



MINUTES

Cumberland County Board of Commissioners' Meeting

September 11, 2017 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Jennifer Goetz, Human Resources; Rachel Bryson, Communications; Michelle Parsons, Public Safety; Michelle Sibert, Victim Services; Jason Vioral, Sheriff's Department.

Others Present: Jonathan Bowser, Laura Potthoff, Cumberland Area Economic Development Corporation; Dr. Fred Withum, Cumberland Valley School District

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegence to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: None

Press Release & Proclamation in Recognition of September 2017 as National Preparedness Month — On behalf of the Board of Commissioners, Commissioner DiFilippo proclaim September 2017 as National Preparedness Month.

Presentation of MAP Photos from Visitors Bureau: Ashley Kurtz presented two framed MAPs for the Commssioners to display in the Courthouse.

Cumberland Area Economic Development Corporation (CAEDC) Funding Requests — (Jonathan Bowser/Laura Potthoff, Shireen Farr, Ashley Kurtz, CAEDC; Dr. Fred Withum, Cumberland Valley School District.

- **Military Base Preservation Funding Request - \$50,000.00** - Jonathn Bowser explained the need for the funding for the Military Base Preservation and how to expand with or without the BRAC. The State funding amount is \$550,000.00, which is allocated based on needs and the area of the Military Base statewide. Economic Development will be meeting with State Legislators to address the County's needs. Commissioner Hertzler questioned what the \$50,000 request will be used for this year. A Hampden Township study and Community Education study, which is now in the implementation stage of the study. Commissioner Hertzler asked if York County is providing financial support. There is no financial support from York County.

Commissioner Eichelberger suggested that the employee's financials such as salary, revenues, and expenses be provided when requested. Commissioner DiFilippo questioned the BRAC in 2021 and if there are any changes in that date. Jonathan stated that he has not heard of any changes.

Commissioner Eichelberger made a motion to release the \$50,000.00 allocation to CAEDC for Military Base Preservation. Commissioner Hertzler seconded the motion and the motion carried.

- **Workforce Development Program Funding Request - \$50,000.00** – Laura Potthoff explained that they have worked on the Workforce Development Program data to create the programs and put the funding into play. The PPL grant is a \$100,000 grant program that PPL look for applications that have other funding coming into their program. Cumberland Valley High School District will be donating \$100,000.00 to this program. There are other agencies that are providing equipment and other inkind services. Economic Development is the leader in moving the programs into the educational workforce areas. Jonathan explained that with the County's funding, this is a business effort to focus on moving the program into the areas of need and assist in recruiting additional School Districts to lock in future self-funding for the program. This is a three year program and there are internships and apprenticeships available for students. The program allows for a Work Ready Certificate if an individual does not plan to attend a four year college. Commissioner DiFilippo questioned the turn on investment for the County and when will students graduate from the program. Dr. Withum explained the Plan is to align the programs to attract more students into the Vo-Tech School and this program is looking at manufacturing distribution centers that are in need of repair skills for their automation system. He also explained that they have reworked their curriculum to include hotel management, large equipment operators, event planning and culinary arts. Students can use this or take advantage of the general skills to change their career path. Commissioner Hertzler supports this initiative; however, the County does have to be aware of the current State budget funding delay.

Commissioner Hertzler made a motion to support the allocation of the workforce development program. Commissioner Eichelberger seconded the motion. Commissioner DiFilippo questioned what can we possibly see within a year implementation of the program. Dr. Withum explained that he plans to have implemented the large equipment program, a series of healthcare pathways, and pre-engineering programs to merge with advanced manufacturing. Commissioner Eichelberger mentioned that the workforce initiative has been in place a long time and this program allows the groups to work together and move forward to succeed. He would like to see an update on the success of this program on a yearly basis. The motion unanimously carried.

Approval of Minutes: Commissioner Eichelberger made a motion to approve the Minutes of August 24, 2017 and August 28, 2017. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Letter of Support for the IAC Brownfield Redevelopment Project – Keystone Communities Program Grant Request — *(Reviewed at the September 7, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the Letter of Support. Commissioner Hertzler seconded the motion and it unanimously carried.

Contracts/Grants 9.I (a. through c.) and 9.II (a. through f.): — (Reviewed at the September 7, 2017 Workshop) Commissioner Hertzler made a motion to approve the following Contracts/Grants. Commissioner Eichelberger seconded the motion and it unanimously carried.

