



MINUTES

Cumberland County Commissioners' Workshop Meeting

August 23, 2018 – 9:00 A.M.
Commissioners' Hearing Room
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: www.ccpa.net

Board of Commissioners Present: Commissioners Vincent DiFilippo, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Stephen A. Brayman, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Administrative Specialist/Recording Secretary; Keith Brenneman, Solicitor.

Departments: Dana Best, Finance; Ben Burner, Communications; Holly Sherman, Human Resources; Mary Brokans, Controllers; Sandy Gurreri, Heather DeWire, Kim Bitner, Joan Crawl, Aging and Community Services; Jaime Reiber, Children & Youth; Linda McCulloch, MH/IDD; Robert Aims, Heather Raisig, Melissa Smith, CNRC; Earl Reitz, Prison.

VTC: Yvonne Swarner, Facilities; Claudia Garner, Public Safety.

Outside Agencies: Andrew Giorgione, Solicitor for Buchanan, Ingersoll & Rooney, PC; Shireen Farr, CAEDC

Media: None

Call to Order: Chief Clerk Stephen Brayman called the meeting to order at 9:00 a.m. and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognition: Heather DeWire — Aging and Community Services — 20 Years of Service — On Behalf of the Board, Commissioner DiFilippo recognized Heather DeWire for 20 years of service.

Cumberland County Industrial Development Authority Articles of Amendment (see attached) — Andrew Giorgione provided an update regarding a bond transaction for Messiah College for land development of housing to generate revenue. To extend the life of the Authority, which expires in 2046 (28 years), a Resolution of the IDA and the County, and a public notice advertising, then the information is submitted to the Department of the State. This process will extend the Authority for 50 years.

Letter of Support for REC DC, LLC, ISR Grant Application (see attached) — Shireen Farr reviewed the grant request application for remediation of the project. Amount requested is \$48,855.00.

Contracts/Grants: — (Sandy Moyle) (see attached)

- I. * [Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:](#) No questions from the Board.
 - a. **Aging & Community Services Agreements:**
 - Safe Harbour, Inc.
 - Jesus Loves You Ministries, Inc.

- New Hope Ministries – West Shore & Mechanicsburg Locations
 - Domestic Violence Services of Cumberland and Perry Counties
- b. **Children & Youth Agreements:**
- Lancaster County Youth Intervention Center
 - Central PA Family Support Services, LLC
 - Children’s Aid Society of Franklin County
 - Appalachian Youth Service, Inc.
 - CONCERN – Professional Services for Children, Youth, & Families
- c. **MH/IDD Agreements:**
- Intellectual and Developmental Disabilities / FY 2018-2019*
- Benevolent Heart Assisted Living LLC
 - Franklin-Fulton Counties MH/IDD
 - York/Adams Counties MH/IDD
 - Aurora Social Rehabilitation Services
 - Lebanon County MH/UD/EI Program
 - Lancaster County BH/DS
 - Riverside Associates PC
- Mental Health / FY 2018-2019*
- Perry County (Prison)
- II. * *New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:*
- a. **Aging & Community Services Agreements:** — (Joan Crowl)
- Precise Point, Inc. d/b/a Unique Aid – Increase .30
 - The Arc of Cumberland and Perry Counties Increase 1.90
 - United Disabilities Services – Increase 6,800
- b. **Children and Youth Agreement:** — (Jaime Reiber)
- CONCERN – Professional Services for Children, Youth, and Families – 1% Increase
- c. **Claremont Nursing and Rehabilitation Center Agreement / Grant:** — (Heather Raisig/Bob Aims)
- Software Subscription for Quality Measures - Nursing Management System – mock surveys, marketing applications, customer and employee satisfaction
 - PA Department of Human Services Grant – Amount - \$8,971.00 – Multi-Sensory project to improve dementia care.
- d. **CJP/IPPP Grant:** — (Earl Reitz)
- PCCD Grant Award for IPP – Amount - \$628,708.00 – Yrs 2018 - 2020
- e. **Facilities Agreement:** — (Yvonne Swarner) - vtc
- Waste Management – Adding additional bldg to collections.
- f. **MH/IDD Agreements:** — (Linda McCulloch)
- Intellectual and Developmental Disabilities FY 2018-2019*
- Cynthia Vriens, M. Ed.
 - AHEDD Inc.
 - ARC of Cumberland and Perry Counties
 - Cornerstone Agency of PA, Inc.
 - Hempfield Behavioral Health, Inc.
 - Living Unlimited, Inc.
 - Messiah Lifeways Community Support Services
 - PA Lifesharing, LLC
 - United Cerebral Palsy of Central PA, Inc.
 - Addus HealthCare, Inc. DBA Addus HomeCare
 - Central PA Supportive Services, Inc.
 - Kencrest Services, Inc.
 - Keystone Service Systems, Inc.

Mental Health / FY 2018-2019

- Cumberland County (Prison)
- Riverside Associates PC

Early Intervention FY 2017-2018

- Jena Vander Velden, MSPT

g. **Planning Agreements:**

- Orrs Bridge Utility Agreements:
 - Hampden Township Sewer Authority
 - PA American Water Company
 - Comcast

h. **Prison Agreement:** — (Earl Reitz)

- Keefe Commissary Services – 5 year agreement, commission is reduced to 40%, new program – Secure Pack for outside of prison purchases for inmates.

i. **Sheriff Agreement:** — (Jody Smith)

- School Resource Officer (SRO) – This will continue the service with the SD for an additional 5 years with an addition SRO.

Claremont Nursing and Rehabilitation Center Policies: (see attached) — Bob Aims explained that the following policies are routine procedure when a new administrator is hired with the County.

- Admissions Statement Policy for Claremont Nursing and Rehabilitation Center
- Statement of Equal Employment Opportunity Policy
- Notice of Nondiscrimination

Donation for the 2018 LEPC SARA Summit — Claudia Garner updated the Board regarding an additional donation for the 2018 SARA Summit that Public Safety is hosting.

- Members 1st – Bronze Sponsor - \$250.00

Cumberland County Library System – Future Task Group Applications

Chief Clerk Brayman reviewed the selected individuals for the Library Task Group. Commissioner Eichelberger questioned the Franklin County resident who was on the list to participate; however was removed due to residency location. Commissioners requested staff follow up with Carolyn to check recommendations in the agreement and include that person on the Task Group.

Commissioners' Liaison Reports

Commissioner DiFilippo

Library System – Met Monday August 20th

- Accessibility training for staff
- A widget was added to the website for a summary of days/hours/holidays
- Future Task Group to consider
- 7 Kindles were purchased for STAR – k
- They are working on their Budget
- In the process of moving their office. Looking at lease proposals.
- Kronos time keeping is going well
- Purchased self-check-out equipment and licensing for a \$8000 savings
- Regina Robinson as their Cataloging Librarian
- Legislative Breakfast is scheduled for October 31st at Bosler Library

Commissioner Hertzler

Housing & Redevelopment Authority Board – Met on

- Approved an agreement with the County MH/IDD for housing assistance
- The Section 8 Housing Choice Voucher Program helped 1,193 residents

- 987 are on a waiting list for housing assistance
- Submitted an Annual Section 8 to HUD for housing assistance; however there is a lack of funding
- An update on their goals outlined in the Strategic Plan is available

Ag Land Preservation Board – Met, Wednesday August 22

- 8 farms were selected = 836 acres for 2017
- 12 farms = 975 acres for 2018
- Silver Spring Township is help with 50% of preserving the Yeager Farm - 42.7 acres
- To preserve more farms, discussion by the Board to amend the policy to allow for “bargain sale” farms that do not score high, the County could pay 50% of the easement to land owners.
- Lancaster farmland Trust are visiting plain sect community farms
- To preserve 50% of Ag prime land per the Land Use Plan which would be 45,000 acres preserved by 2036. Additional funding is needed to meet this goal. The Ag Board is requesting \$1 million for their 2019 budget.

Commissioner Eichelberger questioned the 50 acre farm and if adjacent to other farms. Commissioner Hertzler stated yes and ranks #5 on the 2018 list. Commissioner Hertzler mentioned the additional funding from Silver Spring helps when the county submits a request to the state. The funding received is higher balance. Commissioner Eichelberger questioned if there is an incentive by the county to the municipalities to participate in the program like silver spring Township.

Commissioner Eichelberger

Recycling & Waste Authority – The Household Hazardous Waste event was held on August 18th. 1,083 vehicles were counted which is the 3rd highest count since conducting the events. Material collected weighed 121,542 pounds, which is the highest to date. Paints - 74,828 pounds and pesticides -14,509 pounds.

Planning Commission

- There is a PennDOT meeting regarding the I-81 widening expansion
- Working with HATS to develop a strategy of priority items
- Reviewing Land Partnership Applications – received 10.
- Five applications were received for the new Planning Grant that is for municipalities to meet their compliance needs. \$50,000 available.

Report of Executive Session: August 22, 2018 @ 11:00 a.m. Re: Personnel

Request for an Executive Session: Chief Clerk Brayman requested an Executive Session Re: Personnel Issues

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum,
Administrative Specialist