



# MINUTES

## Cumberland County Commissioners' Workshop Meeting

May 3, 2018 – 9:00 A.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

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**Board of Commissioners Present:** Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Stephen A. Brayman, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Dana Best, Finance; Rachel Bryson, Ben Burner, Communications; Mike Clapsadl, Controllers; Jaime Reiber, Children & Youth; Brad King, CNRC; Jack Carroll, Drug and Alcohol; Linda McCulloch, MH/IDD; Melissa Calvanelli, Court Administrator.

**VTC:** Kirk Stoner, Planning; Justin Miller, Recycling & Waste; John Lopp, Facilities; Melissa Smith, Helen Schultz, Claremont Nursing.

**Others Present:** None

**Outside Agencies:** None

**Media:** None

**Call to Order:** Chief Clerk Stephen Brayman called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None

**2018/2019 Preliminary Fiscal Budget:** Dana Best reviewed the 2018/2019 Preliminary Fiscal Budget, requesting to put the fiscal budget on view, Monday May 7<sup>th</sup>. The \$95 million budget is 89% funded by federal and State grants, 6% is Cumberland county subsidy.

**Budget Resolution 2018-8 Re: Budget Adjustment:** Dana Best explained budget resolution 2018-8 regarding the IGT agreement expense increase.

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**Contracts/Grants:** — (Sandy Moyle)

I. \* ***Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:***

a. **Children and Youth Services Agreements:**

- Avanco International, Inc.
- Merakey Pennsylvania (formerly NHS Pennsylvania)

- b. **Public Safety Agreement:**
    - NYS OGS HIRE/Contractor – Atlantic Nuclear Corporation
- II. \* *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Children and Youth Services Agreements:** — (Jaime Reiber)
    - The Christian Home of Johnstown, Inc. – Placement for a special case – 142.85/day
    - The Devereux Foundation – \$304 – \$352 / day
  - b. **Claremont Nursing and Rehabilitation Center Agreements:**
    - CivicPlus — (Helen Schultz) – vtc
    - Q-DOT Engineering — (Brad King) – Submission of plans is needed - \$14,250 includes two inspections.
  - c. **Drug and Alcohol Agreement:** — (Jack Carroll)
    - JFT Recovery & Veteran’s Support Services, Inc. – Coaches – Specialists work with veterans with post-traumatic stress disorder. - \$41,892 / year.
  - d. **Liquid Fuels/Finance Agreements:** — (Kirk Stoner) - vtc
    - HRG – Kunkle Bridge - \$109,000 – From bridge funds for additional work.
    - HRG – Orrs Bridge – Supplemental agreement allocation. Work is to begin the end of 2019.
  - e. **MH/IDD Agreements:** — (Linda McCulloch)
    - *FY 2017-2018 Early Intervention*
      - Nicole Custer, PTR/L – \$6,833 Increase
      - Feeding Little Bellies LLC - \$13,009 Increase
      - Geneva Worldwide, Inc. – \$5,500 Increase
    - *FY 2017-2018 Intellectual and Developmental Disabilities*
      - Kencrest Services, Inc. – \$64,464 Increase related to States support intensity scale
      - PA Department of Human Services, Office of Developmental Programs
      - The Advocacy Alliance – \$5,000 increase for investigations
    - *FY 2018-2019 Intellectual and Developmental Disabilities*
      - Susquehanna Software, Inc. – \$400 Increase
  - f. **Recycling and Waste Grant:** — (Justin Miller) - vtc
    - PA Department of Environmental Protection – Registration to hold the 2018 Household Hazardous Waste Event — Estimated Grant Amount: — \$37,000.00 50% funded by the State, Sponsors and the County fund the other 50%.

**Advertising of Ordinance 2018-4 Re: Kunkle Bridge Weight Limit:** Kirk Stoner reviewed the Authorization to Advertise Ordinance 2018-4 Re: Imposing Vehicle Weight Restriction on Kunkle Bridge on Petersburg Road (T-518) Crossing the Yellow Breeches Creek in South Middleton Township, Cumberland County, Pennsylvania. This came from South Middleton Township concern regarding a vehicle that was overweight and crossed it. The bridge was inspected. It will be lowered to 10 tons.

**Sample Bridge – Permit Lands License Agreement:** Kirk Stoner explained the permit is needed for the Bridge that includes a Submerged Lands License Agreement for the Sample Bridge Replacement Project.

**Resolution 2018-9 Re: I-81: \*Action Requested** Kirk Stoner reviewed Resolution 2018-9 regarding The County of Cumberland, Commonwealth of Pennsylvania, Requesting Improvements of Interstate 81 in the Carlisle Area. There have been many accidents on I-81 and this resolution is for PennDOT to look at the issue and find some interim safety actions. Commissioner Hertzler commented that the increased congestion has increased safety hazards. The entire region should be in the planning to increase the highway to three lanes. The American Society of Civil Engineers report indicates that Pennsylvania citizens

time and cost of fuel are being wasted. Commissioners met with the Carlisle Chamber to discuss I-81, resulting in funding to be an issue. Action is needed by the Federal Government for funding to come up with a plan. Commissioner Hertzler made a motion to approve the resolution 2018-9. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Bid Opening:** — (Melissa Smith) - vtc

- CNRC – Oxygen Supplies and Respiratory Therapy Services

Melissa Smith reviewed the bid results from the oxygen supplies rfp. Only one bid was received, which is a savings of approx. \$100/ month.

**Capital Project Requests:** (see attached)

- **Claremont Nursing and Rehabilitation Center** — (Brad King/Melissa Smith - vtc)

- Washing Machine Replacement — Total Project Cost: — \$26,847.00

Brad King explained that the current washing machine is 14 ½ years old and needs replaced due to too many repairs.

- Furniture – Tables & Chairs — Total Project Cost: — \$18,418.48

Melissa Smith explained the current Tables and Chairs. This would be for 12 tables and 48 Chairs.

- **Domestic Relations Department** — (Charles Carothers)

- DRO Vehicle & Mobile Radios — Total Project Cost: — \$42,235.00

Charles Carothers reviewed the request for the new vehicle and radios - \$19,280 each.

Coordination with other departments that use radios, resulted in going with the same vendor for a better price.

- **Sheriff's Department** — (Jason Vioral)

- Two Vehicles – Replace one / add one — Total Project Cost: — \$100,786.52

Jason Vioral explained the vehicle purchases. This is the third year of their 5 year plan.

There was discussion regarding the five year plan and the number of vehicles the Sheriff's Office has. The Board requested additional information prior to a decision on Monday.

- **Court Administrator's Department** — (Melissa Calvanelli/John Lopp -vtc)

- Carpet and Paint — Total Project Cost: — \$27,875.92

Melissa Calvanelli reviewed the need for new carpet and painting in Courtroom #2.

Commissioner Eichelberger asked if there is a lifetime expectancy of the carpet. John Lopp mentioned that this is most likely a 5-year warranty and the carpet is over 15 years old. They will be using the tile carpet this time.

**Susquehanna Area Regional Airport Authority (SARAA) Board Appointment:** Appointment Recommendation of the following Individual:

- **Erik Hume** as a Cumberland County Representative - Appointment is for a Five (5) Year Term, Retroactive to January 5, 2018 and Expiring January 5, 2023.

Commissioner DiFilippo recommended Erik Hume to fill a Cumberland County vacant position on the SARAA Board.

**Housing Authority Board Appointment:** Reappointment Recommendation of the Following Individual:

- **Deborah J. Kelly** — Reappointment is for a Five (5) Year Term, Effective May 26, 2018 and Expiring May 25, 2023.

Commissioner Hertzler recommended that Deborah Kelly be reappointed to the Housing Authority Board.

**Commissioners' Liaison Reports**

**Commissioner DiFilippo**

**Envirothon:** Attended the 33<sup>rd</sup> Annual event held on May 2, 2018. Nine schools with 112 students attended the academic competition. Schools included, Big Spring, Boiling Springs, Camp Hill, Carlisle, Cedar Cliff, Cumberland Valley, East Pennsboro, Mechanicsburg and Shippensburg. Cumberland Valley School took first place. School Teams had the opportunity to conduct testing at various stations.

## **Commissioner Hertzler**

**Housing and Redevelopment Authority:** Met April 19, 2018.

- Novogradac and Company presented the annual audit that were accepted and approved.
- The Board approved the transfer of property 203 East Main Street in Mechanicsburg to the Mechanicsburg Museum Association.
- Approved HARIE Insurance Co. for their commercial property, auto and general liability.

**Aging Advisory Board:** Friday, April 20, 2018.

- Attended a volunteer recognition event on Friday April 20 for the Apprise Program

**Conservation District:** Met April 24, 2018.

- Hired two Summer interns majoring in geoenvironmental studies
- The Tree seedling sale sold 8,000
- 2018 Environthon held at Pine Grove Furnace State Park was a success
- State DEP has created a new grant program project to protect water resources along the pipeline, with funds coming from penalties collected from Sunoco pipeline.

**Carlisle Borough meeting:** Held on May 2, 2018. A representative from Greenwood Gaming & Entertainment regarding a mini-casino in Carlisle. This would create 250 jobs with a benefit to the local economy of \$50 million. Concerns from citizens: gambling addition, traffic congestion, crime, if would change the historical character of the town. This should be discussed with our County legislators.

## **Commissioner Eichelberger**

**HATS:**

- There was a presentation regarding Commuter Services.
- Discussion regarding I-81 incidents.
- Cable median barrier project was discussed.

**Shippensburg Event:** Attended an Inauguration at Shippensburg University for President Laurie Carter and was a well attended event.

## **Economic Development Corporation:**

- The Seasons Visitors Promotion Campaign has launched.
- Rfp is out for the tourism grants and continue to receive feedback from \$480,000 for six projects.
- Closed on \$100,000 IDA grant in Hampden Township.
- Interchange Study is being finalized and the online survey, 175 participated.
- The Heavy Equipment program for high school seniors is starting this Summer.
- Annual Cinco de Mayo event will be held in Shippensburg at the Volvo site tonight.

**Workforce Investment Board:** Scheduled for next week.

**Recycling & Waste Authority:** The Household Hazardous Waste Event for 2018 preparation is in progress. A copy of a map is available that shows areas of all residents zip codes that participated in the center to date. The map provides good statistics to continue.

**Report of Executive Sessions:** April 23, 2018 @ 11:30 a.m. and 2:25 p.m., April 24, 2018 @ 11:30 a.m., April 25, 2018 @ 11:30 a.m., April 30, 2018 @ 11:00 a.m. Re: Personnel; April 24, 2018 @ 10:00 a.m. and 11:00 a.m. Re: Litigation

**Executive Session:** Request for an Executive Session Re: Personnel Issues

**Other Business:** Reminder of June 11<sup>th</sup> meeting with legislators

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist