



MINUTES

Cumberland County Commissioners' Workshop Meeting

March 8, 2018 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

PUBLIC HEARING

RE: FY 2017 PROGRAM – CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) — (Kate Molinaro)

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Stephen A. Brayman, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Dana Best, Finance; Rachel Bryson, Ben Burner, Communications; Mike Clapsadl, Controllers; Silvia Herman, Sue Carbaugh, Karen Lehman, MH/IDD; Tammy Shearer, Recorder of Deeds; Jaime Reiber, Children & Youth; Andy Benner, Juvenile Probation; Justin Smith, GIS; Jason Vioral, Sheriff's Office.

VTC: Kirk Stoner, Planning; Christine Bowden, Aging and Community Services; John Lopp, Facilities; Claudia Garner, Public Safety.

Others Present:

Outside Agencies: Kate Molinaro, Roo Gleim, Housing & Redevelopment Authority; Chuck Harman, Armed Forces Benefits Association.

Media: None

Call to Order: Deputy Chief Clerk Sandy Moyle called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Sue Carbaugh — IDD Office — On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Sue for her 20 Years of Service.

Employee Recognition: Silvia Herman — MH Office — On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Silvia for her 20 Years of Service.

Employee Recognition: Karen Lehman — MH/IDD Office — On behalf of the Board of Commissioners, Commissioner DiFilippo recognized Karen for her 30 Years of Service.

Armed Forces Benefits Association (see attached) — Chuck Harman explained that he represents the AFBA non-profit and presents their life insurance benefit provided by the Task Force for first responders. He would like to visit the Prison and Public Safety departments to offer the life insurance benefit. He has recently spoken at a Sheriffs event. The Commissioners asked the Solicitor his comments. Solicitor Brenneman feels the Commissioners should be aware; however, staff can be approached personally for this service. Commissioner Hertzler informed Chuck that the County has 33 municipalities with local police and first responders within those jurisdictions. The Commissioners suggested that Mr. Harman attend the Municipal Advisory Board meeting on March 20th at 7:00 p.m.

FY 2017 Housing and Community Development Programs Consolidated Annual Performance and Evaluation Report (CAPER) — Kate Molinaro asked if there were any questions and requested approval at Monday's Board of Commissioners meeting.

Resolution 2018-5: Dana Best explained the Budget Resolution 2018-5 Re: Budget Adjustment (see attached).

Contracts/Grants: — (Sandy Moyle) No additional comments from the Board. (see attached)

- I. * *Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:*
 - a. **Assessment Agreement:**
 - Evaluator Services & Technology, Inc.
 - b. **Children & Youth Agreements:**
 - Northampton County Juvenile Justice Center
 - Community Services Group, Inc. – Chariots Program
- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:* (see attached)
 - a. **Aging and Community Services Agreement/Grant:** — (Christine Bowden) - vtc
 - United Disabilities Services – Amendment to Increase of \$2,200
 - Commonwealth of PA Department of Human Services and Aging - Grant Addendum — Grant Amount: — \$18.78 per 15 minutes - For Nursing Home Consultations
 - b. **Children & Youth Agreement:** — (Jaime Reiber)
 - TrueCore Behavioral Solutions, LLC/dba Coal Township Youth Academy in PA – Male Treatment for ages 12 - 20
 - Pressley Ridge – Foster Care Service
 - Pressley Ridge – Parent Works Program – In-Home Family Services
 - c. **Facilities Management Agreement:** — (John Lopp) - vtc
 - HB McClure – Installation of roof on the Dennis Marion Bldg
 - d. **GIS Agreement:** — (Justin Smith)
 - GIS Software Maintenance – ESRI Licenses – Annual Software Renewal
 - e. **Juvenile Probation Agreement:** — (Andy Benner)
 - Hugh S. Smith, Ph. D. & Associates - Psychologist
 - f. **MH/IDD Agreements:**
 - *FY 2017-2018 Early Intervention* — (Sue Carbaugh)
 - My Therapy Tree, LLC – Increase - Physical and Speech therapy
 - *FY 2017-2018 Mental Health* — (Silvia Herman)
 - Capital Area Behavioral Health Collaborative, Inc. – Revenue for Teleconferencing in MH/IDD office.
 - g. **Planning Agreements:** — (Kirk Stoner) - vtc
 - Big Spring Water Shed Association - \$5,400 Big Spring Creek
 - East Pennsboro Township - \$20,000 Adams Ricci Park

