



# MINUTES

## Cumberland County Board of Commissioners' Meeting

September 10, 2018 – 2:00 P.M.  
Commissioners' Hearing Room  
Courthouse, Carlisle, PA

Phone (717) 240-6150 Website: [www.ccpa.net](http://www.ccpa.net)

---

## Board of Commissioners' Meeting

**Board of Commissioners Present:** Commissioners Vincent T. DiFilippo, Jim Hertzler and Gary Eichelberger were present.

**Staff Present:** Stephen Brayman, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Theresa Kissinger, Recording Secretary; Keith Brenneman, Solicitor were present.

**Departments:** Michele Parsons, Public Safety; Dana Best, Finance; John Bitner, Vector Control; Samantha Krepps, Communications.

**Others Present:** Tim Whelan, Cumberland County Housing & Redevelopment Authority.

**Media:** None

**Call to Order:** Commissioner DiFilippo called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners DiFilippo, Jim Hertzler and Eichelberger were present.

**Public Comment:** None

**Press Release & Proclamation in Recognition of September 2018 as National Preparedness Month:** On behalf of the Board of Commissioners, Commissioner DiFilippo proclaimed September 2018 as National Preparedness Month.

**Approval of Minutes:** Commissioner Eichelberger made a motion to approve the Minutes of August 23 and August 27, 2018. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Hertzler made a motion to approve the Personnel Transactions. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Budget Resolution 2018-23:** *(Reviewed at the September 6, 2018 Workshop)* Commissioner Eichelberger made a motion to approve Budget Resolution 2018-23 Re: Budget Adjustment. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Children & Youth Needs Based Plan and Budget - Fiscal Year 2019/2020:** *(Reviewed at the September 6, 2018 Workshop)* Commissioner Hertzler made a motion to approve Children & Youth Needs Based Plan and Budget for Fiscal Year 2019/2020. Commissioner Eichelberger seconded the motion and it unanimously carried.

---

**Contracts/Grants 9.I. (a-d) and 9.II. (a-e):** (Reviewed at the September 6, 2018 Workshop) Commissioner Eichelberger made a motion to approve the following Contracts and Grants. Commissioner Hertzler seconded the motion and it unanimously carried.

**\* Existing Contracts, Contract Extensions or Addenda with No Additional Cost or Increase to the County:**

- a. **Aging & Community Services Agreement:**
  - Messiah Lifeways Community Support Services
- b. **Children & Youth Agreement:**
  - Affinity Forensic Services, LLC d/b/a Pennsylvania Forensic Associates
- c. **Liquid Fuels/Finance Agreements:**
  - HRG — Wolf Bridge
  - HRG — Orrs Bridge
- d. **MH/IDD Agreements:**
  - Intellectual and Developmental Disabilities / FY 2018-2019
    - The Advocacy Alliance
  - Mental Health / FY 2018-2019
    - Timothy Sukay, MSW
    - Aurora Social Rehabilitation Services
    - Gregory Knox, MSW, LSW

**II. \* New Contracts, Vendors, Services, Grants and Contracts with Increases/Decreases to the County:**

- a. **Aging & Community Services Agreements / Grant:**
  - State Food Purchase Program Plan — Grant Amount — \$198,819.22
  - United Disabilities Services
  - Safe Harbour, Inc
  - Messiah Lifeways Community Support Services
  - Domestic Violence Services of Cumberland & Perry Counties
  - VNA of Central Pennsylvania, Inc. (Servicing West Shore Senior Center)
  - Maranatha-Carlisle, A Financial Guidance Ministry
- b. **Children and Youth Agreement:**
  - The Milton S. Hershey Medical Center
- c. **Drug & Alcohol Agreement:**
  - Mazzitti & Sullivan Counseling Services, Inc.
- d. **MH/IDD Agreements:**
  - Intellectual and Developmental Disabilities FY 2018-2019
    - Harrisburg Home Health Holdings LLC d/b/a Angels on Call
    - York County Transportation Authority d/b/a Rabbitttransit
    - Aspirations LLC
    - Goodwill Keystone Area Inc.
    - Redevelopment Authority of the County of Cumberland
  - Mental Health / FY 2018-2019
    - Diakon Child Family & Community Ministries d/b/a Diakon Family Life Services
    - York County Transportation Authority d/b/a Rabbitttransit
    - Keystone Service Systems Inc.
    - Living Unlimited Inc.
    - New Visions Inc.
    - PA Counseling Services Inc.
    - Redevelopment Authority of the Cumberland County

- e. **Sheriff Agreement:**
    - Lexipol, LLC
- 

**Cumberland County Tax Claim Bureau — Repository Sale Consent:** (*Reviewed at the September 6, 2018 Workshop*) Commissioner Hertzler made a motion to approve the Cumberland County Tax Claim Bureau — Repository Sale. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Discussion & Approval of Commissioner Gary Eichelberger to serve as a member on the Library System’s Futures Task Group:** *\*Action Requested* Commissioner Hertzler made a motion to approve Commissioner Gary Eichelberger to serve as a member on the Library System’s Futures Task Group. Commissioner DiFilippo seconded the motion and it unanimously carried.

**Capital Project Requests:** (*Reviewed at the September 6, 2018 Workshop*)

- **District Attorney’s Office/Forensic Lab/Old Prison:**
  - Vacuum Metal Deposition — Total Project Cost — \$139,376.00

Commissioner Eichelberger made a motion to approve the Vacuum Metal Deposition for the District Attorney’s Office/Forensic Lab. Commissioner Hertzler seconded the motion and it unanimously carried.

- **Juvenile Probation:**
  - New Vehicle Purchase — Total Project Cost — \$28,950.00

Commissioner Hertzler made a motion to approve the New Vehicle for Juvenile Probation. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Donations for the 2018 LEPC SARA Summit:** (*Reviewed at the September 6, 2018 Workshop*)

- KPN Consulting – \$500.00
- Giant – \$500.00

Commissioner Eichelberger made a motion to approve the donations for the 2018 LEPC SARA Summit. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of General Disbursements Transfer Authorizations:** Commissioner Hertzler made a motion to approve the following General Disbursements Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	08/23/18	\$	393,378.03
b.	08/24/18	\$	252,619.40
c.	08/28/18	\$	2,000.00
d.	08/30/18	\$	367,135.52
e.	08/31/18	\$	246.52
f.	08/31/18	\$	1,290,080.14
g.	09/05/18	\$	2,112,002.29
h.	09/05/18	\$	492,198.57
i.	09/06/18	\$	193,303.04
j.	09/07/18	\$	170,040.08

**Acceptance of Monthly Report:** Commissioner DiFilippo accepted the monthly reports for Clerk of Courts, Prothonotary, Recorder of Deeds, Register of Wills and Change of Assessment — Month of August

**Other Business:**

- Discussion and Approval of the Memorandum of Understanding between Cumberland County Vector Control and PA Clean Ways of Cumberland County and Keep Pennsylvania Beautiful for 2018 Waste Tire Collection — (John Bitner) *\*Action Requested*

John Bitner said on September 29<sup>th</sup> Vector Control is having a Mosquito Habitat Injunction which is a tire drop off of old tires that are lying around collecting water that may attract mosquitos. The MOU is between the three parties and will be held at East Pennsboro Township.

Commissioner Hertzler made a motion to approve the Memorandum of Understanding between Cumberland County Vector Control and PA Clean Ways of Cumberland County and Keep Pennsylvania Beautiful for 2018 Waste Tire Collection. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Adjourn:** There being no further business to come before the Board, Commissioner Hertzler made a motion to adjourn.

Respectfully Submitted,

Theresa Kissinger  
Administrative Technician