



MINUTES

Cumberland County Commissioners' Workshop Meeting

September 7, 2017 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Acting Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Mick Burkett, Human Resources; Rachel Bryson, Communications; Lynn Grew, Controllers; Michelle Sibert, Victim Services; Silvia Herman, MH/IDD; Stephanie Williams, Planning; Jody Smith, Jason Vioral, Sheriff's Department.

VTC: Christine Bowden, Aging and Community Services; Kirk Stoner, Planning; Claudia Garner, Public Safety.

Outside Agencies: Kate Molinaro, Housing & Redevelopment Authority; Jim Mader, Cumberland Valley Rail Trail

Media: None

Call to Order: Acting Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Letter of Support: Kate Molinaro discussed the letter support for IAC Brownfield Redevelopment Project – Keystone Communities Program Grant Request (see attached). Carlisle Events and the Redevelopment Authority will be applying for \$500,000. Carlisle Events will match those funds.

Contracts/Grants: — (Sandy Moyle)

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:* (see attached)
 - a. **Claremont Nursing and Rehab Center Agreement:**
 - Department of Veterans Affairs — (Continuation)
 - Highmark
 - b. **Court Administration Agreement:**
 - Gila LLC d/b/a Municipal Services Bureau (MSB)
 - c. **MH/IDD Agreements:**
 - Aurora Social Rehabilitation Services
 - Franklin-Fulton Counties MH/IDD
 - Lancaster County BH/DS
 - Lebanon County MH/ID/EI Program
 - Easter Seals Western and Central PA Inc.

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 - York/Adams Counties HM/IDD Program
 - Annual Supports Coordination Qualification Application
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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:* (see attached)

- a. **Aging & Community Services Agreement:** — (Christine Bowden)
- Messiah Lifeways Community Support Services - Increase
 - Big Spring Senior Center - Increase
 - Carlisle CARES – Amended to cover additional expenses
 - Maranatha-Carlisle – Financial Management Service
 - Contact Helpline
 - Domestic Violence Services of Cumberland & Perry Counties
 - AAA of Mifflin/Juniata → ADRC Pass through contracts
 - Center for Independent Living of Central PA ↓ ↓
 - United Disabilities Services
 - Adams County Area Agency on Aging
 - Dauphin County Area Agency on Aging
 - Franklin County Area Agency on Aging
 - Perry County Area Agency on Aging
 - York County Area Agency on Aging
- b. **District Attorney/Victim Services Grant:** — (Michelle Sibert)
- Submission of the STOP Violence Against Women Grant Application to Pennsylvania Commission on Crime and Delinquency (PCCD)
3rd Year of Grant — Grant Amount: — \$125,000.00
- c. **Human Resources Agreement:** — (Mick Burkett)
- Interstate Tax Service Bureau – \$2,600/year - 3 Year Term
- d. **MH/IDD Agreements:** — (Silvia Herman)
- *FY 2017 – 2018 Early Intervention*
 - Mattiko Pediatric Therapies LLC
 - Pediatric Therapy Specialists of South Central PA LLC
 - Feeding Little Bellies LLC – New - Dietitian
 - *FY 2017-2018 Intellectual and Developmental Disabilities*
 - Keystone Service Systems Inc.
 - Redevelopment Authority of the County of Cumberland – Assist with Rent
 - Cynthia B. Vriens, M. Ed
 - Goodwill Keystone Area Inc. – Project Search
 - *FY 2017-2018 Mental Health*
 - Geisinger-Holy Spirit
 - Geisinger-Holy Spirit
- e. **Planning Grant:** — (Stephanie Williams/Jim Mader)
- PennDOT 2018 Transportation Alternatives Set-Aside Grant —
Grant Amount: — \$490,000.00 –Applying for the grant on behalf of CVRTC –
100%. No cost to the County.

Jim Mader provided an update on the trail extensions and upgrades from Shippensburg to Carlisle.

- f. **Public Safety Grant/Agreement:** — (Claudia Garner)
- PEMA — Grant Amount: — \$50,282.85 – Additional grant funding for Haz Mat Team for equipment and training.
 - West Safety Solutions Corp – Text to 911 Service. Implementation will take place in approximately 6 months. \$3,750.00 Annual \$15,000.00 – 5 Year Term

Letter of Support: Stephanie Williams reviewed the letter of support for Farmland Preservation/Lancaster Farmland Trust – National Fish and Wildlife Foundation Grant Program (see attached). This is a \$50,000 grant to cover expenses for a study, outreach, fund raising, etc. Commissioner Eichelberger made a motion to provide a letter of support for the grant application. Commissioner DiFilippo seconded the motion and it unanimously carried.

Land Partnership Grant Recommendations: — Stephanie Williams reviewed the Land Partnership Grant recommendations from the Committees review (see attached). Fourteen applications were received and ranked by the Committee. Funding amount available is \$268,000.00; however, \$383,000.00 was the total requested amount. The municipalities will match their grant amounts awarded.

Bishop Bridge Emergency Access Road with Messiah College: Kirk Stoner reviewed the Bishop Bridge Emergency Access Road agreement with Messiah College, York County, and Cumberland County. When Bishop Bridge is closed or flooding occurs, residents will have access to the main road.

Request to Advertise for Bid Proposals for Communication Freelancers — Rachel Bryson reviewed the four ad's for bid proposals to assist with County Communications.

- Freelance Writer
- Freelance Social Media Specialist
- Freelance Website Editor
- Freelance Photographer/Video Producer

Capital Project Request:

- **Sheriff's Department:** — (Jody Smith/Jason Vioral)
 - Two (2) Vehicles — Replace/Add — Total Project Cost: — \$95,140.50

One is to replace a vehicle that has 180,000 miles and the other would be a new vehicle. There are also additional items that will be installed in the new vehicles. There are 14 vehicles in the current fleet. This would add an additional vehicle.

Commissioners' Liaison Reports

Commissioner DiFilippo

No Report

Commissioner Eichelberger

Planning Commission – The Comprehensive Plan comment period has ended and those comments are being compiled. PennDOT approved the Bridge Bundling Program.

Economic Development Corporation – The Beer Trail program has expanded to 23 locations. REC Real Estate Collaborative is working on the Tyco site with North Middleton Township.

Executive Sessions: Acting Chief Clerk, Sandy Moyle reported there were Executive Sessions held on August 24, 2017 @ 11:00 a.m., August 28, 2017 @ 1:00 p.m. and September 5, 2017 @ 10:00 a.m. Re: Potential Litigation; August 25, 2017 @ 1:00 p.m. Re: Potential Litigation and Personnel Issues; August 30, 2017 @ 2:30 p.m. and September 5, 2017 @ 9:00 a.m. Re: Personnel

Request for an Executive Session: Acting Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues.

Other Business: None

Adjourn: There being no further business to come before the Board the meeting adjourned.

Respectfully Submitted,
Jennifer Crum, Administrative Specialist