



MINUTES

Cumberland County Commissioners' Workshop Meeting

November 16, 2017 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vince DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Acting Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Jennifer Goetz, Holly Sherman, Human Resources; Tammy Bender, Ron Snow, Finance; Rachel Bryson, Communications; Mark Adams, IMTO; Al Whitcomb, Lynn Grew, Controllers; Robert Ritter, Claremont Nursing and Rehabilitation Center; Sue Carbaugh, MH/IDD; Dave Freed, Sonia Myers, District Attorney; Jody Smith, Jason Vioral, Sheriffs; John Lopp, Wendy Sheaffer, Facilities; John Gross, Treasurer.

VTC: Kirk Stoner, Planning.

Outside Agencies: Kate Molinaro, Housing & Redevelopment Authority; Kristy Lanser, Project Search

Media: None

Call to Order: Acting Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Sonia Myers: — Commissioner DiFilippo and District Attorney Freed recognized Sonia Myers from the District Attorney's Office for 45 Years of Service with the County.

Hampden Township Sewer Authority Request (see attached): Kirk Stoner explained the request from Hampden Township Sewer Authority Re: use of engineer, Gannett Fleming, Inc., to assist with technical specifications for rehabilitation of a sewer interceptor near Orrs Bridge.

Project Search MOU (see attached): **Action Requested* Sue Carbaugh explained the process for the Project SEARCH Program MOU with MH/IDD, between Cumberland County, Goodwill Keystone Area and the Commonwealth of Pennsylvania, Department of Labor & Industry, Office of Vocational Rehabilitation (OVR). The MOU provides an overview of responsibilities for all parties involved in the program. The program will start on November 27, 2017. Sue is asking for action today on this project. Kristy Lanser, Project Search Instructor) Commissioner Eichelberger made a motion to approve the MOU Agreement. Commissioner Hertzler seconded the motion and it unanimously carried.

Affordable Housing Trust Fund 2018 Budget (see attached): Kate Molinaro discussed the Cumberland County Affordable Housing Trust Fund 2018 Budget. At the Affordable Housing Board October meeting

recommendation was that the Board of Commissioners approve the 2018 \$205,500 budget. Commissioner Hertzler asked for clarification regarding the year the first time home buyer program started, which was 1998.

Affordable Housing Trust Fund 2017 CDBG and HOME Grant Awards (see attached): Kate Molinaro discussed the Affordable Housing Trust Fund 2017 CDBG and HOME Grant Awards and requested approval.

Affordable Housing Trust Fund 2017 CDBG and HOME Administrative Agreements (see attached): Kate Molinaro discussed the Affordable Housing Trust Fund 2017 CDBG and HOME Administrative Agreements and requested approval.

Contracts/Grants: — (Sandy Moyle)

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Children & Youth Agreement:**
 - Avanco International, Inc.
 - b. **Claremont Nursing and Rehabilitation Center Agreement:**
 - Dr. Kenneth J. Harm
 - c. **MH/IDD Agreement:**
 - UPMC Pinnacle Hospitals, Pinnacle Health Infant Development Program
 - d. **Public Safety Agreement:**
 - Mission Critical Partners

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- II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Claremont Nursing & Rehabilitation Center Agreement: — (Bob Ritter)**
 - Humana Military - \$0 cost Agreement through TriCare.
 - PA Department of Human Services – Intergovernmental Transfer – \$829,948 and return is \$1.6 million. Net gain \$178,472 more than last year.
 - Complete Healthcare Resources (CHR) – Conduct financial, clinical, operation assessment - \$30,000
 - b. **Human Resources Agreement: — (Holly Sherman)**
 - Capital Blue Cross/Avalon – Self Insurance – Stop Loss
 - c. **MH/IDD Agreements: — (Sue Carbaugh)**
 - **FY 2017-2018 Early Intervention**
 - Antonia and Rosario Tripoli – Lease renewal – \$780/month
 - **FY 2017-2018 Intellectual and Developmental Disabilities**
 - Center for Independent Living of Central PA, Inc. – decrease – \$1,800
 - d. **Sheriff's Department Agreement: — (Jason Vioral)**
 - TeleoSoft, Inc. - \$28,400 records sharing with Prothonotary's office.

Bid Opening Results Re: County Filtration Water System (see attached): Wendy Sheaffer reviewed the bid opening results for the RFP request for a County filtration water system.

Wendy provided a report of how 30 departments provide drinking water to their employees and that employees either pay for or share the cost of bottled water, with a costs of approximately \$6,000/year.

Pure water & Superior Water submitted proposals.

- Pure water is \$492/year - \$41/month.
- Superior is \$569/year

30 units will be placed countywide at \$15,000/year. A 5 year contract is \$75,000. Filters are changed two times a year. Recommendation is to award the contract to Pure Water Technology.

Time and Resources Policy: *Action Requested Holly Sherman discussed the Amended Policy on Time and Resources and Electronic Acknowledgement of All County Employees. An amendment has been made to reflect the Court Systems employee policy. John Gross is requesting to exercise his 1620 rights as a Row Office under County Code and be recognized in the policy as the Courts are listed. County Code 1620 rights are recognized by the Board within the policy on behalf of the Row Offices. Solicitor Brenneman suggested the Board discuss the policy further prior to the Tuesday Board meeting. Commissioner Eichelberger made a motion to request to table the discussion. Commissioner DiFilippo seconded the motion and it unanimously carried.

Cumberland County Library System: Commissioner DiFilippo discussed the Cumberland County Library System reappointment recommendations of the following individuals:

- **Jonathan Williams** and **Kevin Stoner** as *Board Members* and **Johanna Reeder** as an *Alternate Board Member* — Reappointments are for Three (3) Year Terms, Effective: — January 1, 2018 and Expiring: — December 31, 2020 — Approval will be on Tuesday, November 21, 2017

Cumberland County Drug & Alcohol Commission: Commissioner DiFilippo discussed the Cumberland County Drug & Alcohol Commission Community Advisory Board Appointment Recommendation of the Following Individual:

- **Margaret Nash** as a *Volunteer Member* — Appointment is for a Three (3) Year Term, Effective: December 1, 2017 and Expiring: — November 30, 2020 — Approval will be on Tuesday, November 21, 2017

Cumberland County Commission for Women: Sandy Moyle discussed the Commission for Women reappointment recommendation of the following individual:

- **Mary deCoen** — Reappointment for a Three (3) Year Term, Effective: — January 1, 2018 and Expiring: — December 31, 2020 — Approval will be on Tuesday, November 21, 2017

Commissioner Hertzler made a motion to recess to executive session. Commissioner Eichelberger seconded the motion and the motion carried.

Commissioner Hertzler made a motion to reconvene. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

Commissioners' Liaison Reports

Commissioner DiFilippo

Western Cumberland Council of Government: Meeting held on Monday November 13.

- Municipalities are preparing for winter weather and road maintenance.
- The 2018 budget was approved.
- 2018 Officers were appointed - Wayne Myers, Chairman; Larry Barrack, Vice Chairman
- Shippensburg Borough – New paving of King Street in 2024.

LEPC meeting: Meeting held November 9.

- Announced summit at the Citizens Fire Company was successful and are planning for next year. There will no longer be evening meetings going forward due to low attendance.

TMI Siren testing will take place on December 7 at 12:15 p.m. There will also be a Statewide exercise on December 6.

Presented a proclamation to Saint Stevens Church in New Kingston on Sunday, October 29th in observance of their 250th Anniversary.

On Veteran's Day, the County presented a Proclamation to the Silver Spring Township Veteran's Memorial Committee.

Commissioner Hertzler

Housing Authority will meet today, November 16.

Aging Advisory Board will meet tomorrow November 17.

CAPCOG Meeting will be held Monday evening November 20.

CCAP Fall Conference: Starts this Sunday, November 19. There will be discussion on voter referendum re property tax. We will see what direction legislation goes with the voting results. Also, there will be discussion of the federal tax reform bill regarding elimination of state and local tax deductions. Since 1913, families have been deducting state sales tax expense and local income tax expense.

Report of Executive Sessions: Acting Chief Clerk Sandy Moyle reported there were Executive Sessions held on November 6, 2017 @ 2:15 p.m., November 7, 2017 @ 9:30 a.m., November 8, 2017 @ 3:45 p.m., November 9, 2017 @ 2:00 p.m., November 13, 2017 @ 10:15 a.m., November 14, 2017 @ 2:00 p.m., Re: Personnel; November 8, 2017 @ 2:30 p.m. Re: Potential Litigation

Request for an Executive Session: Acting Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues.

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist