



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

September 21, 2017 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Sandy Moyle, Acting Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Dana Best, Finance; Rachel Bryson, Communications; Bill Fulton, Controllers; Christine Bowden, Aging & Community Services; Robert Ritter, Claremont Nursing and Rehabilitation Center; Lisa Reider, Jamie Reiber, Children & Youth; Dave Freed, Jaime Keating, Shelly Hotham, District Attorney's Office; Michelle Sibert, Victim Services; Silvia Herman, MH/IDD; Jack Carroll, Drug & Alcohol; Tammy Shearer, Recorder of Deeds.

**VTC:** Claudia Garner, Public Safety; John Lopp, Facilities.

**Outside Agencies:** Jonathan Bowser and Mary Kuna, EDC; John Cox, Rhoads & Sinon, LLP

**Media:** None

**Call to Order:** Acting Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**Employee Recognition: Shelly Hotham** — On Behalf of the Board of Commissioners, Commissioner DiFilippo and Dave Freed recognized Shelly Hotham of the District Attorney's Office for 25 Years of Service.

**Employee Recognition: Jaime Keating** — On behalf of the Board of Commissioners, Commissioner DiFilippo and Dave Freed recognized Jaime Keating of the District Attorney's Office for 25 Years of Service.

**2016 Cost Allocation Plan** — Dana Best reviewed the 2016 Cost Allocation Plan (see attached). The Plan is used to bill out Federal and State grants. It also shows administrative costs per departments to maximize county revenues.

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**Contracts/Grants:** — (Sandy Moyle) No additional comments from the Board.

I. \* ***Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:***

a. **Children & Youth Agreements:**

- The Bair Foundation of Pennsylvania, Inc.
- KidsPeace National Centers, Inc.
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- b. **MH/IDD Agreements:**
    - Dauphin County MH-ID Program
    - The Advocacy Alliance
  - c. **Liquid Fuels/Finance Agreement:**
    - HRG – Wolf Bridge Time Extension
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II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

- a. **Aging & Community Services Agreements:** — (Christine Bowden)
    - Franklin County Area Agency on Aging – Increase - \$895
    - Reliance Healthcare, Inc. – Additional Personal Care Service – \$18.20/hr
  - b. **Children & Youth Agreements:** — (Lisa Reider)
    - KidsPeace National Centers, Inc. – Increase
  - c. **CNRC Agreements:** — (Robert Ritter)
    - Retirement Home TV – Channel switch – one time charge of \$30.00
  - d. **District Attorney Grants:**
    - PA Department of Transportation Grant — Amount: \$49,000.00 — (Dave Freed/ Jaime Keating) – Countywide DUI Operations, i.e. check-points
    - PCCD – VOCA Grant — Amount: \$205,551.00 — (Michelle Sibert) – For the new Advocate Position
  - e. **Drug & Alcohol Agreement:** — (Jack Carroll)
    - Eagleville Hospital – Detox and Rehab Services – Increase for non-hospital services.
  - f. **MH/IDD Agreements:** — (Silvia Herman)
    - *FY 2017 – 2018 Early Intervention*
      - Theraplay, Inc. – Occupational Therapist
    - *FY 2017-2018 Intellectual and Developmental Disabilities*
      - Addus HealthCare Inc. DBA Addus HomeCare – Increase
      - Harrisburg Home Health Holdings LLC DBA Angels on Call – Increase
      - Vista Outpatient Services Inc. dba Vista Adult Services Organization - Decrease
      - The Devereux Foundation - Decrease
    - *FY 2017-2018 Mental Health*
      - Dauphin County MH-ID Program – Increase for additional beds
  - g. **Prison/CNRC Agreement:** — (Earl Reitz)
    - Carlisle Area Religious Council – Chaplain Services - Increase - \$125,688.58
  - h. **Public Safety Grant:** — (Claudia Garner)
    - PEMA Emergency Management Performance Grant — Amount: — \$111,293.00 – Covers costs for half of salary & benefits for 2 positions.
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**Request to Advertise for Bid Proposals for a County Filtration Water System** — John Lopp updated the Board on the filtration water system initiative, indicating that they are at the stage of advertising for bid proposals for a system.

**Capital Project Request:**

- **Recorder of Deeds Department:** — (Tammy Shearer)
  - Recorder of Deeds Book Relocation Project — Total Project Cost: — \$18,955.00

Tammy Shearer explained the process for the scanning, relocating and archiving of deed books. Sixteen shelving units need to be moved. It will take 2 - 3 weeks of labor to finish the project. Commissioner Hertzler questioned if this funding can come from the records improvement funds vs. the general fund. This will be looked into. The Board questioned the low bid not being the first choice. Solicitor Brenneman stated it was not a responsive bid.

