commissioner DiFilippo reported there were Executive Sessions held on July 27, 2017 @ 10:25 a.m.; July 27, 2017 @ 1:00 p.m. and July 27, 2017 @ 1:30 p.m. Re: Personnel Issues

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the Monthly Reports from Conservation District — (Month of July)

Other Business: Commissioner Hertzler mentioned the CCAP Conference Agenda lists the hotel tax discussion. Many counties have moved forward with establishing an agreement with Airbnb to collect hotel tax. Initially there was to be an educational promotion, which was done; however, the information does not identify specific property owner's only locations and how much was collected. The County is losing money and the Board may want to create a temporary agreement. Planning office has been educating the municipalities regarding regulating the short-term rental properties that may not be paying the tax. The Board requested that the Solicitor review and provide comments on how to move forward with a plan/agreement. Commissioner Eichelberger recalls there being discussion at the State level, but not a County level. Lehigh County is one to look at as an example. The County is now collecting the hotel tax from an additional 17 owners.

Executive Session: Commissioner DiFilippo requested an Executive Session Re: Personnel

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist