



MINUTES

Cumberland County Board of Commissioners' Meeting

October 23, 2017 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

Staff Present: Sandy Moyle, Acting Chief Clerk; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Jennifer Goetz, Human Resources; Rachel Bryson, Communications; Necole McElwee, Sandy Gibson, Children & Youth; Bob Shively, John Quirk, Claudia Garner, Michele Parsons, Amy Nye, Troy Russell, Ben Thumma, Jonathan Kibe, Kyarah Kuykendall, Heather Thumma, Public Safety; Dave Buell, Prothonotary; Tammy Shearer, Recorder of Deeds; Melissa Calvanelli, Court Administrator.

Others Present: Donna Thumma, Daniel Thumma

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler, and Eichelberger were present.

Public Comment: None

Employee Recognition: The Board of Commissioners recognized Sandy Gibson from the Children & Youth Services for 20 Years of Service.

Press Release & Certificates of Special Recognitions Re: Cumberland County 911 Dispatchers Recognized for Life-saving Efforts: The Board of Commissioners Recognized the following:

- **Ben Thumma** – Resuscitated Cardiac Arrest — Life Saver
- **Jonathan Kibe** – Resuscitated Cardiac Arrest — Life Saver
- **Kyarah Kuykendall** – Assisted with delivery of a healthy baby girl – Stork Club
- **Kyarah Kuykendall** – Resuscitated Cardiac Arrest – Life Saver

Approval of Minutes: Commissioner Eichelberger made a motion to approve the Minutes of October 5, 2017 and October 9, 2017. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

Budget Resolution 2017-26 Re: Budget Adjustment — *(Reviewed at the October 19, 2017 Workshop)*
Commissioner Eichelberger made a motion to approve Budget Resolution 2017-26. Commissioner Hertzler seconded the motion and it unanimously carried.

Contracts/Grants 9.I (a. through c.) and 9.II (a. through e.): — *(Reviewed at the October 19, 2017 Workshop)* Commissioner Hertzler made a motion to approve the following contracts/grants. Commissioner Eichelberger seconded the motion and it unanimously carried.

I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*

a. **Children & Youth Agreements:**

- Children's Service Center of Wyoming Valley, Inc.
- Children's Service Center of Wyoming Valley, Inc.
- Appalachian Youth Service, Inc.

b. **Liquid Fuels/Finance Agreement:**

- HRG – Orrs Bridge Replacement Project – Time Extension

c. **Prison Agreement:**

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II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*

a. **Aging & Community Services Agreements:**

- Messiah Lifeways Community Support Services

b. **Claremont Nursing & Rehabilitation Center**

- Sodexo, Inc.

c. **Human Resources Agreement:**

- CCAP Accidental Death & Dismemberment Insurance - for Court Referred Alternative Sentencing Program

d. **MH/IDD Agreements:**

- *FY 2017 – 2018 Intellectual and Developmental Disabilities*
 - Everyday Home Care, LLC
- *FY 2016 – 2017 Mental Health*
 - Keystone Service Systems, Inc.
- *FY 2017 – 2018 Early Intervention*
 - My Therapy Tree, LLC
 - Nurture and Thrive, LLC

e. **Recycling & Waste Department Grant:**

- PA Department of Environmental Protection Grant — Record of Operations and Application for Reimbursement for the August 19, 2017 Household Hazardous Waste Event — Grant Amount: — \$35,533.28
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Financial Sponsorship from Penn Township for the Household Hazardous Waste Collection Event held on August 19, 2017 — **Sponsorship Amount: \$500.00** — *(Reviewed at the October 19, 2017 Workshop)* Commissioner Eichelberger made a motion to approve Penn townships \$500.00 Sponsor. Commissioner Hertzler seconded the motion and it unanimously carried.

Vehicle Transfer from the Vector Control Department to the Planning Department — *(Reviewed at the October 19, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the vehicle transfer from Vector Control to the Planning Department. Commissioner Hertzler seconded the motion and it unanimously carried.

Bid Award: — *(Reviewed at the October 19, 2017 Workshop)*

- Approval to Award the Contract to **Prime Care Medical, Inc.** for the Prison’s Inmate Health Services

Commissioner Eichelberger made a motion to approve Prime Care Medical, Inc. Commissioner Hertzler seconded the motion and it unanimously carried.

Internet Access Policy — *(Reviewed at the October 19, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the Internet Access Policy. Commissioner Hertzler seconded the motion and it unanimously carried.

Amended Policy on Time and Resources and Electronic Acknowledgement of All County Employees — *(Reviewed at the October 19, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the amended policy on Time and Resources and Electronic Acknowledgement of all county employees. Commissioner Hertzler seconded the motion. Commissioner Hertzler stated that it is unfortunate that the Board has taken these actions to enforce the new Time and Resources Policy. He believes that our County’s elected officials and County staff understands right and wrong, but often minority abuses discretion that resulted in these actions. It came to the Boards attention earlier in the year that an elected official from the Courts crafted a solicitation for re-election and a letter from their staff soliciting voters support using the county email system. It was later acknowledged to media stating the letter was a mistake, however, use of county time is strictly prohibited other than county business. Therefore, the Board is requesting acknowledgement of this policy from all personnel of the county. Melissa Calvanelli mentioned that the Courts are still working with AOPC regarding their policy separate from the county policy. The vote unanimously carried.

Capital Project Requests: — *(Reviewed at the October 19, 2017 Workshop)*

- **Prothonotary/Sheriff Department:**
 - Prothonotary/Sheriff Software Integration —
Total Project Cost: — \$38,000.00

Commissioner Hertzler made a motion to approve the Prothonotary/Sheriff Software Integration. Commissioner Eichelberger seconded the motion and it unanimously carried.

- **ERP:**
 - Kronos – County Wide — Total Project Cost: — \$403,860.40

Commissioner Hertzler made a motion to approve the Kronos –Countywide Project. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commission for Women: — *(Reviewed at the October 19, 2017 Workshop)* Commissioner Eichelberger made a motion to approve the Appointment of **Kathie Cashion** to the Cumberland County Commission for Women for a Three (3) Year Term Effective: — October 24, 2017 and Expiring: — October 23, 2020. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Eichelberger made a motion to approve the general disbursements transfer authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	10/12/17	\$	300.00
b.	10/13/17	\$	716.64
c.	10/13/17	\$	5,590,580.35
d.	10/16/17	\$	3,195,654.26
e.	10/16/17	\$	706,136.63
f.	10/18/17	\$	2,317,394.95
g.	10/18/17	\$	26,693.72
h.	10/20/17	\$	52,532.26

Report of Executive Sessions: October 18, 2017 @ 2:45 p.m., October 19, 2017 @ 10:30 a.m., October 23, 2017 @ 8:30 a.m. Re: Personnel Issues; October 23, 2017 @ 11:30 Re: Potential Litigation

Acceptance of Monthly Reports: Prothonotary (Month of September)

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist