

PRISON BOARD MEETING

March 26, 2018 10:00 AM
Cumberland County Prison
Carlisle, PA

Present: Commissioners Vince DiFilippo, Jim Hertzler, and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Skip Ebert, District Attorney; Christylee Peck, Judge; Earl Reitz, Warden; Travis Shenk, Deputy Warden – Security; Janet Scott, Deputy Warden – Operations; Keith Brenneman, Solicitor; Stephen Brayman, Chief Clerk; Rebekah Finkey, CJP/IPP.

Call to Order: Controller Whitcomb called the meeting to order.

Public Comment: Controller Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Sheriff Anderson made a motion to approve the Minutes of the February 20, 2018 meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissary Report: Commissioner DiFilippo made a motion to accept the February 2018 Commissary Report. Commissioner Hertzler seconded the motion and it unanimously carried.

Prison Expenditures/Central Processing Expenditures: Sheriff Anderson made a motion to accept the February 2018 Prison Expenditures. Commissioner DiFilippo seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented the February report (see attached):

Population Report:

- Average daily Prison population for the month of February was 487 with 470 being in house.
- Current population is 457 with 439 being in-house.
- There are currently 375 males and 82 females.

Work Release Report:

- 40 inmates were enrolled in the Work Release Program.
- 7 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 25 Inmates were enrolled in the Inmate Worker Program.
- 17 inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for February were the Electronic Recycling Center, Salvation Army, Mt. Holly Springs Borough, Penn Township, Transportation.

Earned Time Report:

- 16 inmates screened and placed, 1 released, and 3 removed for non-compliance.

Treatment Plan Report:

- 125 inmates were screened and placed on treatment programs.

Inmate Education Report:

- 7 inmates were referred to inmate education.
- 1 male received a GED to date.

Risk Assessment Report:

- There were 67 Risk Assessments completed in the month of February.

Extraordinary Occurrences Report:

- There were 4 extraordinary occurrences.
- 4 uses of force with no injuries to staff or inmates as a result of the uses of force.

Holdings for other Jurisdictions:

- They are currently holding 15 females for Perry County, 1 males for the US Marshal Service, 2 male for the Federal Bureau Prisons.

Commissioner Eichelberger made a motion to accept the Warden's Report. Sheriff Anderson seconded the motion and it unanimously carried.

Rebekah Finkey – Submission of Intermediate Punishment Grant for Upcoming Fiscal Year

The IP Grant is updated yearly. The "TOMS Court" (MH) has been included for IP.

Plan Update:

Sect. 1: Identifies the Prison Board's roles and responsibilities in overseeing IP and its programs.

Sect. 2: Provides an assessment of IP and describes any needs to reflect current capacities of the Criminal Justice System. It also describes programming updates for DUI offenders, Adult Treatment Court and now TOMS Court.

Commissioner Hertzler questioned about any recidivism from these programs. Rebekah explained that there is about a 65% success rate. Warden Reitz mentioned the resources being put into these programs and that the benefits can be seen in the stable number of inmates in the work release housing units at the Prison.

Opening Additional Inmate Housing Units (see handouts)

- Warden Reitz mentioned that Franklin County Jail Staff had recently toured CCP. Franklin County Jail currently does not need additional space to house their inmates, however, they will be forwarding an agreement for housing their inmates for our consideration.
- There was a 1% increase in the number of defendants processed through Central Booking during 2017. There was an 11% increase in the number of commitments to CCP in 2017.
- Year to date 2018 six of the male inmate housing units have been at 90% or more capacity.
- Warden Reitz explained the staffing required to open one housing unit as opposed to opening two. Opening one requires hiring five additional C/O's.
- Commissioner DiFilippo questioned the operational capacity of 612 and the lower inmate count for today. Warden Reitz explained that 24 inmates had recently been transferred to SCI – Camp Hill to serve their state sentences. It was also questioned that some housing units had housing capacity, why couldn't they be utilized to house more inmates. Warden Reitz explained that the work release units were dormitory style living and the inmates classified to those units had to be sentenced. He further explained that at any given time, at least 60% of the inmate population were pre-trial detainees, and ideally, they should be housed in hard cells. There was discussion on the classification process.
- Commissioner DiFilippo opined that he is currently not ready to commit to opening additional housing units.

- Commissioner Hertzler discussed the processes and time length to hire C/O's and suggested moving forward with the application processes. Warden Reitz explained that there is an initial 4 week in-house training period, and additional in-house training once a new C/O is assigned to a shift. There is also 4 weeks of mandated training that occurs at the PA DOC Training Academy in Elizabethtown, which needs to occur during the first year of employment.
- Commissioner Hertzler inquired as to when we might see any positive impacts from the newly created OIC and TOMS Court. Some discussion ensued regarding the number of current participants.

Executive Session to Discuss Security and Personnel Issues:

Judge Peck made a motion to go into executive session at 10:47 a.m. District Attorney Ebert seconded the motion and it unanimously carried.

The meeting reconvened at 11:10 a.m.

Commissioner Hertzler made a motion to appoint Rebekah Finkey as Deputy Warden – Treatment effective April 15, 2018. Commissioner DiFilippo seconded the motion and it unanimously carried.

Commissioner Hertzler made a motion to seek authorization to hire against four existing Correction Officer vacancies. Commissioner DiFilippo seconded the motion and it unanimously carried.

Adjourn: There being no further business to come before the board, the meeting adjourned.

Respectfully submitted,

Jennifer Crum
Administrative Specialist