

**FINANCE MEETING
COMMISSIONERS' HEARING ROOM
Wednesday, May 21, 2014, 1:30 pm**

Present: Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Heather Ilgenfritz, Commissioners Office; Karen DeWoody, Claremont Nursing and Rehabilitation Center; Beth Chornak, ERP; Mark Adams, IMTO; Dana Best, Finance; Daniel Walmer, The Sentinel; Steve Marroni, The Patriot News.

Commissioner Cross asked if there was any public comment. There was none.

Personnel Transaction: Commissioner Hertzler moved to approve the Personnel Transaction (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Claremont Nursing and Rehabilitation Center – Overtime Discussion:

Chief Clerk Thomas reviewed PFM's recommendations to reduce personnel cost, compensation, benefits and overtime costs across all County Departments. Claremont Nursing and Rehabilitation Center's overtime costs ranked the highest in 2012.

There was discussion regarding reducing personnel overtime costs and overtime hours by:

- Create a new scheduling process using Kronos, Advanced Scheduler and/or On-Shift Software to simplify the process for the Scheduling staffer.
- Hire additional PRN staff for LPN and CNA positions for more coverage.

CNRC staff is working with IMTO to compare the differences in software.

Commissioner Hertzler asked if there is overtime comparison with other County departments. Chief Clerk Thomas stated that PFM comparison showed a 10% increase from 2008 through 2012 across all County departments.

Commissioner Eichelberger requested information regarding staff overtime projections. Ms. DeWoody stated that she would create a worksheet to show estimated projections with implementation of a new software system.

See attached for additional information.

The meeting adjourned at 2:20 pm.

Jennifer Crum,
Administrative Assistant