



MINUTES

Cumberland County Commissioners' Workshop Meeting

December 14, 2017 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Sandy Moyle, Acting Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Jennifer Goetz, Mick Burkett, Human Resources; Tammy Bender, Finance; Rachel Bryson, Communications; Mark Adams, IMTO; Lynn Grew, Controllers; Robert Ritter, Claremont Nursing and Rehabilitation Center; Silvia Herman, MH/IDD; Jack Carroll, Drug & Alcohol; Judge Brewbaker; Matt Smith, Michelle Sibert, District Attorney; Rebekah Finkey, CJP/IPP.

VTC: Claudia Garner, Public Safety.

Others Present: Pam Kuhn, Residents Against Heroin; Allan Jones, Deb Gordon, Carlisle Area Anti-Heroin Coalition; Tom Stouffer, Julia Myers, residents.

Outside Agencies: Tim Whelan, Housing & Redevelopment Authority; Jonathan Bowser, CAEDC

Media: None

Call to Order: Acting Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: Pam Kuhn, County resident; Residents Against Heroin Opioid Committee started January 1, 2017 a 501c3. She stated that they try to get tips to the police departments regarding dealers. The method is outdated. They are starting a fund-raiser January 1, 2018 for a mobile equipment project for police vehicles to enhance the system. They need assistance with the oversight responsibility of the cameras in vehicles. They are requesting a Commissioner to contact to be sure the equipment is working. They have met with police departments. Solicitor Brenneman would have to review the situation. It was suggested to contact the Chief of Police Association. The Board is aware this is a crisis and they do what they can with County agencies and committees and there are programs to address the issue. It was suggested to contact the District Attorney's Office for assistance. They did talk with the Drug Task Force. All need to work together to continue to the work.

Allan Jones, County resident, stated that he is starting a 501c4 titled Carlisle Area Anti-Heroin Coalition. (see paperwork provided to Commissioners)

Deb Gordon comments – (see sheet comments)

It was suggested to provide names of dealers to the D.A.'s office. They could address Carlisle Borough Council and County Committees and groups. More Police oversight would be a good start. The Board commended the group for their efforts and encouraged coordinating by starting with Carlisle Borough.

Funding spent on programs like this needs to coordinate. It was suggested to meet with Church leaders. Allan suggested with the vivitrol program that there should be more education and to stagger users off the program.

Jack Carroll offered to meet with Mr. Jones to talk about the RASE Project and ways to improve it.

Resolution 2017-32: Tammy Bender discussed the Budget Resolution 2017-32 for Drug & Alcohol revenue increase \$370,770 and MH/IDD revenue increase \$48,200 (see attached).

Contracts/Grants: — (Sandy Moyle) No additional comments from the Board. (see attached)

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:* (see attached)
 - a. **Children & Youth Agreement:**
 - Children's Aid Society of Franklin County
 - b. **Claremont Nursing and Rehabilitation Center Agreement:**
 - Dr. Baxter Wellmon II
 - c. **Conservation District Grant:**
 - Pennsylvania Association of Conservation Districts — Amount: — \$1,500.00
 - d. **Controller Agreement:**
 - Korn Ferry Hay Group, Inc.
 - e. **District Attorney/Victim Services Grant:**
 - PCCD – Stop Grant – Extension — Amount: — \$125,000
 - f. **Drug & Alcohol Agreements:**
 - UHS of PA, Inc. – Roxbury Treatment Center
 - Geisinger – Holy Spirit Hospital
 - PA Department of Human Services – HealthChoices
 - g. **Human Resources Agreement:**
 - Travelers Insurance Company

- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:* (see attached)
 - a. **Claremont Nursing & Rehabilitation Center Agreements:** — (Bob Ritter)
 - PA Department of Human Services – Intergovernmental Transfer – Addendum additional healthcare facility joining.
 - b. **CJP/IPP Grant:** — (Rebekah Finkey)
 - AOPC – TOP Pilot Program Grant Award – Amount: — \$200,000.00
 - c. **District Attorney Agreement:** — (Michelle Sibert)
 - District Attorney – Trust for the Drug Task Force – revenue for the program and other funds from
 - d. **Drug & Alcohol Agreement:** — (Jack Carroll)
 - Valley Forge Medical Center & Hospital, Inc. – Detox facility
 - The RASE Project – Included with AOPC program for additional recovery specialist.
 - e. **MH/IDD Agreement:** — (Silvia Herman)
 - *FY 2017-2018 Mental Health*
 - Silver Springs – Martin Luther School – outlines institution treatment

- FY 2017-2018 Early Intervention - Increases
 - Aspirations, LLC – Occupational Therapy
 - My Therapy Tree, LLC
 - Living Unlimited, Inc.
 - FY 2017-2018 Intellectual and Developmental Disabilities
 - The Arc of Cumberland and Perry Counties – Increase
- f. **Public Safety Agreement/Grant:** — (Claudia Garner) - vtc
- Securus Technologies – CAD Maintenance agreement
 - Emergency Management Performance Grant Application (EMPG) from Pennsylvania Emergency Management Agency (PEMA) for FY17-18 – Amount – \$108,450.62 – for 2 staff positions

Commissioner Hertzler mentioned the upgrade issue with Securus that needs addressed. The Solicitor will contact Public Safety.

Housing & Redevelopment Authority Funding Request: (see attached) Tim Whelan reviewed the funding request for \$18,000 for their downtown expansion program. A sample reporting was provided to the Board. Commissioner Eichelberger reviewed the funding gap request and mentioned that there is a lack of measurement reporting and specific goals that are outlined in the County’s Economic strategy. Besides downtown, we need to expand outside of town. There have been complaints from municipalities regarding rolls for others like Commercial Reality, interference with zoning, and favoritism. The Economic Development Corporation (EDC) program is active in the County Comprehensive Plan. There needs to be a breakdown defining who is doing what. Jonathan Bowser, EDC explained increasing coordination and accountability. In the County, there are highly populated Township and Boroughs, but there is lack of planning and there needs to be a blend with development areas that need further communication. There needs to be a combined effort to coordinate and EDC and Housing Authority have done this, but they need to coordinate more with municipalities. Commissioner Eichelberger questioned how EDC would accomplish goals of coordinating. Jonathan explained they would determine goals and objectives of communities as a whole. There needs to be more detailed planning with development and redevelopment, then implement and execute. The County Plan outlines details, but not how to implement and execute which leaves opportunity for improvement. Both EDC and Housing Authority have specific resources that work together for development.

A question was asked if it is better to consolidate programs to one agency or coordinate with other agencies. A short term interim would be to coordinate with agencies then consolidate into one organization for long term planning. A question was asked how other Counties coordinate their Downtown Redevelopment? York County is consolidated under their Economic Development Corporation. Tim explained that the Housing Authority coordinates with EDC to enhance funding opportunities. Commissioner Eichelberger suggested that one agency oversee the projects and address the Board for future funding requests. Jonathan explained that this funding request is for technical support to work with municipalities and how to repurpose property and zoning. Commissioner Hertzler mentioned the MOU that was completed in February 2017 between Economic Development Corporation and the Housing Authority. He is in favor of the funding contribution for this program and to expand. Jonathan mentioned that within the Comprehensive Plan, the is implementation and planning can be partnered with Economic Development Corporation and the Housing Authority to implement.

Commissioner Eichelberger suggested that the MOU be revisited and reassign optimal resources. Jonathan is comfortable with the MOU and who is responsible. Commissioner DiFilippo recited the MOU section regarding the Downtown Program and asked if this is working. Tim Whelan explained that it is working well and will provide a report of what they have done to date and what needs changed.

Commissioner Eichelberger supports a one-year funding request, but would like to see more collaborating for funding requests in the future and to include more specifics of a plan and potential outcome.

Penn State Extension Board: Commissioner DiFilippo requested the Board consider the Penn State Extension Board Appointment Recommendation of the Following Individual:

- **Darla J. Romberger** — Appointment is for a Three (3) Year Term, Effective: — January 1, 2018 and Expiring: — December 31, 2020 — Approval will be on Monday, December 18, 2017

Commissioners' Liaison Reports

Commissioner DiFilippo:

Western Cumberland Council of Governments: Met on Monday December 11.

- The western municipalities are preparing for winter and working on roadwork.
- Budgets have passed with no tax increases.
- In Penn Township Exeter warehouse will break ground soon.
- The Ridge warehouse on the Ickes property has issued a new storm water plan. The Injection Well issues are still in the works and a contingency plan is in place.
- Big Spring School District has asbestos that is being removed.
- Appointments: Wayne Myers – President, Larry Barrick – Vice-President, Karen Heishman - Administrator

Drug & Alcohol Commission: Met on Thursday December 7. There was a guest speaker from the RASE project.

Citizen Advisory Board: Met on Wednesday December 13.

- Four interns are to work as caseworkers.
- Colleen Smith is now working with the State.
- Christine Rowland, Supervisor has been appointed to the Director of social sciences.
- Five caseworks to one Supervisor
- 75% of cases are due to parents substance abuse in the C&Y system

Commissioner Hertzler:

911 Advisory Board meeting: Met Thursday December 7.

- Supplemental distribution of \$13.7 million will be distributed for County 911 costs. Cumberland will receive \$298,424.00.
- Rollout of the states updated emergency radio system and for counties to partner with the State to upgrade our radio systems.

Conservation District Board: Met Tuesday December 12.

- The County was selected from 200 State applications to receive a \$289,813 growing greener grant to assist in the watershed restoration and the best management practices (bmp's) to prevent pollution from farm run-off.
- Commended Mike Lubinsky, District Engineer to help with CNRC's Emergency Operations Plan, evacuation maps, which saved the County \$10,000.
- The Annual seeding sale and golf outing raised funds for the donation of the Christmas Tree in the lobby.

Ag Land Preservation Board: Met Wednesday December 13. The Board conducted an interview for the contractor position and request Board appointment of Mike Klinepeter to fill the position. A vacancy is still an at large vacancy and will advertise a press release.

MPO Coordinating Committee: There is a meeting tomorrow morning and will attend.

CapCOG: Meeting is cancelled for December and there will be an Annual Dinner in January and the Board Is invited.

Commissioner Eichelberger:

Planning Commission: Kirk had a radio interview on WITF regarding the County Comprehensive Plan. There was a seminar regarding Return on the Environment with the Kittatiny Ridge Coalition and 50 People attended. Planning is organizing a Retreat in February regarding what they are doing and need to do.

Recycling & Waste Authority: The December meeting is cancelled. Tuesday was a busy day at the Recycling Center, receiving approximately 4,000 lbs. The demand for the center is very high. Another Illegal dumping article was in the paper. To date there have been 5 illegal dumping's and all were contacted to pay their fee. Residents need to protect their environment and the fee to recycle electronics is minimal for the user to cover the costs. Commissioner Hertzler asked if the contract will be extended an additional year with the recycler. There has not been discussion yet regarding the contract renewal.

Economic Development Committee: South Mountain Partnership event is Friday January 26, 2018 8:30 – 10:30. Cumberland County strength in Agriculture. 'Stuff Dreams are Made Of' – Ben Kichbaugh, 'You Don't Need a Silver Fork to Eat Good Food' by Carol Richwine of Central PA Harvest Home, and 'There's No Place Like Home' by Shireen Farr.

Report of Executive Sessions: Acting Chief Clerk Sandy Moyle reported there were Executive Sessions held on December 4, 2017 @ 2:30 p.m., December 11, 2017 @ 10:00 a.m. Re: Personnel; December 6, 2017 @ 9:00 a.m., December 8, 2017 @ 11:00 a.m., December 12 @ 10:00 a.m. Re: Potential Litigation

Request for an Executive Session: Acting Chief Clerk, Sandy Moyle requested an Executive Session Re: Personnel Issues.

Other Business: Commissioner DiFilippo requested the 11:00 scheduled Executive Session be held prior to the Personnel Executive Session

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist