

PRISON BOARD MEETING

September 11, 2017 10:00 AM
Cumberland County Prison
Carlisle, PA

Present: Commissioners Vince DiFilippo and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Earl Reitz, Warden; Travis Shenk, Deputy Warden – Security; Mike Carey, Deputy Warden - Treatment; Janet Scott, Deputy Warden – Operations; Jennifer Hipp, Assistant Solicitor.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Sheriff Anderson made a motion to approve the Minutes of the August 28, 2017 meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissary Report: Commissioner DiFilippo made a motion to accept the August 2017 Commissary Report. Sheriff Anderson seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Sheriff Anderson made a motion to accept the August 2017 Prison Expenditures. Commissioner DiFilippo seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented the August report (see attached):

Population Report:

- Average daily Prison population for the month of August was 442 with 422 being in house.
- Current population is 448 with 433 being in-house.
- There are currently 372 males and 76 females.

Work Release Report:

- 33 inmates were enrolled in the Work Release Program.
- 6 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 25 Inmates were enrolled in the Inmate Worker Program.
- 23 inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for August were the Electronics Recycling Center, Boy Scouts Troop 183, Salvation Army, Mt. Holly Springs, Penn Township, and The Historical Society.

Earned Time Report:

- 10 inmates were enrolled in the earned time program, with 2 being released from the earned time program for non-compliance.

Treatment Plan Report:

- 125 inmates were screened and placed on treatment plans.

Inmate Education Report:

- 7 inmates were referred to inmate education.
- 4 male received their GED in August.

Risk Assessment Report:

- There were 55 Risk Assessments completed in the month of August.

Extraordinary Occurrences Report:

- There were 8 extraordinary occurrences.
- 1 walk away from Work Release.
- 7 uses of force to report for the month.

Holdings for other Jurisdictions:

- They are currently holding 16 females for Perry County, 3 males for the US Marshal Service, 2 male for the Federal Bureau Prisons.

Commissioner Eichelberger made a motion to accept the Warden's Report. Sheriff Anderson seconded the motion and it unanimously carried.

Other Business: None

Executive Session to Discuss Security and Personnel Issues:

Sheriff Anderson made a motion to go into executive session at 10:09 a.m. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissioner Eichelberger made a motion to reconvene at 10:10 a.m. Sheriff Anderson seconded the motion and it unanimously carried.

Sheriff Anderson made a motion to hire Leighanne Allen as a Full-Time Corrections Officer and Taylor Carey as a Part-Time Corrections Officer, effective October 2, 2017. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the board, the meeting adjourned at 10:11 a.m.

Respectfully submitted,

Jennifer Crum
Administrative Specialist