I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

a. **Claremont Nursing and Rehab Center Agreement:**

- Department of Veterans Affairs — (Continuation)
- Highmark

b. **Court Administration Agreement:**

- Gila LLC d/b/a Municipal Services Bureau (MSB)

c. **MH/IDD Agreements:**

- Aurora Social Rehabilitation Services
- Franklin-Fulton Counties MH/IDD
- Lancaster County BH/DS
- Lebanon County MH/ID/EI Program
- Easter Seals Western and Central PA Inc.
- Easter Seals Western and Central PA Inc.
- York/Adams Counties HM/IDD Program
- Annual Supports Coordination Qualification Application

II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

a. **Aging & Community Services Agreement:**

- Messiah Lifeways Community Support Services
- Big Spring Senior Center
- Carlisle CARES
- Maranatha-Carlisle – Financial Management Service
- Contact Helpline
- Domestic Violence Services of Cumberland & Perry Counties
- AAA of Mifflin/Juniata
- Center for Independent Living of Central PA
- United Disabilities Services
- Adams County Area Agency on Aging
- Dauphin County Area Agency on Aging
- Franklin County Area Agency on Aging
- Perry County Area Agency on Aging
- York County Area Agency on Aging

b. **District Attorney/Victim Services Grant:**

- Submission of the STOP Violence Against Women Grant Application to Pennsylvania Commission on Crime and Delinquency (PCCD)
3rd Year of Grant — Grant Amount: — \$125,000.00

c. **Human Resources Agreement:**

- Interstate Tax Service Bureau

d. **MH/IDD Agreements:**

- *FY 2017 – 2018 Early Intervention*
 - Mattiko Pediatric Therapies LLC
 - Pediatric Therapy Specialists of South Central PA LLC
 - Feeding Little Bellies LLC

- FY 2017-2018 Intellectual and Developmental Disabilities
 - Keystone Service Systems Inc.
 - Redevelopment Authority of the County of Cumberland
 - Cynthia B. Vriens, M. Ed
 - Goodwill Keystone Area Inc.
 - FY 2017-2018 Mental Health
 - Geisinger-Holy Spirit
 - Geisinger-Holy Spirit
- e. **Planning Grant:**
- PennDOT 2018 Transportation Alternatives Set-Aside Grant — Grant Amount: — \$490,000.00
- f. **Public Safety Grant/Agreement:**
- PEMA — Grant Amount: — \$50,282.85
 - West Safety Solutions Corp

Land Partnership Grant Recommendations — *(Reviewed at the September 7, 2017 Workshop)*

Commissioner Eichelberger made a motion to approve the Land Partnership Grant Recommendations. Commissioner Hertzler seconded the motion and it unanimously carried.

Agreement for the Bishop Bridge Emergency Access Road with Messiah College, York County and Cumberland County — *(Reviewed at the September 7, 2017 Workshop)*

Commissioner Hertzler made a motion to approve the agreement with Messiah College, York County and Cumberland County. Commissioner Eichelberger seconded the motion and it unanimously carried.

Request to Advertise for Bid Proposals for Communication Freelancers — *(Reviewed at the September 7, 2017 Workshop)*

Commissioner Eichelberger made a motion to approve the following bid advertisements. Commissioner Hertzler seconded the motion. Commissioner Hertzler questioned if this limits just one to submit a bid for one or if they can apply for some or all. They can apply for some or all. The motion unanimously carried.

- Freelance Writer
- Freelance Social Media Specialist
- Freelance Website Editor
- Freelance Photographer/Video Producer

Capital Project Request:

- **Sheriff's Department:** — *(Reviewed at the September 7, 2017 Workshop)*
 - Two (2) Vehicles — Replace/Add — Total Project Cost: — \$95,140.50

Commissioner Hertzler made a motion to approve the Two vehicles for the Sheriff's Department. Commissioner Eichelberger seconded the motion and it unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Eichelberger made a motion to approve the following General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	9/01/17	\$	488.11
b.	9/01/17	\$	2,513,431.03
c.	9/06/17	\$	19,942.23
d.	9/06/17	\$	2,075,911.14
e.	9/08/17	\$	729,320.33

Report of Executive Sessions: Commissioner DiFilippo reported there were Executive Sessions held on September 6, 2017 @ 11:00 a.m. and September 7, 2017 @ 9:50 a.m. Re: Personnel Issues

Acceptance of Monthly Reports: Commissioner DiFilippo accepted monthly reports for the Register of Wills, Clerk of Court, Conservation District, Prothonotary, Recorder of Deeds, Veterans Affairs, and Change of Assessments (Month of August).

Other Business: 2017/2018 State Budget Funding Proposals

Commissioner Hertzler discussed the State Budget referencing the Press Release that was sent to Media regarding the proposed revenue plan is irresponsibly robbing specific funds to pay for another. He mentioned the funding programs that have the potential to lose funds to increase another that would impact their programs. An example is the \$40 million to be pulled from the 911 fund/\$1.65 monthly fee, that funds the 911 public services. Legislation enacted the funding is to be used specifically for the 911 program and not to be used for state or county general fund. The transportation funding has the potential to lose \$357 million, which would increase shared ride fees by \$10/round trip and the loss of other shared ride services. He would like to request Representative Bugalie attend a Board of Commissioners public meeting to discuss the transportation funding.

Commissioner Eichelberger mentioned the response from Representative Bugalie regarding the potential transportation impact. There was a response from the Representative regarding that funding and they do not plan on doing another analysis.

Commissioner DiFilippo stated that this financial issue is ongoing at the state. These funds are not surplus, they are allocated for specific programs.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist