

**CLAREMONT NURSING AND REHABILITATION CENTER (CNRC)
BOARD MEETING MINUTES**

Monday, June 27, 2016, 10:00 AM

CNRC Administrative Conference Room

Present: Commissioners Vincent DiFilippo and Gary Eichelberger; Larry Thomas, Chief Clerk; John Belko, Premier Healthcare Resources, Interim Administrator CNRC; Lynette McCulloch, CNRC Director of Finance, CNRC; Holly Sherman, Human Resources; Helen Schultz, CNRC Marketing; Dana Best, Finance; and Ruth Ann Ciecierski, Recording Secretary.

Absent: Commissioner Jim Hertzler

Call to Order: Commissioner DiFilippo called the meeting to order.

Roll Call: Commissioners DiFilippo and Eichelberger were present.

Public Comment: None

Approval of Minutes:

Commissioner Eichelberger moved to approve the May 23, 2016 CNRC Board Meeting Minutes. Commissioner DiFilippo seconded the motion and it unanimously carried.

Admissions Report – May 2016:

- **Admissions and Referrals:** Lynette McCulloch reviewed the Summary of Admissions and Referrals Report for May, 2016 (see attached).
- **Medical Assistance (MA) Approvals (May):** Ms. McCulloch reported there were 14 approved; 9 pending at the County Assistance Office (CAO); and 20 pending in-house (see attached).

Financial Report – May 2016

- Lynette McCulloch reviewed the following items (see attached):
 - Fund Balance
 - Census
 - Revenue
 - Analytical
 - Accounts Receivable

Other Business/Discussion:

- a. **Update on Sodexo Contract:** Ms. McCulloch stated that the existing Sodexo contract will run out on June 30, 2016 and will be on the next Commissioners' Workshop for approval from the Board.
- b. **Highmark Sequestration:** Mr. Belko discussed the status of the Highmark Sequestration lawsuit (see attached email from Melissa Tea). A decision for participation in Phase I needs to be made by July 15, 2016, but there was discussion on whether they wanted to continue due to:
 - shrinking pool of participants.
 - fee is up from \$1,000 to \$2,500.
- c. **New Quality Measures – Nursing Home Compare Website:** Mr. Belko presented a PowerPoint on the six new quality measures that were added to the Nursing Home Compare website as part of an initiative to broaden the quality information available on that site (see attached).

- d. Expansion of Title VI:** Mr. Belko presented a PowerPoint on the Affordable Care Act (ACA) Expansion of Nondiscrimination Policies (see attached).
- e. Marketing Update:** Ms. Schultz reported on marketing activities for CNRC.
- 501(c)(3) Core Committee met on June 2, 2016 and is waiting for by-law approval from the Board of Commissioners.
 - The Canned Food Collection went well and they are very grateful for the donations given from the Rotary Club.
 - The County Community Health Fair will be held at CNRC on September 16, 2016.
 - CNRC hosted a luncheon and tours for the Carlisle Rotary Club on June 23, 2016.
 - Census Improvement Strategy: plans are to have a presentation for Chambersburg Hospital discharge planners with CNRC's therapy manager.
 - The next Continuing Education Unit (CEU) event will have credits applicable to Assisted Living Administrators.
 - A meeting will be held with local orthopedic physicians with support from Dr. Lupinacci to promote CNRC's rehab capabilities.
 - CNRC will revisit Senior Centers. There will be social events hosted by CNRC and the residents at the centers.
 - An event will be held where Dr. Lupinacci and his staff will give presentations to provide Continuing Medical Education (CME) to physicians.
- f. Top 2-5 Complaints of Month:** Mr. Belko discussed two complaints for the month of May.
1. In filling out a resident's Medical Assistance (MA) application, the spouse would not cooperate with staff, so now they are in the process of working with the daughter.
 2. Family of resident stated that there had not been any doctors out to see the resident, but in fact, Dr. Gawlas did see him. The resident has dementia and did not recall seeing a doctor. A meeting was held and the issue was settled.
- g. Update on any/all significant (reportable) incidents:** Mr. Belko discussed two reportable incidents for the month of May.
1. An automatic alarm went off in the Clean Linen Room. A dirty detector was discovered and it was replaced.
 2. A female resident with mild dementia walked out of the building onto the front sidewalk. It was reported to the State as an elopement, but nothing transpired.

Update on New Nursing Home Administrator Position: Chief Clerk Thomas reported that the potential new Nursing Home Administrator that was in place backed out and now they will be in contact with the other candidates that were interviewed.

Staffing: Holly Sherman reported on staffing for the month of May:

- There are currently 11 full-time CNA vacancies; no LPN vacancies; and 18 PRN CNA positions were filled in meeting the goal of 20.
- There have been a large number of call-offs during the summer months; this was to be addressed at the meeting by the union on June 26, 2016.
- A meeting is being planned to discuss the wage reopener.
- One employee left on the old schedule to transfer to her new schedule by the end of the summer.

Adjournment: There being no further business to come before the Board, the meeting adjourned at 11:17 AM.

Respectfully Submitted,

Ruth Ann Ciecierski
Administrative Assistant