

PRISON BOARD MEETING

August 28, 2017 9:00 AM
Cumberland County Courthouse
Carlisle, PA

Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Jaime Keating, Assistant District Attorney; Judge Christylee Peck; Earl Reitz, Warden; Travis Shenk, Deputy Warden – Security; Mike Carey, Deputy Warden - Treatment; Janet Scott, Deputy Warden – Operations; Jennifer Hipp, Assistant Solicitor.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Jaime Keating made a motion to approve the Minutes of the July 17, 2017 meeting. Sheriff Anderson seconded the motion and it unanimously carried.

Commissary Report: Commissioner Hertzler made a motion to accept the July 2017 Commissary Report. Sheriff Anderson seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Sheriff Anderson made a motion to accept the July 2017 Prison Expenditures. Commissioner DiFilippo seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented the July report (see attached):

Population Report:

- Average daily Prison population for the month of July was 451 with 427 being in house.
- Current population is 451 with 429 being in-house.
- There are currently 373 males and 78 females.

Work Release Report:

- 30 inmates were enrolled in the Work Release Program.
- 5 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 17 were inmates enrolled in the Inmate Worker Program.
- 22 inmates enrolled in the Outmate Trusty Program.
- Work Crew Projects for July were the Electronic Recycling Center, North Newton Township, Salvation Army, and Newville Borough.

Earned Time Report:

- 13 inmates were enrolled in the earned time program, with 4 being released from the earned time program.

Treatment Plan Report:

- 121 inmates were screened and placed on treatment.

Inmate Education Report:

- 7 inmates were referred to inmate education.
- 1 male received their GED in July.

Risk Assessment Report:

- There were 73 Risk Assessments completed in the month of July.

Extraordinary Occurrences Report:

- There were 8 extraordinary occurrences
- 1 was committed to Torrance State Hospital
- 7 uses of force to report for the month.

Holdings for other Jurisdictions:

- They are currently holding 15 females for Perry County, 3 males for the US Marshal Service, 1 male for the Federal Bureau Prisons.

Sheriff Anderson made a motion to accept the Warden's Report. Commissioner Eichelberger seconded the motion and it unanimously carried.

2nd Quarter Report from PrimeCare Medical, Inc.:

Warden Reitz highlighted on statistics within the report.

Detoxes:

- 282 opiate
- 237 alcohol
- 185 benzo

There are also several inmates with chronic medical conditions that are requiring them to be transported to outside providers, which is increasing overtime and medical costs.

Other Business: At last month's Prison Board meeting there was discussion regarding the Prison's Administrative Area having its glass surround replaced with bullet resistant glass. Research suggests level 3 bullet resistant glass for most government building applications. A quote for this project was received from Harrisburg Glass for \$22,610.00. If we proceed with the project, it will require bidding. Commissioner Hertzler made a motion to continue with the project, paying for the project out of the commissary fund. The project to be deferred to the Board of Commissioners for the bidding process. Judge Peck seconded the motion and it unanimously carried.

Executive Session to Discuss Security and Personnel Issues:

Sheriff Anderson made a motion to go into executive session at 10:11 a.m. Commissioner Eichelberger seconded the motion and it unanimously carried.

The meeting reconvened at 10:20 a.m.

Sheriff Anderson made a motion for Salary Board approval to change a Part-Time Records Officer Position to a Part-Time Corrections Officer Position and to fill the Part-Time Corrections Officer position. Judge Peck seconded the motion and it unanimously carried.

Commissioner Hertzler made a motion to fill the position of a full-time female Corrections Officer position that will be vacant September 24 and a vacant per diem Phlebotomist position. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the board, the meeting adjourned at 10:25 a.m.

Respectfully submitted,

Jennifer Crum
Administrative Specialist