- h. **Public Safety Agreement:** — (Claudia Garner) - vtc
 - Carlisle Insurance – Renewal – \$3,303
 - i. **Recorder of Deeds Agreement:** — (Tammy Shearer)
 - Conduent – Rescanning project. Increase - \$25,000 – Records Improvement Funds
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Bid Openings: — John Lopp reviewed the following Bids:

- Refuse Removal – 3 bids were received. Advanced Disposal, Republic Services, and Waste Management Lancaster PA – John is recommending Waste Management as the lowest bidder Total - \$105,167.04, with a savings from last vendor of \$13,296.28
- Replacement of Rubber Roof on the Dennis Marion Building – 2 bids were received. Budget Renovations & Roofing, Inc. and J.M. Young & Sons, Inc. John recommends J.M. Young & Sons, Inc. as the lowest bidder – Total - \$59,250.00.
- Installation of Bullet Proof Glass at the Prison – Recommend rejection of 2 bidders due to prevailing wage was not factored into the bid totals.

Bridge Engineer Recommendation: (see attached) Kirk Stoner reviewed the Recommendation of County Bridge Engineer – Statement of Interest. The County has a 5 year contract with HRG engineer. He is working with PennDOT to go through the reselection of an engineer. The SOQ is based on the guidelines of the State. Commissioner Hertzler questioned the cost consideration with the other engineers. Kirk stated it is based on qualifications of the State requirements.

Advertising Ordinance 2018-1 Re: Bridge Weight Limitations: Kirk Stoner discussion an approval to advertise Ordinance 2018-1 Re: Bridge Weight Limitation for Sample Bridge and Roush Bridge. Inspections were completed in 2017 and two bridges need weight limits reduced. Sample Bridge – Tons down to 36/40 to 28/33 and reduce Roush Bridge - 26/33 to 17/23. Commissioner DiFilippo questioned why this is being done now. Kirk explained the inspection process and findings from the report, then action is to be taken. Commissioner Hertzler questioned with vehicles will be impacted. Kirk does not know of any that will impacted. **Action Requested* Commissioner Eichelberger made a motion to approve advertising Ordinance 2018-1. Commissioner Hertzler seconded the motion and it unanimously carried.

Orrstown Bank Activity Report: Mike Clapasdl explained that an Activity Report from Orrstown Bank Re: North Middleton Township Tax Collector Plan for Settlement of a bank balance that has been requested. Controllers would like to review the accounts prior to settling.

Communication Policies — Rachel Bryson explained the following:

- Media Policy
- Social Media Content Policy
- Website Content Management Policy

Rachel is requesting approval of the policies at the Monday Board meeting. Commissioner Hertzler suggested that the County's social media pages be reviewed to hinder redundancy.

Commissioners' Liaison Reports

Commissioner DiFilippo

Library: Met Monday March 5th.

- Approve revision to the customer behavioral policy
- Approve the fund allocation policy for resource centers
- Approve revision of fund restrictions policy to remove Access PA
- Shippensburg public library launched Smart Alec printing.
- Chris Bassett, Coordinator for the Star Program for home bound
- Hold a training for new trustees

- 2018/2019 conditional grants
- In favor of holding a Legislative Breakfast to support library needs
- Hire a consultant for strategic planning
- Cost effective acquisition for processing library materials
- Bosler Library will be launching a local artist weekly

PennState Extension Met Tuesday, March 6.

