

## PRISON BOARD MEETING

April 23, 2018 10:00 AM  
Cumberland County Prison  
Carlisle, PA

**Present:** Commissioners Vince DiFilippo, Jim Hertzler, and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Skip Ebert, District Attorney; Christylee Peck, Judge; Earl Reitz, Warden; Travis Shenk, Deputy Warden – Security; Rebekah Finkey, Deputy Warden – Treatment; Janet Scott, Deputy Warden – Operations; Jennifer Hipp, Assistant Solicitor; Stephen Brayman, Chief Clerk; Sandy Moyle, Deputy Chief Clerk.

**Call to Order:** Controller Whitcomb called the meeting to order.

**Public Comment:** Controller Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Judge Peck made a motion to approve the Minutes of the March 26, 2018 meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

**Commissary Report:** Sheriff Anderson made a motion to accept the March 2018 Commissary Report. District Attorney Ebert seconded the motion and it unanimously carried.

**Prison Expenditures/Central Processing Expenditures:** Commissioner DiFilippo made a motion to accept the March 2018 Prison Expenditures. Sheriff Anderson seconded the motion and it unanimously carried.

**Warden's Report:** Warden Reitz presented the March report (see attached):

Population Report:

- Average daily Prison population for the month of March was 461 with 448 being in house.
- Current population is 436 with 422 being in-house.
- There are currently 353 males and 83 females.

Work Release Report:

- 44 inmates were enrolled in the Work Release Program.
- 17 inmates were removed from the Program for disciplinary reasons.

Trustee Report:

- 34 Inmates were enrolled in the Inmate Worker Program.
- 26 inmates were enrolled in the Outmate Trusty Program.
- Work Crew Projects for March were the Electronic Recycling Center, Salvation Army, Mt. Holly Springs Borough, Penn Township, and Transportation.

Earned Time Report:

- 21 inmates screened and placed, 16 released, and 3 removed for non-compliance.

Treatment Plan Report:

- 112 inmates were screened and placed on treatment programs.

#### Inmate Education Report:

- 6 inmates were referred to inmate education.
- 2 male received a GED to date.

#### Risk Assessment Report:

- There were 58 Risk Assessments completed in the month of March.

#### Extraordinary Occurrences Report:

- There were 14 extraordinary occurrences.
- 14 uses of force and 6 of those were one inmate.

#### Holdings for other Jurisdictions:

- They are currently holding 19 females for Perry County, 2 males for the US Marshal Service, 1 male and 1 Female for the Federal Bureau Prisons.

Judge Peck made a motion to accept the Warden's Report. Commissioner DiFilippo seconded the motion and the motion unanimously carried.

### **2017 Year End Reports:**

Warden Reitz highlighted sections of the 2017 Annual Report:

#### **Central Booking**

- Processing's – 5,933 = 1% increase from 2016 -- 16 processing's per day
- 1,492 were DUI -- 81% legal blood test – 3% breath test - 16% were refusals
- 120 uses of force in 2017 -- 28% increase from 2016
- \$10,537 was collected for summary warrants

#### **Commitments / Releases**

- 3,603 commitments - 11% increase from 2016
- 3,576 releases
- average 10 commitments and 10 releases per day
- 801 video bench warrant hearings
- Additional 377 Video Hearings
- Population – average 454 / 439 average in-house - 9.4% increase from 2016
- 76 uses of force – 24 less than 2016
- 480 Inmate Medical transports
- 7 Inmate Incident referrals made to Middlesex Twp. PD for investigation and/or prosecution
- One inmate death

#### **Drug and Alcohol Services**

- 384 drug & alcohol evaluations
- 67 were admitted to intensive out-patient program
- 74 were inpatient treatment
- 21 inmates at recovery houses
- 56 entered vivitrol program
- Detoxed 1,329 inmates -- Opiate – 526 -- 448 – alcohol -- 355 – benzos

#### **Mental Health Services**

- 163 Inmates participated in Cognitive Behavioral Therapy groups

- 24 were referred to forensic case management
- 3 - 304 commitments to Torrence State Hospital
- 9 - 402 commitments to Torrence State Hospital

### **Inmate Education**

- 81 referred to the GED program - 21 received their GED's

### **Risk Assessments** - Level of supervision upon release

- 802 Screened on risk assessment – 35% scored low – 50% scored medium. These are the cases we would target in the event pre-trial services are considered in the County.

### **Work Release Program**

- 422 Inmates enter the program
- Court Cost & Fines - \$255,016.49
- Room and Board - \$363,797.71
- Transportation - \$59,954.00
- 314 inmates released
- 83 removed for disciplinary reasons
- 226 different employers. Three largest were Elwood Staffing, Petro, and Sweet Jubilee.
- Average wage - \$10.74

### **Prison Budget**

- \$700,000 under budget

### **Generated Revenue Sources**

- Work Release room and board
- Housing for other Jurisdictions
- A-1 Vending and Coin Laundry Mat
- Medical Co-Pay for inmates that pay a portion of health care
- Clerk of Courts – Fines, Costs, Restitution/ DUI processing
- Security – Justice Benefits – they screen all commitments during the fiscal year to determine whether or not we are eligible for Federal re-imbursment because an inmate may or is an illegal alien.

### **Chaplain**

- Hired through the Carlisle Area Religious Council
- Verifies legitimate volunteers who want to provide religious mentoring and programming to inmates.
- Coordinate all non-Christian religious activity, i.e., Muslim, Wicca, etc. Ensures that we are timely with celebrations and holidays, which minimizes the risk of being sued in Federal Court.

Referring back to detoxes, Commissioner DiFilippo asked what occurs after an inmate has completed detox. Warden Reitz explained that if they remain at the Jail, they are encouraged to be involved with drug and alcohol programming. Depending whether they are pre-trial or sentenced determines what levels of treatment may be available to them. Commissioner Eichelberger questioned how successful the programs are. Statistics are being maintained on persons entering the specialty courts. Persons being detoxed in the Jail and then are released to the street are difficult to track.

Commissioner Hertzler questioned the Opioid Intervention Court process. Rebekah Finkey explained that there is a team that decides if an individual is ready to be released. The DA is

able to decline certain individuals, based on the severity of their charges or known interactions with a dealer. There are currently 28 people in treatment program, 14 males and 14 females. Two recently graduated and are in aftercare, where they appear in court once a week and are drug tested until their case is completely adjudicated. Four people are in inpatient treatment currently, 3 are ready to graduate into the aftercare, one was removed from the programs, one will enter this week, and 12 are currently being screened at the jail. Commissioner Hertzler asked how many of the 28 are currently in jail. Rebekah explained that there are 4 in-patient, 2 in aftercare, and 3 serving sanctions because they used or violated their Electronic Monitoring. Electronic monitoring lasts six weeks. Discussion ensued regarding the different scenarios of individual's process in the system, depending on their situation. Approximately 14 went through the system to date and are being monitored.

**Executive Session to Discuss Security and Personnel Issues:**

Sheriff Anderson made a motion to go into executive session at 10:56 a.m. Judge Peck seconded the motion and the motion unanimously carried.

Commissioner Eichelberger made a motion to reconvene at 11:12 a.m. District Attorney Ebert seconded the motion and the motion unanimously carried.

Commissioner DiFilippo made a motion authorizing staff to conduct Lieutenant promotion interviews at such time that Lt. Rick Keeseman retires, which is anticipated sometime in May. Commissioner Hertzler seconded the motion and it unanimously carried.

**Adjourn:** There being no further business to come before the board, the meeting adjourned.

Respectfully submitted,

Jennifer Crum  
Administrative Specialist