**Geisinger Contract Negotiations:** Robert Ritter updated the Board regarding negotiating contract details with Donna Olinger of Geisinger. The County will be asking for Skilled Nursing & Hospice Skilled Nursing \$265/day, bed hold day \$89/day, Medicaid \$213.65/day, Medicare Rehab \$400/day, level 2 Subacute Care \$450/day. A question was asked if pricing is comparable to other insurances. Bob stated yes. The Board requested to check with other nursing homes to see what they are receiving.

**Real Estate Collaborative (REC) Acquisition of former Tyco Site and the need for Tax Incremental Financing (TIF)** (see attached PowerPoint Presentation) Jonathan Bowser explained the need for the TIF to help with the development project of the Tyco site. \$1.4 million will go toward remediation costs, assessment and clean-up. The site use is planned for retail and office space. The request is for the County to consider participating in a TIF Committee. All participating in the committee will be Carlisle Borough, North Middleton Township, the County and Carlisle Area School District. Commissioner DiFilippo questioned the risk level compared to the Masland site. Jonathan explained the possible condition of the buildings and would be best to demolish. Action will need to be taken to appoint a county representative for the committee.

### **Commissioners' Liaison Reports**

#### **Commissioner DiFilippo**

**Library System Board:** Met Monday, September 18.

- They approved the financial audit for 2016 with no incidents.
- The Child Abuse Action policy to be renewed every 60 months.
- All Libraries now have Wi-Fi network.
- Fall Activities:
  - New Cumberland - Fall Fest Event
  - Simpson Library - Bowling for Books
  - John Graham Library – Fall Fest event
  - Bosler Library - Finger Printing

**Local Emergency Planning Commission:** Met Thursday, September 14.

- There were two hazardous material incidents to report. Hoffman Funeral Home and Vitro Architectural Glass factory in Mt Holly Springs. They received positive comments regarding how the EMS handled the situation.
- Two individuals received appointments to their Board.
- The handbook is being revised.

**Western Cumberland Council of Government:** Met Monday September 18.

- CAEDC is working with expansion of natural gas. IGU is looking at potential users.
- North Newton Township is adopting a dog barking animal ordinance.
- The Shippensburg Road project is complete.
- Shippensburg Township mentioned that college students are back.
- The Rail Trail restroom station is 98% complete.

#### **Commissioner Hertzler**

**Ag Land Preservation Board:** Met Wednesday, September 13. Discussions included:

- There is a requirement to submit nominations for appointments to the Conservation District Board. They recommend to reappoint Duff George as the Farmer Director and Glen Kimmel as Public Director for Four (4) year terms effective January 1, 2018. Rich Lehman was the Contractor/Developer Representative who moved out of state and his position remains vacant.
- Offers have been extended to the top eight (8) farms on the 2017 list. There are two more that are seeking appraisals that will bring the total to ten. This year marks the 25<sup>th</sup> year of Cumberland County's Farmland Preservation efforts.
- There was a threat throughout the state to raid the program funding, but has been rejected. The Board will be requesting County funds for 2018.

- Gary Martin of Penn Township Planning Commission stated that they have rejected plans for the use of injection wells.
- Carl Goshorn mentioned that 5,500 farms have been inspected under Chesapeake Bay compliance program.

**Aging Advisory Board:** Met Friday, September 15.

- There was discussion and questions regarding Managed Care/Health Choices that is to become effective January 1 2019.
- PEMA and State Department of Human Services are working on a program to ensure older citizens are cared for during emergencies.
- There has been a request for higher protective services for seniors that rose up to 79 with a 117% increase over the past 5 years. They are also being taken advantage of financially with phone scams.

**CAPCOG:** They had their Annual Picnic on Monday September 18.

**Housing and Redevelopment Authority:** Will meet at noon today.

**Geisinger Holy Spirit:** They are having a Grand Opening of their new Emergency Center today.

**HATS Coordinating Committee:** Scheduled for tomorrow.

**Commissioner Eichelberger**

**Planning Commission:** A meeting was held this morning. Dashboard includes tech support, Craighead Bridge update, and the recycling center.

**MH/IDD:** Scheduled to meet today.

**GHAR Breakfast Meeting:** A Breakfast meeting was held last Thursday, September 14. All three Commissioners attended, along with other County Commissioners.

**Economic Development Corporation:** Shireen Farr mentioned the concerns of the state budget impasse. Also, the short-term rental issue regarding Airbnb and the hotel tax has seen a shortfall because of long term stays. 59.7 occupancy - 3% increase over last year. The tourism grant and loan grant information will soon be available.

**Report of Executive Sessions:** September 13, 2017 @ 2:30 p.m., Re: Purchase/Lease Property; September 14, 2017 @ 11:00 a.m. and 11:30 a.m. Re: Potential Litigation; September 20, 2017 at 9:00 a.m. and 11:00 a.m. Re: Personnel

**Request for an Executive Session:** Acting Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues.

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist