



MINUTES

Cumberland County Board of Commissioners' Meeting

June 4, 2018 – 2:00 P.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners' Meeting

Board of Commissioners Present: Commissioner Vincent T. DiFilippo and Gary Eichelberger. Commissioner Hertzler was absent.

Staff Present: Stephen Brayman, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Jennifer Goetz, Human Resources; Dana Best, Finance; Rachel Bryson, Communications; Brenda Brehm, Judge Oler, Mandy Snyder, Courts.

Others Present: None

Media: None

Call to Order: Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners DiFilippo, Hertzler and Eichelberger. Commissioner Hertzler was absent.

Public Comment: None

Employee Recognition: Brenda Brehm - (Courts) – 20 Years of Service: On Behalf of the Board of Commissioners, Commissioner DiFilippo and Judge Oler recognized Brenda Brehm for 20 years of service.

Approval of Minutes: Commissioner Eichelberger made a motion to approve the Minutes of May 17, 2018. Commissioner DiFilippo seconded the motion and the motion unanimously carried.

Personnel Transactions: Commissioner Eichelberger made a motion to approve the Personnel Transactions. Commissioner DiFilippo seconded the motion and it unanimously carried.

2018/2019 Fiscal Budget: *(Reviewed at the May 31, 2018 Workshop)* Commissioner Eichelberger made a motion to approve the 2018/2019 Fiscal Budget. Commissioner DiFilippo seconded the motion and it unanimously carried.

Budget Resolution 2018-13 Re: Budget Adjustment: *(Reviewed at the May 31, 2018 Workshop)* Commissioner Eichelberger made a motion to approve Budget Resolution 2018-13. Commissioner DiFilippo seconded the motion and it unanimously carried.

Letter of Support for Cumberland Valley Rails-to-Trails Re: Grant Applications: *(Reviewed at the May 31, 2018 Workshop)* Commissioner Eichelberger made a motion to approve the letter of support to the Rails –to-Trails. Commissioner DiFilippo seconded the motion and it unanimously carried.

Contracts/Grants 10.I (a.-c.) & 10.II.(a.-d.): *(Reviewed at the May 31, 2018 Workshop)* Commissioner Eichelberger made a motion to approve the following contracts and grants. Commissioner DiFilippo seconded the motion and it unanimously carried.

- I. * **Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**
 - a. **Aging and Community Services Agreements:**
 - Stephanie E. Chertok
 - Juli McGreevy
 - b. **Claremont Nursing and Rehabilitation Center Agreement:**
 - RKL, LLP
 - Highmark
 - ACP Lease
 - c. **Public Safety Agreement:**
 - American Tower LLC
- II. * **New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**
 - a. **Aging and Community Services Grant:**
 - Wendy Sheaffer — Counseling
 - Partnership for Better Health /National Training Conference Ending Homelessness
- Grant Amount: \$2,400.00
 - Cumberland County Housing & Redevelopment Authority
 - b. **Children & Youth Services Agreements:**
 - White Deer Run, Inc., dba Torrance Cove Prep
 - c. **MH/IDD Agreements:**
 - Riverside Associates, P.C.
 - d. **Public Safety Grant:**
 - PEMA — Hazardous Materials Emergency Preparedness
Grant Amount: — \$2,212.00

Electronics Recycling Center Monetary Policy & Procedure: *(Reviewed at the May 31, 2018 Workshop)* Commissioner Eichelberger made a motion to approve the Electronics Recycling Center Monetary Policy & Procedure. Commissioner DiFilippo seconded the motion and it unanimously carried.

Capital Project Request: *(Reviewed at the May 31, 2018 Workshop)*

- **Prison**
 - Kitchen Hood System Renovation — Total Project Cost: — \$17,126.45

Commissioner Eichelberger made a motion to approve the capital request for the Prison. Commissioner DiFilippo seconded the motion and it unanimously carried.

Aging Advisory Board Appointment: *(Reviewed at the May 31, 2018 Workshop)* Commissioner Eichelberger made a motion to approve Appointment of **Donna Wood** to the **Aging Advisory Board** to fill an unexpired Term, Expiring December 31, 2018. Commissioner DiFilippo seconded the motion and it unanimously carried.

Approval of General Disbursements Transfer Authorizations: Commissioner Eichelberger made a motion to approve the following general disbursements transfer Authorizations. Commissioner DiFilippo seconded the motion and it unanimously carried.

a.	05/22/18	\$	2,718.66
b.	05/25/18	\$	225.89
c.	05/25/18	\$	3,303,969.03
d.	05/25/18	\$	110,435.89
e.	05/24/18	\$	322,829.94
f.	05/30/18	\$	496,825.75
g.	06/01/18	\$	66,415.72
h.	05/31/18	\$	189,494.57

Acceptance of Monthly Reports: Commissioner DiFilippo accepted the monthly report for Change of Assessment – Month of May.

Report of Executive Session: Commissioner DiFilippo reported there were Executive Sessions held on May 31, 2018 @ 9:50 a.m.; June 4, 2018 @ 1:00 p.m. Re: Personnel Issues.

Other Business: None

Adjourn: There being no further business to come before the Board, Commissioner Eichelberger made a motion to adjourn.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist