



# MINUTES

## Cumberland County Board of Commissioners' Meeting

March 12, 2018 – 2:00 P.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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### Board of Commissioners' Meeting

**Board of Commissioners Present:** Commissioner Vincent T. DiFilippo, Jim Hertzler, and Gary Eichelberger.

**Staff Present:** Stephen Brayman, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Jennifer Goetz, Human Resources; Rachel Bryson, Ben Burner, Communications;

**Media:** None

**Call to Order:** Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners DiFilippo, Hertzler, and Eichelberger were present.

**Public Comment:** None

**Approval of Minutes:** Commissioner Eichelberger made a motion to approve the February 22 and February 26, 2018 meeting minutes. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Public Safety Meeting Minutes:** Commissioner Hertzler made a motion to approve the February 28, 2018 Public Safety meeting Minutes. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Eichelberger made a motion to approve the Personnel Transactions. Commissioner Hertzler seconded the motion and it unanimously carried.

**Ordinance 2018-2 Re: Opioid Crisis:** Discussion and Approval to Authorize Advertising Ordinance 2018-2 Re: Providing for Opioid Cost Recovery and Declaring the Opioid Crisis a Public Nuisance. Keith Brenneman explained that this ordinance was provided by the law office of Napoli and Shkolnik, PLLC and they are recommending that ordinances like this be enacted by their municipal clients. It will relate to allegations already made in the complaint and will be helpful to have this type of ordinance done. Commissioner Hertzler made a motion to approve Ordinance 2018-2. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Armed Forces Benefits Association:** — *(Reviewed at the March 8, 2018 Workshop)* Commissioner Eichelberger made a motion to approve that Chuck Harman from Armed Forces Benefits Association discuss benefits with employees. Commissioner Hertzler seconded the motion and it unanimously carried.

**FY 2017 Housing and Community Development Programs Consolidated Annual Performance and Evaluation Report (CAPER):** — *(Reviewed at the March 8, 2018 Workshop)* Commissioner Hertzler made a motion to approve the 2017 CAPER. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Budget Resolution 2018-5:** — *(Reviewed at the March 8, 2018 Workshop)* Commissioner Eichelberger made a motion to approve Budget Resolution 2018-5 Re: Budget Adjustment. Commissioner Hertzler seconded the motion and it unanimously carried.

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**Contracts/Grants 11.I (a. through b.) and 11.II (a. through i.):** — *(Reviewed at the March 8, 2018 Workshop)* Commissioner Hertzler made a motion to approve Contracts/Grants 11I.a.b. and 11II. a. – i. Commissioner Eichelberger seconded the motion and it unanimously carried.

- I. \* **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
  - a. **Assessment Agreement:**
    - Evaluator Services & Technology, Inc.
  - b. **Children & Youth Agreements:**
    - Northampton County Juvenile Justice Center
    - Community Services Group, Inc. – Chariots Program
  
- II. \* **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
  - a. **Aging and Community Services Agreement/Grant:**
    - United Disabilities Services
    - Commonwealth of PA Department of Human Services and Aging - Grant Addendum — Grant Amount: — \$18.78 per 15 minutes
  - b. **Children & Youth Agreement:**
    - TrueCore Behavioral Solutions, LLC/dba Coal Township Youth Academy in PA
    - Pressley Ridge
    - Pressley Ridge – Parent Works Program
  - c. **Facilities Management Agreement:**
    - HB McClure
  - d. **GIS Agreement:**
    - GIS Software Maintenance – ESRI Licenses
  - e. **Juvenile Probation Agreement:**
    - Hugh S. Smith, Ph. D. & Associates
  - f. **MH/IDD Agreements:**
    - FY 2017-2018 Early Intervention
      - My Therapy Tree, LLC
    - FY 2017-2018 Mental Health
      - Capital Area Behavioral Health Collaborative, Inc.
  - g. **Planning Agreements:**
    - Big Spring Water Shed Association
    - East Pennsboro Township
  - h. **Public Safety Agreement:**
    - Carlisle Insurance
  - i. **Recorder of Deeds Agreement:**
    - Conduent

**Bid Opening Results:** — *(Reviewed at the March 8, 2018 Workshop)*

- Approval to Award the Refuse Removal to **Waste Management Lancaster, PA** for a Two (2) Year Contract in the amount of — **\$105,167.04** Commissioner Hertzler made a motion to approve Waste Management Lancaster PA. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Approval to Award the Replacement of Rubber Roof on the Dennis Marion Building to **J.M. Young & Sons, Inc.** in the amount of — **\$59,250.00** Commissioner Eichelberger made a motion to approve J.M. Young & Sons, Inc. Commissioner Hertzler seconded the motion and it unanimously carried.
- Approval to Reject all bids Re: the Installation of Bullet Proof Glass at the Prison and Rebid the Bullet Proof Glass RFP. Commissioner Eichelberger made a motion to approve the rejecting the bid and readvertising. Commissioner Hertzler seconded the motion and it unanimously carried.

**Reappointment of Herbert, Rowland, and Grubic, Inc.(HRG) as County Bridge Engineer** — *(Reviewed at the March 8, 2018 Workshop)* Commissioner Eichelberger made a motion to approve HRG as the County Bridge Engineer. Commissioner Hertzler seconded the motion and it unanimously carried.

**Activity Report from Orrstown Bank Re: North Middleton Township Tax Collector Plan for Settlement of Bank Balance** — *(Reviewed at the March 8, 2018 Workshop)* Commissioner Hertzler made a motion to approve the Activity Report from Orrstown Bank. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of the following Communication Policies:** — *(Reviewed at the March 8, 2018 Workshop)*

- Media Policy
- Social Media Content Policy
- Website Content Management Policy

Commissioner Eichelberger made a motion to approve the three (3) Communications Policies. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of General Disbursements Transfer Authorizations:** Commissioner Hertzler made a motion to approve the following General Disbursement Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	03/01/18	\$	201,077.35
b.	03/02/18	\$	3,613,592.52
c.	03/02/18	\$	379.35
d.	03/07/18	\$	978.69
e.	03/07/18	\$	509,048.15
f.	03/08/18	\$	164,524.93
g.	03/09/18	\$	61,007.24
h.	03/09/18	\$	2,096,376.43

**Report of Executive Session:** Commissioner DiFilippo reported there were Executive Sessions held on March 8, 2018 @ 2:00 p.m. and 4:00 p.m.; March 8, 2018 @ 10:40 a.m.; March 12, 2018 @ 11:00 a.m., 11:30 a.m. Re: Personnel Issues

**Acceptance of Monthly Report:** Commissioner DiFilippo accepted monthly reports for the Prothonotary, Recorder of Deeds, Register of Wills, Veterans Affairs (All for February)

**Other Business:** None

**Adjourn:** There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum,  
Administrative Specialist