Elected officers - Wendy Martin Chairman, Adam Smith – Vice-Chairman, Amanda Rife - Secretary

Speaker discussed:

- Time management and Fertilization Management and the Spotted Lantern fly. They are looking into pesticides to control their population.

New Program: Cumberland County ‘Top 10 Program’ to help with 10 areas in the County. To name a few:

- Pesticide Education
- Horticultural education
- Food safety
- Farmers to reach out to communities
- Pipeline issue & water quality
- Purpose of 4-H

Commissioner Hertzler

HATS: Met Friday February 23rd

- The Committee reorganized and elected Commissioner Haste as Chairman, Commissioner Naylor as Vice-Chairman, and Commissioner Hertzler as Secretary.
- Approved the 2017 HATS Annual Report
- PennDOT Project to widen I-81 is still on schedule to be completed in May and the line painting.
- Erford Road Bridge replacement is scheduled to start this month; traffic will be maintained.

Rich Farr from Rabbittransit was in attendance and hopes he will bring positive management to the CAT Agency and improvement to public transportation.

Update from Commuter Services of PA re: car pool. The Executive Director was asked to make a presentation at a future Commissioners workshop. In South Central PA more than 30,000 commuters have taken advantage of this program. They also have an emergency ride home in the event that this is needed during work hours and are reimbursed up to \$100. Fuel and parking costs are savings for individuals.

911 Advisory Board – Met Thursday, March 1

Revenue - \$316 million was generated, which has doubled. This funding is going back to the counties to pay for 911 centers. The funding formula is considering a call volume to determine the distribution of the funds. The Law provides a factor with population of counties to distribute the funds. GIS has been working with the State to assist upgrading for the future. State Police are in the process of upgrading to the P25 Radio System and have had success with contact through buildings.

Next week’s meetings include: Ag Land Preservation next Wednesday, Housing and Redevelopment Authority next Thursday, and Aging Advisory next Friday.

Commissioner Eichelberger

Planning Commission: There have been scheduling issues with conducting the Retreat Project, but Planning may consider in the future a desktop exercise.

Cumberland Area Economic Development Committee: There was a second Founders Breakfast held last week to bring business agencies together and discuss their roles in the business community.

Report of Executive Session: Sandy Moyle reported on Executive Sessions for February 27, 2018 @ 1:00 p.m. and March 5, 2018 Re: Purchase/Lease Property; February 28, 2018 @ 1:30 p.m. and March 5, 2018 @ 2:30 p.m., March 6, 2018 @ 11:30 a.m., March 7, 2018 @ 9:00 a.m. Re: Personnel; March 7, 2018 @ 1:00 p.m. Re: Potential Litigation

Executive Session: Deputy Chief Clerk Requested an Executive Session Re: Personnel Issues

Other Business: Cumberland Valley School District – Land Acquisition in Silver Spring Twp

Commissioner Hertzler discussed the Cumberland Valley School District inquiring through eminent domain 116 acre historic farm tract in Silver Spring Township. The Board drafted a letter to request the school reconsider their request to acquire the land through eminent domain. Eminent domain should not be used unless necessary. The school district is using this process because of believing they will get a better deal for the school expansion. There is currently a historical easement on the property through the Natural Lands Trust. Commissioner Hertzler recited the Deed language. Commissioner Hertzler stated the Board is taking a stand for the public and the comp plan shows this farm as prime farmland. Commissioner Hertzler requested a motion to send a letter to Cumberland Valley School District, respectfully requesting they reconsider the purchase. Commissioner Eichelberger seconded the motion. Commissioner Eichelberger stated eminent domain has downsides and they should be considered by the school. In this instance, the school district does have other parcels to consider for expansion. This can damage the practice of eminent domain. Commissioner DiFilippo stated he agrees with the Board, but legally we cannot do anything. The acres in the Cumberland Valley School District have other land opportunities that could be used. The Board hopes that they reconsider and from hearing from their resident's concerns. The motion carried.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist